

SPECIAL PROGRAMS and Support Services



Programs & Services

Academy of Entertainment & Technology

academy.smc.edu

1660 Stewart St., Santa Monica

The Academy and its programs are temporarily relocated to the Airport Arts and Bundy campuses during construction.

(310) 434-3700

Fax (310) 434-3768

E-mail (General Info): academy_info@smc.edu

The Academy of Entertainment & Technology—an SMC satellite campus in the heart of the Westside's entertainment production district—was launched in 1997 in collaboration with entertainment industry employers to provide students with a comprehensive, well-rounded education that prepares them to be professionals in rapidly evolving media fields.

AET is home to the Entertainment Technology program, designed to meet the industry's need for creative professionals who excel in developing ideas *and* have the technical proficiency to execute them. Our instructors are experienced media professionals who bring first-hand knowledge of industry practices to the classroom and work in close collaboration with industry advisors to keep up with trends and changing requirements. In addition, participating companies often provide guest speakers and student internships.

The Entertainment Technology program offers comprehensive certificates of achievement and Associate degrees in Animation and Digital Media. The major coursework for the Animation degree/certificate combines a strong foundation in story and traditional animation with hands-on experience in digital animation pre-production and production processes. The Digital Media degree/certificate emphasizes the design and implementation of digital audio and video media for the entertainment industry. In addition, the Entertainment Technology program offers a number of department certificates in various aspects of the entertainment industry, including Game Design (the design and implementation of interactive media for the game industry), and Digital Effects (the production and project management processes for creating digital effects for the entertainment industry).

Selected Entertainment Technology courses are offered online through SMC's Distance Education program (see www.smonline.org for details).

The Graphic Design and Interior Architectural Design programs are also located at AET. Collectively, these programs comprise the Design Technology department, generating a creative environment for students in the respective programs. (See the Major Requirements and the Course Descriptions sections of this catalog for further details on the Graphic Design and Interior Architectural Design programs).

To find out more about the Academy of Entertainment & Technology and our programs, please visit our website. You may also send an email to academy_info@smc.edu or give us a call at (310) 434-3700.

Adelante Program/Latino Center

www.smc.edu/LatinoCenter

**Counseling Complex
(Latino Center)**

(310) 434-4459

The Latino Center's Adelante Program is a success-oriented program focusing on academic achievement, transfer, cultural awareness, and personal growth. The program offers courses each semester in various subjects—including English, math, and the social sciences—and courses are structured to include Latino perspectives and contributions to the subject at hand. Adelante courses highlight the Latino culture and experience and emphasize the verbal, written, and critical thinking skills essential to college success. Most Adelante courses transfer to the UC and CSU systems.

To help students stay on track as they work toward their educational goals, the Adelante Program offers a support network that includes one-on-one bilingual counseling and opportunities to develop supportive relationships with faculty, staff, and fellow students. Other benefits the program provides include:

- Priority enrollment in Adelante classes;
- Ongoing follow-up and contact with academic counselors and counseling aides;
- Free tutoring in math and English;
- Participation in classes with a large Latino enrollment;
- Being part of a network of Latino students and faculty;
- Experienced faculty interested in promoting Latino student success; and
- Eligibility for specially designated Latino Center Scholarships.

To join the Adelante Program, students must attend an information session and meet with a Latino Center counselor. For more information, please visit the Adelante Program website or call the Latino Center.

African American Collegian Center/Black Collegians Program

www.smc.edu/blackcollegians

Counseling Complex

(310) 434-4232

The African American Collegian Center has the mission of promoting, encouraging, and increasing student academic achievement, retention, transfer admission, and graduation. The center's counseling staff, aides, and office assistants are available to assist students in finding the resources they need to succeed in achieving their educational and personal goals. At the African American Collegian Center, students can learn about campus and community activities and resources, and find comprehensive support services that enhance their educational experience, including:

- Academic, vocational, career, and personal counseling;
- Access to computers; and
- Tutoring in English and math.

The African American Collegian Center also coordinates the Black Collegians Program, which offers a variety of mentoring

and support services that promote academic excellence and guide students through the transfer process. The Black Collegians Program also offers courses that have a multicultural focus and are taught by outstanding faculty.

For more information, please visit the Black Collegians Program website (www.smc.edu/blackcollegians), or drop by the African American Collegian Center.

Air Force ROTC

Program Overview www.afrotc.com
Loyola Marymount University AFROTC (310) 338-2770
www.lmu.edu/afrotc Fax (310) 338-7734
Air Force ROTC Detachment 040
University Hall
One LMU Drive, Suite 3110
Los Angeles, CA 90045-8240
E-mail: det040@lmu.edu

UCLA AFROTC (310) 825-1742
www.sscnet.ucla.edu/afrotc Fax (310) 825-3055
Air Force ROTC Detachment 055
220 Westwood Plaza
Student Activities Center Suite 214
Los Angeles, CA 90095-1611
E-mail: afrotc@ucla.edu

Santa Monica College students interested in obtaining a commission as a second lieutenant in the United States Air Force may begin the process by participating in the first two years of the Air Force Reserve Officer Training Corps (AFROTC) program through arrangements with Loyola Marymount University (LMU) and the University of California at Los Angeles (UCLA). Requirements to receive a commission include—but are not limited to—completing AFROTC classes for freshmen and sophomores, transferring to a four-year college or university, and earning a bachelor's degree.

Academic hours earned in AFROTC classes can usually be counted as elective credit toward graduation.

AFROTC offers a variety of two- and three-year scholarships, many of which pay full tuition and fees. AFROTC cadets on scholarship also receive a tax-free monthly stipend. For more information, please visit any of the AFROTC websites listed above, or call or send an email or a fax to either of the AFROTC detachments listed.

Art Gallery

www.smbarrettgallery.com **Information**
(310) 434-8204
1310 11th St., 1st Floor, Santa Monica (310) 434-3434

The SMC Pete and Susan Barrett Art Gallery features exhibits of the best in contemporary art by local, national, and international artists, and hosts SMC's annual student and faculty art shows. Each exhibit has an opening reception where artists, students, and members of the community can gather to enjoy and exchange ideas on the works presented. For details on upcoming art exhibitions, opening receptions, and other activities, please call the Gallery, visit our webpage, or browse

the SMC Events webpage (www.smc.edu/eventsinfo) and click on the "Art Gallery" link.

Associated Students

www.smc.edu/associated_students

Student Life Office: Cayton Center 202 (310) 434-4250
Fax (310) 434-4263

Associated Students (AS)—the student-directed organization of the SMC student body and its elected or appointed student officers—promote the intellectual, social, and cultural welfare of students through proper, effective government. Students participating in AS Government gain first-hand experience with the governing process and build management and leadership skills.

AS membership fees support a rich program of extracurricular activities—including more than 60 student clubs—to foster academic achievement, social interaction, and community involvement.

The Student Life Office is the hub of all AS activities. The AS Board of Directors, other AS officers, Inter-Club Council (ICC), Associate Dean of Student Life, and student activities staff can all be found there, along with information on AS and club activities, use of campus public areas, campus student publicity, and other details.

Associated Students Government

Students may participate in AS Government as elected officers serving one-year terms on the AS Board of Directors or as the Student Trustee. Students may also volunteer as AS Commissioners appointed by the Board of Directors to help carry out directors' goals and serve on committees.

Students elected to AS Government can represent the interests of their fellow students in how SMC operates, including instructional support systems, student services, financial support services, and planning. SMC's Board of Trustees grants and defines AS Government's legislative and fiscal authority.

Students in AS Government must maintain a minimum 2.0 GPA in at least eight units per semester. For details, see the Associated Students website or ask the Student Life Office for information.

Associated Students Membership

AS membership is optional. Students who choose to pay the AS membership fee each semester not only enrich campus life with concerts, guest speakers, student clubs, and special events—and support SMC's transportation initiative—but also enjoy special privileges and benefits such as:

- Priority use of the Cayton Associated Students Computer Lab;
- Student club membership and support to start a club;
- Leadership opportunities (elected or appointed);
- Discounts on selected movie and theme park tickets sold through the SMC Events Office; and
- Much more!

For all the details, visit the Associated Students website or ask the Student Life Office for information.

Athletics

www.smc.edu/athletics

Pavilion, 2nd Floor

(310) 434-4310

Santa Monica College has a proud tradition of championship teams and student-athlete alumni who have gone on to successful careers at the four-year college and professional team levels. SMC is a member of the California Community College Commission on Athletics and competes against many local colleges in the Western State Conference. The College sponsors a broad-based athletics program of 8 men's and 9 women's teams that have accumulated over 50 conference championship titles. Men's teams include: Basketball, Cross Country, Football, Soccer, Swimming and Diving, Track and Field, Volleyball, and Water Polo. Women's teams include: Basketball, Cross Country, Soccer, Softball, Swimming and Diving, Tennis, Track and Field, Volleyball, and Water Polo.

Santa Monica College provides an excellent environment to begin your journey into higher education and compete at a high level in your chosen sport. The coaching staff, academic counselors, and administration are committed to assisting student athletes to excel both in the classroom and on the field of play.

Black Collegians Program

www.smc.edu/blackcollegians

Counseling Complex

(African American Collegian Center)

(310) 434-4232

The Black Collegians Program is an academic-transfer program that promotes academic excellence and guides African American students and students of African descent through the transfer process. Students are assisted in examining their options for transfer and in completing an educational plan that will lead to transferring to the institution of their choice. The program works with students to help them become academically competitive and enable them to set and achieve educational goals and understand their personal relationship to the greater community.

Some of the special benefits that students receive from the Black Collegians Program include a personal counselor who will support and guide students throughout their stay at SMC; a special "College Success" course that will help students strengthen skills to enhance academic success; innovative academic and personal growth forums; a mentor who will advise and direct; access to a network of supportive peers, teachers, and staff members; and scholarships for qualified students. The program also provides special sections of classes with curriculum designed to enhance awareness of the contributions that people of African descent have made to the global society. At the end of each academic year, students are recognized for their scholarly achievement. To inquire about becoming involved in the program, please visit the Black Collegians website, or call or drop by the African American Collegian Center.

Bookstore

bookstore.smc.edu

E-mail: bookstore@smc.edu

Main (next to Student Center)

(310) 434-4258

Academy (AET) (closed for construction)

(310) 434-3750

Airport Arts 123A

(310) 434-4637

Bundy (next to main entrance)

(310) 434-3480

Performing Arts Center 105

(310) 434-3482

The SMC Bookstore sells new and used textbooks, school and office supplies, campus sweat- and T-shirts, and art and drafting materials. The bookstore also stocks class schedules and the SMC catalog (which is updated annually).

The bookstore provides the International Standard Book Number (ISBN), retail price, and/or other information (subject to change) about the required or recommended textbooks and supplemental materials for each course offered at SMC. Please go to bookstore.smc.edu and click on "Buy Textbooks" for details.

Students with disabilities may find some areas of the bookstore inaccessible—please request assistance. A current booklist for classes is available through the Center for Students with Disabilities.

The Online Bookstore (go to www.smc.edu/bookstore and click on the "Online Bookstore" link) offers some especially convenient features. Students can browse through a catalog of items or search for a specific title, make purchases on the spot, and have their order shipped directly to their home.

For up-to-date details on SMC Bookstore hours, refund and buyback policies, or other information, please visit the bookstore's webpage or call.

Campus Police Services

1718 Pearl St., Santa Monica

(310) 434-4608

Emergency, After Hours, & Weekends

(310) 434-4300

SMC maintains a Campus Police Department with personnel available 24 hours a day to help keep SMC's campuses safe and secure.

To report an emergency or criminal activities on or near the campus, dial 4300 or 911 on the emergency telephones located throughout the campus and parking structures, press the "Campus Police" button on any on-campus pay telephone, or call (310) 434-4300 from a cellphone or off-campus telephone.

The Campus Police Department patrols each of the SMC campuses and provides students and staff with a number of services, including:

- Preparing and investigating crime and incident reports;
- Operating the campus "lost and found" service; and
- Providing student and staff escort services.

Please call or visit the SMCPD office for general information and NONemergency police services. Office hours are Monday through Friday 7 a.m. to 3 p.m. (subject to change without notice).

Career Services Center

www.smc.edu/careercenter

www.smc.edu/jobs4u

Counseling Village

(310) 434-4337

The Career Services Center provides SMC students with a single, conveniently located source for career exploration, internships, and assistance in finding on- and off-campus jobs.

To help students plan their careers, we offer a special eight-week class (Counseling 12, Career Planning) that provides an opportunity for students to explore their interests, identify and clarify their core values, and evaluate their skills. To help students learn how to be successful at work, we offer an eight-week class (Counseling 16, Job Success Skills) that teaches the skills necessary for new employees to survive the initial months on the job, adapt to the company culture, and succeed in remaining employed.

The Career Services Center also operates SMC's Internship Program (see Internship Program, below, for details), which helps students find opportunities for internships and cooperative work experience in jobs related to their field of study. To find out about participating in SMC's Internship Program, please stop by or call the Career Services Center, or visit the Internship Program's website (www.smc.edu/internship).

The Career Services Center offers:

- Access to *bridges.com*, an online career-exploration programs;
- Workshops on career exploration, resume writing, interview techniques, how to get the most out of a job, and other pre- and post-employment issues;
- An extensive Career Resource Library that includes information on job descriptions, salaries, recommended preparation, and preferred skills;
- Hundreds of job listings, available online at www.smc.edu/jobs4u; and
- Job search assistance.

The Career Services Center also offers individual career counseling by appointment. For more information, passwords to our online programs, or to make an appointment, please call or visit the Career Services Center, or see our website.

Center for Environmental & Urban Studies

www.smc.edu/ceus

1744 Pearl St., Santa Monica

(310) 434-3909

The Center for Environmental and Urban Studies (CEUS) was established to provide SMC students and faculty with a space to facilitate meaningful exploration of key environmental and urban issues and solutions. The facility is a living laboratory for sustainability, featuring many innovative green building materials and practices. The Center provides educational signage, ecotours, a resource library and information center, video library, demonstration garden, and a variety of other services and activities related to environmental and urban studies.

Students interested in obtaining environmental degrees, taking environmental courses, or building their transfer applications and resumes through applied learning opportunities are encouraged to visit the CEUS and learn more about sustainability at SMC. The CEUS also provides internships and Federal Work-Study student staff positions focused on environmental research and advocacy.

The CEUS sponsors the Environmental Issues Lecture Series presented each semester at Santa Monica College. The free lectures are open to the public and offer the opportunity to meet

and engage in dialogue with experts in the field. The Center is also home to student environmental clubs and committees working on campus sustainability initiatives and research.

The CEUS is also headquarters for Sustainable Works, a nonprofit organization funded by the City of Santa Monica's Sustainable City Program and Santa Monica College. Sustainable Works offers special programs that show individuals and businesses how they can adopt sustainable practices that improve quality of life, reduce impacts on the environment, and reduce costs.

For more information, please see our website, or call or visit our office at 1744 Pearl Street, Santa Monica.

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Center for Students with Disabilities

www.smc.edu/disabledstudent

Admissions/Student Services Complex 101

(310) 434-4265

Video phone (866) 957-1809

Fax (310) 434-4272

E-mail: laille_nathalie@smc.edu

High Tech Training Center

Admissions/Student Services

Complex 103

(310) 434-4267

E-mail: laille_nathalie@smc.edu

Learning Disabilities Program

Math Complex 75 & 76

(310) 434-4684

E-mail: marcopulos_george@smc.edu

Santa Monica College makes every effort to provide a campus that is fully accessible to students with disabilities, and offers a number of specialized programs through the Center for Students with Disabilities to help students with their academic, vocational, and career planning goals. The Center also has counselors available to answer questions, help solve problems, and authorize accommodation services such as specialized equipment. Students with disabilities are encouraged to meet with a counselor and become familiar with the services available to them.

The Learning Disabilities Program is staffed with learning specialists who provide educational assessment, study strategies training, appropriate accommodations, and other support for students with learning disabilities. The High Tech Training Center provides training in the use of adapted computer technology for word processing, Internet access, and other applications integral to academic success and compensatory strategies.

Various classes offered by staff of the Center for Students with Disabilities are listed in SMC's Schedule of Classes. Listings under the heading "Counseling-Disabled Student Services" include classes on independent living skills, career planning, job search skills, adapted computer technology, social awareness, and learning and study skills. Listings under the heading "Counseling-Adult Education" include a class for students with developmental disabilities (Counseling 912, Developing Occupational Skills) and a class for students with acquired brain injuries (Counseling 910, ABI Connections).

The Center for Students with Disabilities also assists in determining appropriate academic adjustments for qualified students with disabilities. The procedure for requesting such an adjustment is outlined under the heading "Academic Adjustments for Students with Disabilities," in the section following this catalog's Table of Contents.

Child Care Services

www.smc.edu/child_care_services

Liberal Arts 219

(310) 434-8526

E-mail: trickey_jenny@smc.edu

Santa Monica College offers several childcare options for students while they attend classes at SMC.

CalWORKs Child Care Services

CalWORKs students may be eligible to receive free or low-cost childcare while attending Santa Monica College. Students who qualify may select a licensed childcare center, family day care, or an "exempt" (blood relative) provider to care for their children while they attend SMC classes.

Associated Students Child Care Fund

Single parents who have financial need, a minimum 6-unit enrollment, a minimum 2.0 GPA, and a child under 10 years of age, AND who are NOT receiving subsidized childcare may qualify to receive up to \$400 monthly toward their childcare expenses.

CCAMPIS Child Care Grant

Single parents who have proof of receiving a Pell Grant, are full-time students, have a minimum 2.0 GPA, and have a child under 10 years of age, AND who are NOT receiving subsidized childcare may qualify for child care reimbursement, based on the amount of the Pell award.

Santa Monica Preschool Collaborative

Santa Monica-Malibu Unified School District offers a variety of subsidized preschool programs for children of low-income SMC students, and full-fee preschool for SMC students who do not meet the low-income criteria.

Students who have a need for child care services while attending classes at SMC should call, e-mail, or stop by the office of the Child Care Services Director (Jenny Trickey). Detailed information about the services available can be found on the Child Care Services webpage.

Community Education

commed.smc.edu

SMC Community Education

Bundy Campus, Room 112

3171 S. Bundy Dr., Los Angeles

(310) 434-3400

SMC Community Education meets the lifelong learning needs of the community by providing a choice of more than 450 classes each semester to individuals who wish to enhance their careers or explore their personal interests. Our fee-based professional certificate and continuing education programs and seminars are designed to promote career development, professional training, and certification. Our low-cost, not-for-credit Community Education courses respond to the interests of

the community, enriching lives through hands-on workshops and lively classes in art, writing, dance, and many other areas, with special classes for children and teens. Classes on a wide range of topics are also offered online. For more information, please call the SMC Community Education office or visit our website.

Computer Labs and Services

www.smc.edu/computer_labs

Santa Monica College has many computer-based services and on-campus computer labs for students. On-campus wireless access to the Internet is available at various indoor and outdoor areas on SMC's various campuses to all currently enrolled students with an SMC computer lab account and a correctly configured computing device.

Every SMC student receives a free college email account that offers a permanent email address (as long as Google is the service provider). **IMPORTANT: THIS EMAIL ADDRESS IS WHERE SANTA MONICA COLLEGE WILL SEND ALL OFFICIAL COMMUNICATIONS FROM THE COLLEGE TO A STUDENT.** To access communications from the College, a student can use any electronic device with Internet access. Students also have available various other Google services, including online storage space for documents. Students are strongly urged to read the Google Privacy Policy (www.smc.edu/google) before using the service.

Students using any SMC computer services are expected to abide by SMC's Responsible Computer Use Policy (see www.smc.edu/computer_policy for details). On-campus computers may be restricted to College-related work at any time. All files MUST be saved to either student-selected online storage services or onto student-provided removable media such as USB flash drives. Any files not saved properly are subject to loss, and the College is NOT responsible for any work lost while using College computer labs or services.

The following computer labs are open to ALL CURRENTLY ENROLLED students:

- The SMC Library Computer Commons (downstairs, near the Reference Desk, 1st Floor North)—Computers and wired and wireless network connections are available to access a variety of information resources, (434-4254); and
- The Bundy Learning Resource Center (LRC)—Bundy Campus, 3171 S. Bundy Dr., Room 116 (434-3440).

An additional computer lab is open to currently enrolled students WITH VALID ASSOCIATED STUDENTS MEMBERSHIP:

- The Cayton Associated Students Computer Lab—Cayton Center 209 (above the cafeteria) (434-4615).

The following computer labs, primarily for students enrolled in specific classes, make their equipment and software available to all enrolled SMC students, but ONLY at times when the labs are not in use for instruction or tutoring purposes (check with the lab for available hours):

- The Computer Science and Information Systems (CSIS) Lab—Business 231 (434-4783); and

- The Library Computer Lab—SMC Library (2nd Floor North (434-4254).

SMC has more than 700 computers in specialized computer labs restricted to special programs or to students enrolled in specific classes. Special programs include those offered by SMC's Center for Students with Disabilities, Emeritus College program for older adults, and various counseling centers. Specialized labs are available to students enrolled in specific courses in many academic disciplines, including art, computer science, graphic design, English and other languages, entertainment technology, fashion design, life sciences, math, music, photography, and physical sciences.

Continuing Education

commed.smc.edu

SMC Community Education

Bundy Campus, Room 112

3171 S. Bundy Dr., Los Angeles (310) 434-3400

SMC Community Education offers fee-based continuing education programs, professional certificate programs, and seminars designed to promote career development and professional training and certification. Many of these programs and seminars are offered online. For more information, please call the SMC Community Education office or visit our website.

Corsair Newspaper

www.thecorsaironline.com

Letters & Science 172

(310) 434-4340

The Corsair, Santa Monica College's student-run newspaper, is published every Wednesday during the Fall and Spring semesters. The newspaper and its online edition have won numerous awards statewide for writing, photography, page design, graphics, and online content.

The Corsair welcomes all students to help create the newspaper, which is a lifeline of news and entertainment for the entire College community. Each week, students choose what news and issues to cover. Experience on the Corsair can lead to internships with major media companies.

Students who enroll in Journalism 16 become the staff that produces the print edition of the Corsair. Students in Journalism 19 produce the online edition. Students in Journalism 22/Photo 14 become the photo staff of the paper. Students should note that it is recommended, but not required, that writers and editors first take Journalism 1 or Journalism 8, and that photographers take Photo 1 and Journalism 21/Photo 13 to prepare for the newspaper production classes.

Students whose schedules do not permit taking the staff classes can become Corsair "contributors." They will take on assignments or create their own in collaboration with Corsair editors, and will receive bylines and photo credits, but will not receive any units of credit for their efforts.

The instructors who teach the Corsair classes are media professionals: Prof. Saul Rubin is a published author and former newspaper reporter and columnist, and Prof. Gerard Burkhart is a working photojournalist.

Students interested in working on the Corsair may contact any of the above professors or come into the Corsair office to meet the editors and learn more about the Corsair.

Counseling Services

www.smc.edu/counseling

Counseling Complex

(310) 434-4210

Comprehensive academic and vocational counseling services are available to all Santa Monica College students in the Counseling Center (career counseling services are available in the Career Services Center). Highly trained and experienced counselors are available to assist students with a variety of issues related to student success. Students are encouraged to visit the Counseling Center at least once each semester to discuss their educational goals. Counselors are able to provide students with professional guidance in the following areas:

- Reviewing student assessment test results and other information to determine appropriate course options;
- Exploring academic and personal goals, and identifying possible educational options;
- Developing short-term and long-term plans;
- Explaining the various certificate programs and Associate degrees available at SMC, and offering assistance in researching alternative college options if the student's desired program is not offered at SMC;
- Assisting with identification of transfer options and course requirements for University of California (UC), California State University (CSU), independent, and out-of-state institutions; and
- Providing referral information to other student support service programs on campus, as well as to other off-campus resources.

In addition to one-on-one counseling sessions, the Counseling Center also provides counseling services online (go to www.smc.edu/oc) for students enrolled in on-campus courses (students enrolled in online courses should consult the information available at www.smconline.org).

During the academic year, the Counseling Center holds a number of workshops that deal with such topics as study skills, time management, and the transfer process. The Counseling Center also offers a variety of courses providing a more in-depth study of the topics listed above. Students will find these courses listed under the "Counseling" heading in the Schedule of Classes.

The Counseling Center is located on the southeast corner of SMC's main campus. Drop-in counseling services for quick issues requiring a short consultation (five minute or less) are available in the Counseling Center lobby, and students may make appointments for more extensive counseling services. For Counseling Center hours and other information, visit the Counseling website or call or drop by the Counseling Center.

Distance Education

www.smconline.org

Media Center

(310) 434-3761

Santa Monica College is committed to providing educational programs and services to students who are at sites distant from the SMC campus and to students who need to choose alternatives to the fixed schedule, place, program, and structure of traditional classroom-based education.

The Santa Monica College Office of Distance Education offers classes for transfer, certificates, and skill building through a virtual campus at SMCOnline.org. Enrollment, registration, payment, academic counseling, books, and library resources are also available to students through the website.

For course offerings, technology requirements, admission and registration procedures, student services, and other information—as well as a free demo course—please visit the SMC Online website.

Emeritus College

www.smc.edu/emeritus

1227 Second St., Santa Monica (310) 434-4306

E-mail: emeritus@smc.edu

Emeritus College is a unique concept in continuing education at Santa Monica College for adults age 55 and up. Established in 1975, the model program's curriculum includes courses designed to serve the interests and needs of adults who are now in or preparing for retirement, those dedicated to lifelong learning, and those seeking continued personal growth through creative use of their time. Emeritus College classes are offered primarily during the day at our site near the popular Third Street Promenade, and throughout the community—including Malibu—in easily accessible locations. There are no fees for the noncredit courses. Registration and enrollment are by mail, walk-in, or Internet. Registration forms are included in the Emeritus schedule of classes and may also be downloaded from the Emeritus website. Emeritus College also operates an art gallery and hosts opening receptions for its exhibitions of works by Emeritus College students and members of the community. For more information, please call the Emeritus College office or visit our website.

English as a Second Language (ESL)

www.smc.edu/esl

Corner of 16th St. & Pearl St.,
Santa Monica

(310) 434-4260

Fax (310) 434-2387

Santa Monica College offers four programs for English-language learners:

1. A credit program offering classes in the ESL Department designed to prepare students for the reading, writing, listening, speaking, and study skills needed for college success and career enhancement;
2. An intensive English program designed for students who do not meet the TOEFL requirement to enroll in regular college classes;
3. A noncredit community and continuing education program that offers free ESL classes for adults in the community; and
4. A fee-based ESL program offering workshops, courses, occupational training, and English for special purpose courses at business and industry sites.

Extended Opportunity Program and Services (EOPS) & Cooperative Agencies Resources for Education (CARE)

www.smc.edu/eops

Admissions/Student Services

Complex 104G-P

(310) 434-4268

Extended Opportunity Program and Services (EOPS) and Cooperative Agencies Resources for Education (CARE) offer special support services to help students move forward successfully toward their personal, educational, and career goals.

EOPS is a comprehensive support system of services extended to eligible students. Services students can obtain include academic, career, and personal counseling; book accounts and free tutoring; priority enrollment; and classes in student success. This state-funded program is specifically designed for students who have historically experienced economic and educational disadvantages, and who desire to pursue their educational goals on a full-time basis. Eligibility for EOPS is based on economic guidelines provided by the State of California.

EOPS offers additional assistance to single parents through the CARE program, which offers support services for meal assistance, school supplies, and transportation to parents who are CalWORKs participants and the head of a household with a child under age 14, while they attend classes and training programs.

Applications for EOPS and CARE can be obtained in the EOPS/CARE office. For more information, call or drop by the EOPS/CARE office (located behind the Financial Aid Office), or visit the EOPS website.

Financial Aid & Scholarships

Financial Aid:

www.smc.edu/financialaid

Admissions/Student Services

Complex 104

(310) 434-4343

Scholarships:

www.smc.edu/scholarships

1738 Pearl St., Santa Monica

(310) 434-4290

Santa Monica College provides a variety of resources at two campus locations to assist and encourage students who need financial assistance. Federal and State grants, work-study, loans, and fee waivers are available through SMC's Financial Aid Office. Scholarships—many with no requirements for financial need—are offered for a wide range of achievements and activities through SMC's Scholarship Office. Together, Financial Aid and Scholarships annually provide over \$45 million of assistance to SMC students!

Students can apply for federal financial aid and Board of Governors (BOG) Enrollment Fee Waivers directly through the SMC Financial Aid website (www.smc.edu/financialaid). At this website, students can find links to federal and state agencies. Students can also find answers to their questions in the

SMC Student Financial Aid Handbook. For specific questions, students can drop by the Financial Aid Office.

Information about scholarships to aid students entering or continuing at SMC, or transferring from SMC to a four-year college or university, is available at the Scholarship Office. The Scholarship Office distributes more than \$450,000 in scholarship funds each year from the Santa Monica College Foundation (an endowment fund that provides proceeds for about 500 different scholarships), service clubs and local organizations, private individuals, and other organizations, foundations, and corporations. For more information, drop by the Scholarship Office or visit our website.

Food Services

Santa Monica College's food services are located on the ground floor of the Student Center. The food services area includes a food court, where a selection of meals, snacks, and beverages may be purchased at reasonable prices. Service is provided indoors, and seating is available inside and on outdoor patio areas. Vending machines can also be found at various locations on the campus.

Health Insurance

The Health Services fee SMC students pay at the time they enroll is NOT health insurance. The fee covers ONLY the services offered at the SMC Health Services Center (see Health Services Center, below, for details). Any expenses a student incurs for medical services outside the scope of those covered by the Health Services fee, however, are the sole responsibility of the student and not the Santa Monica Community College District.

Students can find written information about optional health and dental insurance programs in an informative packet available at the front desk in the Health Services Center or on the Health Services webpage (www.smc.edu/healthcenter).

International students should consult the International Education Center for information on health insurance, which they are required to have while attending SMC.

Health Services Center

www.smc.edu/healthcenter

Cayton Center 112 (next to Cafeteria) (310) 434-4262

SMC's Health Services Center provides health services to currently enrolled Santa Monica College students, with referrals as needed. The focus of the Health Services Center is on health promotion, prevention of illness, treatment of acute illness, and health education.

The Health Services staff provides the following to all currently enrolled students who have paid the Health Services fee:

- Assessment and intervention by a Registered Nurse (RN) for short-term illness, health screening, and referrals to the available physician and/or other appropriate community agencies when necessary;
- First aid;

- Physician assessment and intervention;
- HIV testing;
- GYN screening and treatment;
- Blood pressure measurement;
- Tuberculin Mantoux skin test;
- Over-the-counter medications;
- Selected immunizations at cost; and
- Pamphlets and other educational information.

The Communicable Disease Center and the American College Health Association recommend the following immunizations for college students: rubella (German measles), rubeola (measles), and tetanus. These immunizations—often required for students transferring to other institutions—are available in our office.

All campus accidents must be reported immediately to the Health Services Center.

For hours and other information, please call the Health Services Center or visit our website.

International Education Center

www.smc.edu/international

Next to Liberal Arts/Counseling Complex (310) 434-4217

Fax (310) 434-3651

E-mail: intled@smc.edu

SMC's International Education Center provides a wide range of services to about 2,700 students who come from more than 100 nations around the world to attend Santa Monica College. Services include:

- Assistance with nonimmigration F-1 student visas;
- Academic counseling and orientation;
- Assistance in applying to, enrolling in, and selecting appropriate courses at Santa Monica College;
- Preparation for transfer from Santa Monica College to a four-year college or university; and
- Social events on the SMC campus.

The International Education Center includes International Admissions; the Office of the Dean, International Education; International Programs; and the International Education Counseling Center.

International Admissions is responsible for processing all international student applications, registration, and nonimmigration matters.

The Office of the Dean, International Education, oversees international programs and the recruitment, admission, counseling, and retention of international students.

International Programs oversees special international programs, the Intensive English Program, Study Abroad Programs, and Special Programs.

International Education Counseling Center

The International Education Counseling Center (located at 1734 Pearl Street; 434-4218) offers academic advising and counseling for new and continuing international students. This office also assists international students with housing information, including an up-to-date bulletin of housing options. Counselors are available to assist students with their SMC requirements, academic issues, and information on transferring to other colleges or universities. Students can seek assistance from a counselor throughout the year on a walk-in basis. At selected times of the academic year, students may also make an appointment to meet with a counselor.

Intensive English Program

The Intensive English Program provides 20 hours per week of not-for-credit content-based English instruction in reading, writing, and speaking at the beginning, intermediate, and advanced levels. The Intensive English Program is designed to prepare students to enter the undergraduate program by improving their English proficiency through extensive reading. The program's writing, listening, and speaking classes include relevant learning activities based on extensive reading.

For more information about the International Education Center or any of its programs—including the Intensive English Program—please see our website or call or drop by the International Education Center.

Internship Program

www.smc.edu/internship

Library Village 161

(310) 434-4337

The Internship Program at Santa Monica College makes it possible for students to enhance their classroom learning by working in on- and off-campus internships/jobs, and earn college credit for their work experience. The program is a joint effort of SMC and the community to give students the chance to acquire the knowledge, skills, and attitudes necessary to progress in their careers by combining work-based learning and experience with classroom instruction. To qualify, a student must be considered "continuing" from the previous semester. A continuing student is one who completed at least six units the previous Spring or Fall semester.

Internship-related courses are offered on a pass/no pass basis. SMC students may enroll in internship courses for a maximum of 4 (four) units per semester. Up to 8 (eight) units of internship credit may be applied as elective credit toward a certificate or an Associate degree. Students earn credit based on the number of hours of work experience. Each unit of credit requires a student to work a minimum of 60 hours of unpaid (volunteer) work per semester or 75 hours of paid work throughout the semester.

SMC's Career Services Center hosts an Internship Fair each Spring semester, offering students the opportunity to meet potential employers and ask questions about the internships being offered. Visit our website (www.smc.edu/internship) to find out when the next Internship Fair will be held.

For further information, drop by or call the Internship Program office, or visit the Internship Program website.

Latino Center

www.smc.edu/LatinoCenter

Counseling Complex

(310) 434-4459

The Latino Center promotes student success by providing a support network of comprehensive bilingual services, including:

- Academic, career, and personal counseling;
- Educational planning;
- Free tutoring in math and English;
- Financial aid and scholarship information; and
- Transfer planning.

The Latino Center offers the Adelante Program, an academic support program that assists students in meeting their transfer goals and promotes student success. See Adelante Program, above, for details.

All students are encouraged to visit the Latino Center and explore what it has to offer. To find out more, please drop by or call the Latino Center, or visit our website.

Library

www.smc.edu/library

Information

(310) 434-4334

Reference Service

(310) 434-4254

With more than 95,000 volumes and access to over 18,000 full-text periodicals, SMC's library is home to one of the largest collections of materials in the California Community College system. The library offers a comfortable, studious atmosphere, with highly trained professional librarians available to assist—in person or by email—with research and study needs.

SMC's library provides more than 200 computers for student use to access a variety of information resources, including the library online catalog, full-text article databases, and Internet resources. These resources are also available to SMC students and staff from off-campus locations through the library's webpage, using any computer with Internet access.

The library also offers several courses specifically designed to introduce students to the research process and the types of information resources available in print and online. These courses are strongly recommended for every SMC student, and are especially important for students planning to transfer to a four-year college or to a university. For descriptions of these courses, please see the "Library Studies" listings in the Schedule of Classes.

The library extends borrowing privileges to Santa Monica College's students, faculty, and staff, as well as residents of the Santa Monica Community College District. Local residents may apply for a Community Patron Card (\$20 per year). SMC volunteers and high school students—as well as instructors at area schools and universities—may apply for a free Courtesy Card.

For library hours and other information, please visit our webpage.

Mentor Program in the Arts

The Mentor Program in the Arts is a special program that gives exceptionally talented students in the performing and applied arts an opportunity to further develop and refine their abilities. Mentor programs exist in art and music. The selection process is unique for each area. In some departments, a candidate's portfolio is reviewed by a faculty committee. Other departments require an audition. A student who wishes to be a part of the Mentor Program in the Arts must demonstrate exceptional abilities and commitment. The program of study is tailored to the goals of the individual student and will often culminate in an event such as a one-person show of the student's work or a public performance.

Music Performance Groups

www.smc.edu/music

Music Complex 118B

(310) 434-4323

SMC's music performance groups participate in a variety of events, including many concerts on campus, campus musicals and theatre productions, and many community events. Students may earn credit for their participation in music performance classes, including the Concert Chorale, Chamber Choir, Jazz Vocal Ensemble, Wind Ensemble, Symphony Orchestra, Jazz Ensemble, and Musical Theatre. An Applied Music Program is also offered, with qualifications determined by audition. For information, please call the Music Department or visit our website.

Online Classes

www.smconline.org

Media Center

(310) 434-3760

Santa Monica College is committed to providing educational programs and services to students who are at sites distant from the SMC campus and to students who need to choose alternatives to the fixed schedule, place, program, and structure of traditional classroom-based education. For details about SMC's online classes, please see Distance Education (above) or visit the SMC Online website.

Photography Gallery

www.smc.edu/photo

Drescher Hall, 2nd Floor

(310) 434-4289

The SMC Photography Gallery is nationally recognized as a significant venue for photographic art. As part of the Westside's flourishing art movement, the gallery enjoys active support from the community. Each exhibit has an opening reception where artists, photographers, students, and members of the community can gather to enjoy and discuss images that have made an impact on the world of photography. For information on gallery hours, exhibits, and opening receptions, please call the gallery or browse the SMC Events webpage and click on the "Photo Gallery" link.

Pico Promise Transfer Academy (PPTA)

www.smc.edu/picopartnership

Counseling Complex

(310) 434-4926

Pico Promise Transfer Academy (PPTA) is a joint effort of Santa Monica College and the City of Santa Monica. The program meets the needs of the underserved, under-represented youth who live in close proximity to the College. PPTA motivates and assists young adults to attend SMC and work toward their career and educational goals. Students may earn an Associate degree and transfer to a four-year college or university. Each student works one-on-one with a counselor. The program provides students with assistance in:

- Enrolling at SMC and registering for classes;
- Setting academic, career, and personal goals; and
- Gaining financial aid for college expenses.

Each student is also provided with additional opportunities, such as:

- Using a computer lab with Internet access,
- Having supplemental instruction in English and math, and
- Touring four-year colleges and universities in California at no expense.

Students are eligible to participate in PPTA if they are 17 to 24 years of age, are a former student at a high school in the Santa Monica-Malibu Unified School District, and have a strong desire to refocus their lives with a positive outlook on their future. Program participants are encouraged to serve as role models for other young adults, inviting them to consider the opportunities and benefits that a college education can offer. Applications for the program are available in our office. To apply, visit the PPTA desk in the Counseling Complex.

Planetarium

www.smc.edu/planetarium

Drescher Hall 223 (near elevator)

Advance Ticket Sales

(310) 434-3000

Thanks to a \$530,000 gift from philanthropist John Drescher, SMC's John Drescher Planetarium features a computer-driven optical projection system coupled with an audiovisual system, which provides the planetarium with capabilities for multimedia presentations. The planetarium is used by SMC astronomy and science classes, local schools, community groups, and the general public.

On Friday evenings during the academic year, the planetarium presents two highly popular astronomy shows. "The Night Sky Show" at 7 p.m. is an interactive general interest, 50-minute introduction to the wonders and sights of the night sky. The show is updated weekly to reflect the ever-changing sky and the latest news in space exploration and astronomy, and questions from guests about their favorite constellations or other cosmic phenomena are welcomed. The Feature Show at 8 p.m. concentrates in more detail on a specific topic such as the exploration of Mars or the quest for life beyond Earth, provides telescope viewing opportunities at various times of year, and brings guest experts to speak at the SMC campus.

For show dates and topics, ticket prices, or other information—or to arrange a special group presentation—please visit the planetarium's webpage or see www.smc.edu/eventsinfo. Planetarium shows and lectures sell out quickly. Advance tickets may be purchased by phone at (310) 434-3000,

or in person at the SMC Theatre Arts Box Office (SMC Main Campus).

Psychological Services

www.smc.edu/psychologicalservices

Liberal Arts 110

(310) 434-4503

SMC's Psychological Services offers short-term personal counseling to currently enrolled students who have paid the Health Services fee. Personal concerns sometimes interfere with study and concentration. These concerns may be feelings of anxiety, depression, or lack of self-confidence; interpersonal problems with family or friends; life stresses such as leaving home, death of a loved one, mid-life transitions; or other problems such as alcohol or drug use, eating habits, sexual issues, etc.

Licensed psychologists and interns/trainees help students resolve these problems or help them find appropriate resources in the community.

Topic-oriented workshops (e.g., Test Anxiety, Stress Management) are also offered to students.

For an appointment to seek individual psychological services, or to find out about upcoming workshops, please call the Psychological Services office.

Scholars Program

www.smc.edu/scholars

24-hour recorded information

(310) 434-4059

Counseling Village

(310) 434-4371

E-mail: scholars@smc.edu

The Scholars Program at Santa Monica College is an enriched, highly demanding honors program that prepares students with outstanding scholastic achievements for transfer to a four-year college or university. Students who successfully complete the Scholars Program are guaranteed priority consideration for admission as a junior to the University of California, Los Angeles (UCLA), UC Irvine, Loyola Marymount University, Mills College, Occidental College, and Chapman College. In addition, Scholars receive priority SMC registration, special counseling, study skills workshops, assistance with exploring majors and careers, special invitations to a variety of programs at SMC and the colleges and universities participating in the Scholars Program, and other benefits. Students entering SMC with a B (3.0) or higher GPA may be eligible for the Scholars Program and should contact the Scholars Program Office for information. To earn the transfer priority, a student in the Scholars Program must meet requirements that include: (1) maintaining a 3.0 or higher GPA, (2) completing required Scholars classes, and (3) completing general education and pre-major course requirements. For more information, please contact the Scholars Office or visit our website.

SMC Outreach Program

www.smc.edu/counseling

(310) 434-4189

1724 Pearl St.

Fax (310) 434-3634

The SMC Outreach Program—a project of SMC's Office of Outreach and Recruitment—partners SMC counselors with local area schools, community agencies, and out-of-state students.

The program works to motivate high school students to stay in school, develop goals for the future, and explore the idea of going to college.

The Outreach Program sends SMC counselors to visit schools in the Los Angeles area on a regular basis to get to know the students and show them how a college education can make a critical difference in their life. The counselors familiarize students with SMC's programs and admissions and enrollment procedures, help smooth their transition from high school to college, and let them know they will have a familiar person they can turn to when they reach the SMC campus.

The SMC Outreach Program conducts application workshops for seniors at their high schools in the spring to expedite the admission and enrollment processes, and sends SMC counselors to college fairs, career days, and other special events each year. These services are also available to out-of-state students through cyber-counseling, national college fairs, and personalized counseling appointments in their local area each semester.

The SMC Outreach Program also offers group tours of the SMC campus, information sessions, and individual counseling appointments during the week. Please call (310) 434-4189 to make arrangements.

For more information, go to www.smc.edu and click on the "New Students" link, or call or drop by SMC's Office of Outreach and Recruitment.

SMC Student Email

Santa Monica College uses Google Gmail to communicate with students and to provide each SMC student with an email account that offers a lifetime email address (as long as Google is the service provider). Gmail accounts are very user friendly, can be reached from any computer or mobile device with Internet access, include 8GB of online storage, and give students access to Google Docs and Calendar. Before you set up and start to use your Gmail account, BE SURE TO READ THE GOOGLE PRIVACY POLICY (see the link at www.smc.edu/google). To set up your Gmail account, go to www.smc.edu/cc and log into Corsair Connect, then click on the SMC@Email icon in the upper left of the page, and follow the instructions. *Once your Gmail account is set up, be sure to check it frequently, as this will be where Santa Monica College will send all official communications from the College to you.*

SMC Student ID Card

The SMC student ID card provides SMC students with a photo ID and enhanced access features. The card:

- Provides a convenient way to speed up checking out books and materials from the Library and the campus tutoring labs and learning resource centers;
- When combined with a current AS membership sticker and swipe-activated, provides FREE access to Big Blue Bus "Any Line, Any Time" service; and
- When combined with a current AS membership sticker, provides access to many other services at SMC, including the Cayton Associated Students Computer Lab (go to www.smc.edu).

smc.edu/associated_students and click on the “A.S. Benefits” link for current details).

For further information, please stop by the Bursar’s Office, located next to the Counseling Complex.

Student Clubs & Inter-Club Council (ICC)

www.smc.edu/clubs

Cayton Center 202

(310) 434-4250

Fax (310) 434-4263

Student Clubs

One of the best ways to get involved in campus life is to join one of SMC’s more than 60 student clubs. The clubs reflect the wide range of interests SMC students have in areas such as academic achievement, science, sports, creative arts, business and industry, social awareness, and service. Club activities—which include field trips, business meetings, concerts, guest lectures, and social events—enhance the educational and social experiences students have on campus and in the community. To find out about student clubs, see the Student Clubs website or visit the Student Life Office.

California law forbids secret fraternities and sororities in public community colleges. All clubs at SMC—with the exception of the honor scholarship societies, which require specific qualifications (see Honors & Awards, at the end of this section of the catalog, for details)—are open to all students.

Inter-Club Council (ICC)

The Inter-Club Council (ICC) promotes SMC’s student clubs to attract and increase student participation in them, encourage the development of student leadership and service, and foster interaction among the clubs. The ICC sponsors Club Row, an annual spring festival that brings all of SMC’s student clubs together to showcase their variety and give students the chance to find out first-hand what activities the clubs offer.

Student Employment Program

www.smc.edu/studentemployment

Admissions/Student Services Complex 104
(Financial Aid Office)

(310) 434-4343

The Student Employment Program—offered through the Financial Aid Office and processed through the Financial Aid Office—assists SMC students seeking part-time jobs at Santa Monica College, and offers students information on the skills and characteristics of a successful employee. On-campus jobs are available in many departments and programs on SMC’s Main and satellite campuses.

Students may be employed at SMC under two special budget programs: Student Help (SH) and Federal Work-Study (FWS). SH pays students to work on campus through department and program budgets. FWS is a Financial Aid award that pays a student wages for employment. The award is funded through the Federal Work-Study Program, a Federal financial aid program that requires that the student apply for Federal financial aid, meet specific eligibility requirements, and be awarded FWS funds by the Financial Aid Office.

To be employed as a student worker at Santa Monica College, a student must have a valid Social Security (SS) Card

with the correct spelling of the student’s name. F-1 students will be given a form letter to request an SS card from the Social Security Office.

For more information, please visit the Student Employment website or stop by the Career Services Center. [For additional student employment options, please see the Career Services Center listing elsewhere in this section.]

Student/Staff Escort Service

1718 Pearl St. (Campus Police)

(310) 434-4300

Santa Monica College provides on-campus escort services for the safety of students and staff who may not feel comfortable walking alone on the campus during evening hours. Escort services are available Monday through Thursday from 7 p.m. to 10:30 p.m., and may be requested by calling Campus Police. Campus escorts are SMC students who have been trained in safety procedures. Escorts are easily recognized by their blue-and-yellow mesh vests with “SMC POLICE AIDE-ESCORT” stenciled on them.

Student Support Services

www.smc.edu/triosss

Counseling Annex 101

(310) 434-4347

The Student Support Services (SSS) program is funded by the US Department of Education to help low-income students successfully pursue a college education, earn an Associate degree, and transfer to a four-year college or university.

The program offers students a variety of services to support them in a number of ways as they make their way through college. Services include:

- Priority registration for SMC classes and help with the registration process;
- Help in finding and applying for financial assistance to cover the costs of a college education;
- Transfer counseling and checklists that spell out the requirements for transfer;
- Custom-tailored educational plans that suit students’ time-frames for completing their studies and lead to graduation and transfer from SMC;
- Supplemental instruction;
- Computer lab (word processor, printing, Internet);
- Workshops, seminars, and guest lectures;
- Personal counseling; and
- Tours of selected colleges and universities.

To be eligible for the SSS program, a student must be a US citizen or permanent resident and meet US Department of Education guidelines, which include at least one of the following requirements:

- Placement in English 21A/B or Math 18/20/31,
- Low income,
- First-generation college student, and/or
- Student with a disability.

To apply for the program, stop by the SSS office, fill out the application, and schedule an appointment to meet with the SSS counselor.

To find out more about the SSS program—or to check on the status of your application—please call or visit the SSS office.

Study Abroad Programs

www.smc.edu/international/studyabroad

**International Education Center
(next to Counseling Complex)**

(310) 434-4342

Santa Monica College is committed to promoting global citizenship. To support that goal, SMC's International Education Center offers several Study Abroad opportunities led by SMC faculty members. Tailored to make the most of a destination's resources, the Study Abroad programs take students to another country and immerse them in an exciting and engaging learning program. Each program gives students the opportunity to earn SMC credit as they expand their own intercultural awareness and foster a more global experience. Students who successfully complete a minimum of three semester units while attending a Study Abroad program will fulfill SMC's Global Citizenship graduation requirement for the Associate degree. Please call the International Education Center or see our website for details.

The Edye Second Space (The Edye)

www.thebroadstage.com

**Information & Tickets
(310) 434-3200**

1310 11th St., Santa Monica

The Edye Second Space is a small "black box" performance and rehearsal facility that opened in Fall 2007. The Edye is an ideal setting for intimate concerts and small productions offering audiences the experience of being up-close and personal with performance art. Many of the events held here are free, but ALL require advance reservations. Please see the website or call the Information number for events listings and other details.

The Eli and Edythe Broad Stage (The Broad Stage)

www.thebroadstage.com

**Information & Tickets
(310) 434-3200**

1310 11th St., Santa Monica

The Eli and Edythe Broad Stage—a 499-seat, full-featured performance hall at the SMC Performing Arts Center—opened in Fall 2008 to host a variety of top-rated music, dance, and other events, including fully staged commercial productions. The Broad Stage is a top entertainment destination for audiences throughout the region. Please see the website for the latest details on upcoming performances and ticket information.

Theatre Arts Productions

www.smc.edu/theatre

Theatre Arts Complex

(310) 434-4319

Students at Santa Monica College may participate in full-scale productions offered to the community and receive training in all aspects of theater productions, from intense classes specifically for the training of the actor (including acting classes in Modern Realism and various historical styles, vocal

production for the stage, and stage movement) to training in the technical aspects of theater production (including stagecraft, costuming, make-up, sound, and lighting). Students also have the opportunity to audition for public performances and present public workshops in Musical Theatre, Historical Acting Styles, and Directing.

The College's facilities for educational theater have a new home—complete with two theaters—on SMC's main campus. With all its amenities, the new Theatre Arts Complex is an ideal place to teach the art of theater and to perform stage productions for the community.

Advance tickets for stage productions at SMC may be purchased online (www.smc.edu/theatre), by phone at (310) 434-4319, or through orders left in the dropbox at the Theatre Arts Department office, located in Room 117 of the Theatre Arts Complex (SMC Main Campus).

Transfer/Counseling Center

www.smc.edu/counseling

Counseling Complex

(310) 434-4210

Santa Monica College is a state leader in transferring students to four-year institutions, including all campuses within the UC and CSU systems, independent or private colleges in California, and out-of-state institutions. As a result of our transfer record, many students choose to attend Santa Monica College to complete their first two years of a four-year college plan.

College transfer services seek to make students more aware of their transfer choices and to assist with the transfer process. The Transfer/Counseling Center staff facilitates this process by helping students:

- Understand transfer admission requirements;
- Select courses that will transfer and fulfill graduation requirements;
- Complete the application process for their transfer school(s) of choice;
- File for financial aid; and
- Stay informed on important dates and deadlines.

In addition, the academic counseling staff at SMC facilitates the successful transfer of students to four-year colleges and universities by:

- Providing information and counseling on transferring to colleges and universities;
- Coordinating visits by campus representatives from more than 100 colleges and universities, including regular visits from UCLA, CSUN, USC, LMU, and UC Berkeley;
- Providing workshops each semester on transfer planning, filing a UC/CSU application, and completing the financial aid process;
- Arranging tours of California colleges and universities;
- Resolving transfer admission problems;
- Identifying general education classes needed to transfer; and

- Helping students select classes that meet requirements for a particular major.

The Transfer/Counseling Center also provides counseling services online at www.smc.edu/onlinecounseling for students enrolled in on-campus courses (students enrolled in online courses should consult www.smconline.org for information).

Information about transfer-support services and activities is available in the Transfer/Counseling Center, can be found on the Counseling website, and is routinely published in SMC's student newspaper, *The Corsair*.

Tutoring Services

library.smc.edu/tutoring

Santa Monica College provides free tutoring services in selected subjects for all students through a number of on-campus tutoring centers. Specialized tutoring may also be arranged through the Center for Students with Disabilities (voice: 434-4265; video phone: 866-957-1809), EOPS/CARE (434-4268), Student Support Services (434-4347), the Scholars Program (434-4371), and the International Education Center (434-4217). For general tutoring information and the hours of the tutoring centers listed below, please visit the Tutoring Services webpage (library.smc.edu/tutoring).

Writing and Humanities Tutoring Center

www.smc.edu/tutoring/english_humanities/

Drescher Hall 313

(310) 434-4682

The Writing and Humanities Tutoring Center offers writing assistance for students in all courses, and subject tutoring to support students in liberal arts classes, including economics, history, logic, philosophy, political science, psychology, and sociology. Writing assistance is available on a drop-in basis. Students may also request tutoring appointments by calling or coming in person to the Writing and Humanities Tutoring Center.

Math Lab

library.smc.edu/tutoring

Math Complex 84

(310) 434-4735

The Math Lab provides tutoring and other services to support students in all math classes offered at Santa Monica College. Tutoring is provided on a drop-in basis, as well as by appointment. Students may schedule tutoring appointments by coming in person to the Math Lab.

Modern Language Tutoring Center

library.smc.edu/tutoring/mltutoring.html

Drescher Hall 219

(310) 434-4683

The Modern Language Tutoring Center provides tutoring for all languages taught at Santa Monica College. No appointments are necessary. The tutoring schedule is posted in the Modern Languages Tutoring Center and online.

Science Tutoring Center

library.smc.edu/tutoring

Science 245

(310) 434-4630

The Science Tutoring Center offers tutoring to support students in all science classes taught at Santa Monica College. Tutoring is provided on a drop-in basis (tutoring schedule is posted in the Science Tutoring Center and online), as well as by appointment. Tutoring appointments

may be scheduled by calling or coming in person to the Science Tutoring Center.

ESL Tutoring Center

library.smc.edu/tutoring

ESL 106 (at Pearl and 16th)

(310) 434-4260

The ESL Tutoring Center, located in the ESL Building (corner of Pearl and 16th), provides tutoring assistance to English-language learners at SMC. One-on-one tutoring by instructional assistants with a solid grounding in TESL is provided in half-hour sessions. ESL tutoring sessions are available by making an appointment online at the ESL Department's homepage or by going directly to www.smc.edu/esl/tutoringcalendar. Students may schedule up to two tutoring appointments each week by coming in person to the ESL Office window (ESL 106), or students in evening classes may set up an appointment by calling the ESL Office at (310) 434-4260 between 8 a.m. and 2 p.m.

Reading Lab

homepage.smc.edu/reading_lab

Drescher Hall 312

The Reading Lab provides tutoring and other services for students enrolled in Reading and Vocabulary classes (English 23, English 48, English 80, English 83A/B, and English 84R). For information, please consult with your instructor or visit the Reading Lab's webpage.

English 81 Lab

Drescher Hall 308

The English 81 Lab provides services specifically for students enrolled in SMC's English 81 classes. For information, please see the listings in the Schedule of Classes under the heading "English Skills—Group C," or consult with your instructor.

Veterans' Resource Center

www.smc.edu/vet

Liberal Arts 135

(310) 434-8205

SMC's Veterans' Resource Center provides assistance in matters pertaining to a student's transition from the military to college. The Veterans' Resource Center offers a variety of support services to veterans of military service. The Center offers a place where students who are veterans can feel comfortable, decompress, and take a break from the campus hubbub. A free textbook-lending library, a study space, and a computer-tutoring room are available.

Through the Veterans' Resource Center, veterans can find or make arrangements for academic, career, and transfer counseling, as well as financial aid, tutoring, and other services that aim to help students achieve their educational goals. VA paperwork for veterans' dependents receiving benefits under Chapters 33 and 35 of the GI Bill is also processed through the Veterans' Resource Center.

For more information, please visit the Veterans' Resource Center website (www.smc.edu/vet), or drop by the Center.

Welcome Center

www.smc.edu/welcomecenter

Cayton Center 110 (next to Cafeteria)

(310) 434-8101

The Welcome Center is a convenient “one-stop shop” where new students can find the information, services, and support they need to make a smooth transition to SMC. During enrollment periods, the Welcome Center has academic counselors and trained student ambassadors on hand to answer questions and assist new students with admission and enrollment processes. At the Welcome Center, new students can:

- Get help to resolve any admission or enrollment issues;
- Get information about financial aid and help with filling out financial aid applications;
- Take part in one-on-one and small-group counseling sessions;
- Seek personalized academic counseling and develop a customized educational plan; and
- Use computers to apply to SMC, enroll in classes, and/or complete their online orientation.

After enrollment ends, the Welcome Center continues to stay in touch with new students. Student ambassadors call new students during their first semester at SMC to find out how they are doing, whether they have any questions, and—if it seems necessary—to invite them to the Welcome Center for an individual counseling appointment.

For more information about the Welcome Center, please see our website, call us, or stop by for a visit.

Workforce & Economic Development (W&ED)

www.smc.edu/workforcedevelopment

Bundy Campus, Room 112C

3171 S. Bundy Dr., Los Angeles

(310) 434-4040

Contact: Patricia Ramos

SMC's Workforce and Economic Development Office offers a variety of services and training programs for area employers and residents. W&ED designs customized programs to help develop the skilled workforce that the region needs to increase its economic growth and compete successfully in today's global market.

W&ED works with public agencies and private employers to identify regional workforce needs. Based on these needs, the W&ED experts design and implement short-term training programs that focus on meeting an employer's needs for specific skills and skill levels. These programs provide pre-employment training in basic and job-specific skills for people preparing to enter or return to the workforce; post-employment training for partner businesses and industries to upgrade their employees' skill levels to meet current and projected needs; and concurrent employment training to update and expand the professional and managerial skills of employees to help area employers expand their growth and maintain a competitive edge.

To support these programs and their participants—both workers and employers—the Workforce and Economic Development Office seeks out and works to acquire public and private funding and other resources to help employers and workers cover their training costs. The Office also provides career counseling and career-path planning to help current workers move ahead or into new areas of interest, and help new

workers—including those receiving public assistance—develop skills that lead to economic self-sufficiency and help them advance to earn increased levels of income.

For additional information, please call our office or visit our website.

Honors & Awards

Alpha Gamma Sigma

Membership in Alpha Gamma Sigma is one of the highest honors a student may attain. A student is eligible for initial membership in Alpha Gamma Sigma the semester after achieving a cumulative grade point average (GPA) of at least 3.00 in a program of at least 12 units (exclusive of physical education). All life members of the California Scholarship Federation who graduated with a minimum GPA of 3.50 are eligible for temporary membership their first semester at Santa Monica College. Permanent membership in Alpha Gamma Sigma is restricted to students who have completed at least 60 units, have a cumulative GPA of at least 3.50, and have been a certified member for at least one term, OR who have completed at least 60 units, have a cumulative GPA of at least 3.25, and have been a certified member for at least two terms.

Alpha Mu Gamma

Alpha Mu Gamma is a national honorary foreign language society that encourages interest and scholarship in foreign languages and promotes international communication, enlightenment, and sympathetic understanding of other peoples and cultures.

Membership requirements are a grade of A (4.0) during two unrepeatable semesters of studying the same language and an overall grade point average of 2.0 or higher in two semesters of college-level courses. Candidates from countries where English is a foreign language may meet membership requirements in their native language by submitting transcripts showing the classes they completed in secondary school in their homeland and achieving an overall grade point average of 2.0 or higher in one semester of college-level courses in the United States.

Phi Theta Kappa

Phi Theta Kappa was chartered at SMC in Fall 2001 to recognize and encourage scholarship among students at two-year colleges. To achieve this purpose, Phi Theta Kappa provides opportunities for: leadership development, scholarship, service, an intellectual climate that fosters the exchange of ideas and ideals, lively fellowship for scholars, and stimulating interest in continuing academic excellence.

An invitation to membership in Phi Theta Kappa is extended to full-time students who achieve a 3.0 grade point average.

Dean's Honor List

Each Fall and Spring semester, a Dean's Honor List of outstanding students is issued. To be eligible for the Dean's Honor List, a student must have completed a program of 12 or more units at Santa Monica College during the qualifying Fall or Spring semester, and have earned a semester grade point average of 3.0 or higher. The units must be in courses that award an A (4.0), B (3.0), C (2.0), D (1.0), F (0.0), or FW (0.0) as a grade (grades of P, NP, or I are not included).

Record of this honor appears on a student's transcript.

Graduation with Honors

Santa Monica College students who have a cumulative grade point average of 3.0 or higher for all college-level courses they have completed at SMC and at other regionally accredited colleges receive special recognition of their outstanding academic excellence at graduation. A record of their graduation honors will appear on their transcript.

To be eligible for honors at graduation, students must not only have a 3.0 or higher cumulative GPA (including coursework from other colleges), but also meet all of SMC's graduation requirements, including the completion of a minimum of 12 units of coursework while attending SMC. Students must also be in good academic standing (i.e., not on academic or progress probation) at the time they graduate.

A student's cumulative grade point average must match the narrow range specified below for the student to be awarded one of the following honors with the Associate degree:

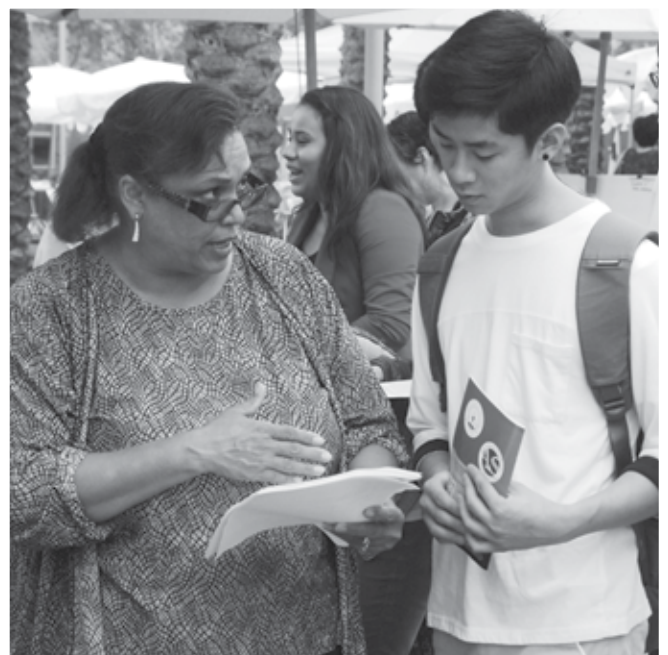
- Graduation with Highest Honors—requires a student to have attained a cumulative GPA of 4.0 (including coursework from other colleges) and completed a minimum of 12 units of coursework while attending SMC;
- Graduation with High Honors—requires a student to have attained a cumulative GPA ranging from 3.70 to 3.99 (including coursework from other colleges) and completed a minimum of 12 units of coursework while attending SMC; and
- Graduation with Honors—requires a student to have attained a cumulative GPA ranging from 3.0 to 3.69 (including coursework from other colleges) and completed a minimum of 12 units of coursework while attending SMC.

Students who have been suspended from the College—regardless of how excellent their grade point average might be—are not eligible to receive honors at graduation.

Scholarships

Monetary awards of various kinds—and in various amounts—are given in recognition of academic excellence and potential for success. Information on the requirements for awards can be obtained from the Scholarship Office. Students must have completed 12 units with a GPA of 2.5 at Santa Monica College to be eligible to apply for scholarships

COLLEGE POLICIES, Rules, and Regulations



College Policies, Rules, & Regulations

This section of the SMC catalog offers a summary overview of selected Santa Monica College policies, rules, regulations, and related procedures. Information was current when this edition of the catalog was published. Santa Monica Community College District administration reserves the right to add, amend, or repeal any of its policies, rules, regulations, and procedures at any time. The information provided in this section is subject to change without notice. Please see the District's Administrative Regulations at www.smc.edu/Policies/Regulations/AdminRegulations.htm for additional details, as well as information on topics not covered in this or other sections of the catalog.

Matriculation Rights & Responsibilities

MATRICULATION RIGHTS

SMC students are entitled to specific matriculation rights and are expected to meet certain matriculation responsibilities under the California Education Code and the policies of the Board of Trustees of the Santa Monica Community College District. Student matriculation rights include:

1. Admission to the College, subject to Federal, State of California, and SMC Board of Trustees policies and regulations, and the availability of classes;
2. Information about the SMC campus and its satellite locations, the enrollment process, the matriculation process, and the policies of the SMC Board of Trustees relating to students;
3. Access to a matriculation process that allows participation in all components;
4. An English, ESL, and math assessment using materials and techniques approved by the Chancellor's Office of the California Community Colleges;
5. An English, ESL, and math placement recommendation using information and counseling based upon multiple measures;
6. Counseling assistance for selecting and enrolling in approved student classes;
7. Information about special programs, prerequisites, corequisites, advisories, and procedures;
8. Information and referrals for Santa Monica College student support services, such as financial aid;
9. Follow-up counseling services to enhance academic and personal performance and identify skill deficiencies that affect the student's academic performance; and
10. Matriculation services appropriate to the needs of ethnic, language-minority students and students with disabilities, and where necessary, modifications in the matriculation

process or the use of alternative methods and/or procedures to accommodate the needs of these students.

STUDENT MATRICULATION RESPONSIBILITIES

General student matriculation responsibilities include an obligation to:

1. Declare a specific educational goal no later than the semester before enrolling for a 16th unit of credit at Santa Monica College;
2. Meet with a counselor—within 90 days of declaring an educational goal—to develop an educational plan that includes (a) the courses required to meet the educational goal, and (b) any special programs and/or student services that would support the attainment of that educational goal;
3. Attend class and complete assigned course work;
4. Complete courses and pursue an educational plan to achieve the student's educational goal; and
5. Meet with a counselor whenever there is a change in an existing educational plan, to create a revised plan consistent with the new educational goal.

SPECIAL MATRICULATION RESPONSIBILITIES

Santa Monica College requires certain types of students to accept special responsibilities if they wish to achieve their educational and personal goals.

Probationary Students: Students on academic and/or progress probation must develop contracts with counselors for returning to good standing.

Undeclared Students: Students who have not declared educational goals must meet with a counselor to develop a career or academic plan no later than the semester before enrolling for a 16th unit of credit at SMC.

Students Enrolled in Pre-College Courses: Students taking remedial courses must plan with their instructors the next course(s) in the instructional sequence, and develop a program with their counselors for the following semester.

STUDENT MATRICULATION COMPLAINTS

Students may file formal written complaints about the matriculation process with the Matriculation Office. See the Student Complaints, Hearings, & Appeals section of this catalog for more information.

Policy on Fees

FEES

IMPORTANT: All fees are subject to change without notice. Fees published in this catalog were current at the time the catalog went to press.

Enrollment Fee

The state-mandated student enrollment fee is \$46 per unit. The fee is subject to change without notice.

Nonresident Tuition Fee

All students enrolled in a California Community College are classified either as residents or as nonresidents. Students classified as California residents do NOT pay tuition. Students classified as NONresidents (including students who are citizens of a foreign country and hold only temporary resident status in the United States) are REQUIRED to pay tuition *in addition* to enrollment and other fees. Tuition for nonresidents is \$269 per semester unit (with \$46 enrollment fee, total is \$315 per semester unit). Tuition for students who qualify for an Assembly Bill 947 exemption is \$239 per semester unit (with \$46 enrollment fee, total is \$285 per semester unit). The mandatory tuition is subject to change without notice. See the residency requirements at www.smc.edu/admissions (click on the "Residency" link) or contact the residence clerk in the Admissions Office for AB 947 exemption details.

Health Services Fee

The mandatory fee of \$18 during the Fall and Spring semesters (\$15 during Winter and Summer sessions) provides a variety of health services to students. See the "Health Services Center" listing in the Programs & Services section of this catalog for details. Students who are exempt from paying the Health Services fee are:

- Students enrolled exclusively in noncredit or not-for-credit courses, or enrolled exclusively in online courses, and
- Students who declare through a personally-signed statement that they depend exclusively on prayer for healing in accordance with the teachings of a bonafide religious sect (documentation of such an affiliation is required).

Students who are eligible for financial aid through the Financial Aid Office and who need assistance to pay this fee should contact the Financial Aid Office.

Student ID Card & Associated Students Fee

The optional \$32.50 fee includes a fee of \$13 that covers the cost of the SMC student ID card, and an Associated Students membership fee of \$19.50 that funds activities and services (including the free "Any Line, Any Time" rides on the Big Blue Bus) for SMC's entire student body. See the Programs & Services section of this catalog for details on the range of benefits the SMC student ID card and AS membership provide. Both fees are optional. Students who do not wish to pay one or both of these fees should contact the Admissions Office or Bursar's Office at time of enrollment.

Materials and Supplies Fees

Some classes require additional fees for materials and supplies. Students should consult the class listings in the Schedule of Classes to determine whether any such fees are required. Fees for materials and supplies are not refundable.

On-Campus Parking Decal Fee

Students who wish to use the on-campus parking facilities at SMC's main campus must purchase a parking decal. Parking is FREE at satellite campuses and the shuttle lot, but a decal is required (see www.smc.edu/transportation for details). Fees for main campus parking decals vary, and discounts are available for students who receive a BOG A Fee Waiver because they or their family receive benefits under CalWORKs/Temporary Aid to Needy Families (TANF), SSI/SSP (Supplemental Security Income), or General Assistance/General Relief. Parking decal fees are subject to change without notice. For current details, please see the information at www.smc.edu/transportation or consult the College Policies section of the Schedule of Classes.

Returned Payments/Outstanding Balances

Returned checks and rejected credit card payments are subject to a fee of up to \$25 and are taken care of at the Auxiliary Services Office, located at 1738 Pearl St. An administrative hold will be placed on a student's records until the matter is resolved. A student who leaves SMC owing a balance and does not pay the amount owed will be responsible for paying all collection costs and/or attorney's fees. This debt may also be reported to all three major credit bureaus.

WITHDRAWAL REFUND SCHEDULE

Enrollment Fee

No refunds of enrollment fees are available to students who withdraw after the posted refund deadlines. Each class has its own refund and drop deadlines, which are posted on each student's class schedule at Corsair Connect. Students who withdraw prior to this deadline will receive a 100% refund of enrollment fees, minus a processing charge of \$10. See the Admissions Office webpage at www.smc.edu/admissions (click on the "Fees" link) for more information on withdrawal refunds.

Nonresident Tuition

Nonresident students who withdraw from Santa Monica College before the published refund deadline will receive a 100% refund of their nonresident tuition, minus any relevant processing fees. Students should apply for tuition refunds at the Bursar's Office.

Health Services, Student ID Card, & Activities Fees

Students who withdraw from Santa Monica College before the published refund deadline will receive a 100% refund of the \$18 Health Services fee for Fall or Spring semesters (\$15 for Winter or Summer sessions); however, the \$13 SMC student ID card fee and \$4.50 of the AS membership fee are nonrefundable.

On-Campus Parking Decal Fee

Parking decal fees are not refundable after the first 10% of the term. To obtain the refund, a student must present the parking decal **and** the receipt for it at the Bursar's Office.

BOOKS & MATERIALS

The Federal Higher Education Opportunity Act (HEOA) requires Santa Monica College to provide students with the International Standard Book Number (ISBN), retail price, and/or other information (subject to change) about the required or recommended textbooks and supplemental materials for each course offered at SMC. Please go to bookstore.smc.edu and click on "Buy Textbooks" for details. For other book-related information—including dates for book buybacks—please visit the SMC Bookstore website (www.smc.edu/bookstore).

FEDERAL TAX CREDIT

Selected educational expenses may be deducted from federal income taxes by qualifying students. As required by federal tax credit legislation, Santa Monica College will mail each registered student a copy of IRS verification form 1098T (Tuition Statement) each year. This information is also reported to the IRS. Students should be sure to have their correct Social Security number on file in the Admissions Office for the sake of accurate reporting to the IRS. Students should check with their tax preparer to determine whether they are eligible to take advantage of this tax credit and the amount they may deduct from their federal and/or state taxes.

Auditing Classes

Santa Monica College does not permit auditing of classes. All students attending credit or noncredit classes at Santa Monica College must be officially enrolled through SMC's Admissions Office. Seniors attending free, noncredit classes on topics of interest to older adults must be enrolled through Emeritus College. Students attending fee-based not-for-credit classes to explore personal interests or gain professional certification—or attending free English as a Second Language (ESL) and other noncredit adult education classes offered through SMC Community Education—must be enrolled through the SMC Community Education office.

Course Repetition

California Code of Regulations Title 5 §58161 and §55040 limit the number of times a student may repeat a course in the California Community College system. These regulations also require all current and prior credit course enrollments, repetitions, and withdrawals in a student's enrollment record to be counted toward the maximum limit.

Students who wish to repeat a course in which they have previously earned an unsatisfactory grade or a W may re-enroll ONE TIME without the need to request prior permission from a counselor. Any subsequent attempts to re-enroll require

authorization from a counselor BEFORE ENROLLING. In some cases, after meeting with a counselor, students will need to file a special request for consideration with the Counseling Department to repeat a course. The counselor will determine whether a Petition for Special Consideration is required. Depending on the circumstances, requests to enroll in a course a THIRD time may not be approved. Requests to enroll in a course a FOURTH time (or more) will generally NOT be approved, except under certain, very limited extenuating circumstances, which must be documented. **Please note: A student who is currently enrolled in a course will not be able to re-enroll in that same course for a subsequent term until the student receives a W or NP or a final substandard grade for the course.**

For complete details, please see "Limits for Credit Course Enrollment" (SMC AR 4340), available online at www.smc.edu/ACG/Documents/Administrative_Regulations/AR_4000_StudentServices.pdf (scroll to page 49). *The Limits for Credit Course Enrollment policy is subject to change, pending revisions to California Code of Regulations Title 5.*

Santa Monica College permits students to repeat (enroll again in) courses they have already completed, but *only* under special circumstances authorized by California Code of Regulations Title 5 §58161. Students may repeat courses at SMC if the courses are:

1. Courses that were originally completed with an unsatisfactory grade of D (1.0), F (0.0), NP (No Pass; formerly NC-No Credit) and/or W (Withdrawal), MW (Military Withdrawal), or FW (Fail for Lack of Participation); or
2. Courses Santa Monica College has designated as repeatable; or
3. Courses in which a student received a satisfactory grade, IF the original course was completed at least three (3) years prior to repeating it, AND the District requires a more recent completion of the course (see §55003), OR another educational institution to which a student seeks to transfer requires the course to be taken more recently than the student's last enrollment in the course [note that the significant-lapse-of-time exception cannot be used if the student earned a substandard grade when last enrolled in the course.]; or
4. Variable unit open entry/open exit credit courses, where a specific portion of the course needs to be repeated as permitted by Title 5 §55044 of the California Code of Regulations; or
5. Courses where satisfactory work has been recorded, but repetition is necessary for a student to meet a legally mandated training or cooperative/occupational work experience requirement (e.g., government-required licensing, certification, recertification) as a condition of paid or volunteer employment. Please note that these courses may be repeated any number of times, and the grade received each time will be included when calculating the student's grade point average.

Effective Summer 2012, the first two substandard grades (or, in the case of Withdrawals, the first two Ws) in a single course can be disregarded when calculating a student's grade point average (GPA) if the course is subsequently repeated. The

NEW grade earned must be an A, B, C, D, F, FW, or P (Pass), or NP (No Pass) for this to occur. A W, MW, or I cannot be used to disregard any previous grades or notations on transcripts. All of the original grades always remain in the student's permanent record, as required by Title 5 §55762, but will have a notation to indicate that the course was repeated.

For example, if a student takes English 1 for the first time and earns a D (1.0), then repeats the course and earns another D (1.0) the second time, and then, on a counselor-authorized third attempt, earns a C (2.0), the previous two D grades will be disregarded (although the grades will still appear on the student's transcript, noted to show the course repetition), and the C (2.0) will be used to recalculate the student's GPA.

Please note that the *only* grades that may be recalculated for improvement of a student's GPA are the first two unsatisfactory grades that the student earns in the course, and ONLY if both attempts at taking the course were made at Santa Monica College. Even if the student receives special permission to enroll in the same course for a fourth time, the GPA recalculation is limited to the first two unsatisfactory grades earned in the course. Note that any grades earned in courses taken at other colleges or universities cannot be used to recalculate a student's GPA at SMC.

Repeating a course that a student originally completed with a grade of A (4.0), B (3.0), C (2.0), or P (Pass) will have **NO effect** on the student's GPA or units completed, and is only permitted after the student files a written request and receives approval to repeat the course, *and only* if the student is repeating the course under one of the special circumstances listed above.

Santa Monica College has designated selected courses as being repeatable per California Code of Regulations Title 5 §55041. In some cases, courses are grouped together because they are related in content. These courses may include several levels, but also have a *cumulative* course repeatability of three (i.e., a total of four course completions is permitted). For example, Dance 43, 44, 45, and 46 are grouped together because they are all different levels of contemporary modern dance for the major. A student who repeats Dance 43 (two course enrollments: taking the course initially, and repeating the course), and then completes Dance 44 and Dance 45, has accumulated four enrollments in a group of courses. As a result, that student may not enroll in Dance 46, because doing so would exceed the maximum number of course repetitions that are permitted. In addition, any Dance course enrollments in which the student earned a grade of D (1.0), F (0.0), FW (Fail for Lack of Participation; 0.0), NP (No Pass; formerly NC-No Credit), and/or W (Withdrawal) or MW (Military Withdrawal) will count toward the maximum number of enrollments allowed in the course grouping.

Prerequisites & Corequisites

A prerequisite is a class that a student is required to complete (or a skill that a student is required to have) as a condition for enrolling in a class where current familiarity with the subject matter or possession of a particular skill is essential

for the student to succeed in the class. For example, Chemistry 10, a prerequisite for enrolling in Chemistry 11, provides a basic introduction to the principles, laws, and nomenclature of chemistry, all of which a student needs to be familiar with in order to understand the subject matter covered in Chemistry 11.

A corequisite is a class a student is required to take simultaneously with another class as a condition for enrolling in the other class because the two classes are so interrelated that a student cannot pass one without the other.

ESTABLISHMENT OF PREREQUISITES & COREQUISITES

All prerequisites and corequisites for SMC classes are established by Santa Monica Community College District administration under the standards set out in California Code of Regulations Title 5 §55003. Prerequisite(s) or corequisite(s) for a class are established whenever:

1. The prerequisite or corequisite is expressly required or authorized by statute or regulation; and/or
2. Students are highly unlikely to succeed in the class if they have not met the prerequisite or enrolled in the corequisite course; and/or
3. The prerequisite or corequisite is necessary to protect the health and safety of students or others involved in the class.

Prerequisites and corequisites for all classes at Santa Monica College must be satisfied with a grade of C (2.0) or better, regardless of whether they are completed at SMC or at another college or university.

Students who believe they already possess the knowledge or skills to succeed in a class may challenge its prerequisite(s) or corequisite(s) by following the Prerequisites and Corequisites Challenge Procedure established by District administration.

PROCEDURE FOR CHALLENGING PREREQUISITES & COREQUISITES

Please note: In the procedure outlined below, every reference to prerequisites also refers to corequisites.

Students who have not completed a prerequisite or corequisite course at Santa Monica College (or at another college or university) and believe they should be exempted from the course may submit a Prerequisite Challenge Petition to the appropriate academic department. Prerequisites may be challenged under one or more of the following grounds, and the student bears the initial burden of proof to show that grounds exist for the challenge.

1. The prerequisite has not been established in accordance with the District's process for establishing prerequisites.
2. The prerequisite is in violation of California Code of Regulations Title 5 §55003.
3. The prerequisite is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner.

4. The student will be subject to undue delay in attaining the goal of his/her educational plan because the prerequisite course has not been made reasonably available.
5. The student has the ability or knowledge to succeed in the course despite not meeting the prerequisite.
6. The course has specific limitations on enrollment due to being a course that involves intercollegiate competition or public performance, or a course limited to a cohort of students who meet specific qualifications (for example, the qualifications required for participation in the Nursing Program), if no equivalent section is offered, the student would be delayed by a semester or more in attaining the degree or certificate specified in his or her Student Educational Plan, and the course in question is required to complete the degree or certificate.
7. The student seeks to enroll in a course that has a prerequisite established to protect health and safety, and the student demonstrates that he/she does not pose a threat to himself/herself or others.

If space is available, a student will be permitted to enroll in the course in question. Each prerequisite challenge will be investigated and resolved by a designated committee no later than five (5) working days from the day that the challenge is filed. If the designated committee fails to resolve the challenge in five (5) days, the student will be permitted to enroll in the course. If no space is available, and the challenge is upheld, the student will be permitted to enroll for the course in the subsequent term.

Attendance Policies

Please note: The attendance and withdrawal policies listed in this section do not apply to noncredit and not-for-credit classes at Santa Monica College.

ATTENDANCE & INSTRUCTOR REQUEST TO DROP A STUDENT

A student enrolled in any class at SMC who does not attend ALL of the sessions for that class that meet during the FIRST WEEK of the class RISKS BEING DROPPED from the class by the instructor, or may receive an F (0.0) for nonattendance.

A student may also be dropped from a class when, in the instructor's judgment, the student's number of absences has become excessive or the student is no longer participating in the course. Such judgment is to be based exclusively on the student's prospect for successfully completing the course. Faculty will determine the consequences of absences and late arrivals.

A student who drops a class between the refund deadline and the 75% mark of the class (listed as the deadline for a Guaranteed "W" on the class schedule at the student's Corsair Connect account) will receive a grade of W (Withdrawal), and units for the class will be included in the student's enrolled units.

Instructors will assign students who have not officially withdrawn from a class by the deadline a grade of A (4.0), B

(3.0), C (2.0), D (1.0), FW (Fail for Lack of Participation; 0.0), F (0.0), or—if they are enrolled in courses offered on a pass/no pass basis or have petitioned to take a course on a pass/no pass basis—a grade of P (Pass) or NP (No Pass).

Go to www.smc.edu, click on the "Corsair Connect" link, then click on the class schedule for details.

ATTENDANCE & STUDENT REQUEST TO WITHDRAW FROM CLASSES

A student enrolled in any SMC class MUST ATTEND ALL of the sessions of that class that meet DURING THE FIRST WEEK of the class or RISK BEING DROPPED from the class by the instructor, or receiving an FW (0.0) for nonattendance. A student may be dropped from a class when, in the instructor's judgment, the student's number of absences has become excessive or the student is no longer participating in the course. Since attendance is essential for normal progress in a class, a student is expected to be in class regularly and on time. Faculty will determine the consequences of absences and late arrivals.

The last official day to drop will be at the 75th percentile of the term. Students should review their Corsair Connect account for their specific dates and deadlines. All students who have NOT withdrawn by this deadline will receive a grade of A (4.0), B (3.0), C (2.0), D (1.0), FW (0.0), F (0.0), or—if they are enrolled in courses offered on a pass/no pass basis or have petitioned to take a course on a pass/no pass basis—a grade of P (Pass) or NP (No Pass). Specific drop dates are noted next to each enrolled class listed in the student's Corsair Connect account.

A student may petition for late withdrawal after the 75th percentile of the semester or session if in the instructor's judgment there are extenuating circumstances, such as verified cases of an accident, illness, military obligation, or other circumstances beyond the control of the student. The student must file a Petition for Late Withdrawal in the Admissions Office, and obtain the approval of the faculty members involved and the Dean of Enrollment Services. Students who have completed the course including taking the final or submitting final projects are NOT eligible for a late withdrawal. In those cases the student should meet with the instructor if they wish to contest their grade, as a Withdrawal is no longer an option.

For specific information about these dates and deadlines, please go to www.smc.edu, click on the "Corsair Connect" link, and click on the class schedule.

Requests for Retroactive Withdrawal: Retroactive withdrawals from classes are normally not permitted. However, these may be granted under certain limited circumstances. To be eligible for a retroactive withdrawal, the student must have extenuating, documented, and verifiable circumstances to justify withdrawal from a class—and to justify requesting such a withdrawal retroactively—in order for a retroactive withdrawal request to be considered. *A retroactive withdrawal cannot be used as a way to remedy poor academic performance in a class.* Students must file a petition for retroactive withdrawal in the Admissions Office no more than 90 calendar days after the end of the term in which they were enrolled in the course.

Grades, Units, & Transcripts

GRADES

The grades used (and their value) to indicate scholarship at Santa Monica College are: A (Excellent; 4.0), B (Good; 3.0), C (Satisfactory; 2.0), D (Less than satisfactory; 1.0), F (Failing; 0.0), FW (Failing for lack of participation; 0.0), P (Pass; at least satisfactory; units awarded, but not counted in GPA), NP (No Pass; less than satisfactory; no units awarded or counted in GPA), W (Withdrawal), MW (Military Withdrawal), and I (Incomplete).

"Pass/No Pass" ("P/NP") Grade Policies (Formerly "Credit/No Credit")

California Code of Regulations Title 5 §55752 allows a grade of P (Pass) or NP (No Pass) to be given under two circumstances:

- 1 Courses offered by the College on a pass/no pass basis, where a single standard of satisfactory performance is used to evaluate students; and
- 2 Courses that a student individually petitions to enroll in on a pass/no pass basis, and receives approval to do so.

Courses that Santa Monica College designates as pass/no pass courses will use the P/NP grading system exclusively. Students who enroll in these courses will be evaluated on a single standard of satisfactory performance. Course units will be credited only when students meet this standard. Units will not be credited for a performance that is less than satisfactory.

Courses that a student individually petitions to take on a pass/no pass basis require the student to take all of the course's tests and do all assignments. The standards of evaluation in such courses are identical for all students. Students who enroll on a pass/no pass basis are subject to all attendance and withdrawal policies, and must meet the criteria listed below.

1. Part-time students (those enrolled in fewer than 12 units) are limited to 5 units of pass/no pass enrollment per semester. Full-time students (those enrolled in 12 or more units) are limited to 6 units of pass/no pass enrollment per semester. Exceptions for enrollment in a single course that awards more than 5 units may be authorized by the Dean of Enrollment Services or designee.
2. Course units taken under the option of pass/no pass may not exceed a total of 12 units at Santa Monica College.
3. Students who have already received a Bachelor of Arts or Bachelor of Science degree from an accredited college or university may take an unlimited number of units on a pass/no pass basis.

Students who wish to take courses on a pass/no pass basis must file a request in the Admissions Office before the 30th percentile of the course length. For specific information, please go to www.smc.edu, click on the "Corsair Connect" link, and see your class schedule. Courses that are 2 weeks or less in length

may not be taken on a P/NP basis. **Once the deadline has passed, the decision to take a course on a pass/no pass basis is irrevocable.**

"Pass" will be indicated on a student's permanent record as P, with units awarded, but no grade points. Students receive a grade of P when their performance is equivalent to a C (2.0) or higher. "No Pass" will be indicated on a student's record as NP, with no units completed and no grade points. Students receive a grade of NP when their performance is equivalent to a D (1.0), F (0.0), or FW (0.0). In either case, a student's grade point average is not affected, and units are not included in a student's units attempted for purposes of determining academic probation or academic disqualification. Units awarded for courses taken on a pass/no pass basis will, however, be included in a student's units enrolled for purposes of determining progress probation or progress disqualification. See Academic & Progress Probation & Disqualification Policies, below, for details.

"Incomplete" ("I") Grade Policies

"Incomplete" is a temporary grade status available to a student who has participated in the course and is doing C (2.0) or better work prior to the final exam or final project, but who is unable to complete the final requirements of a class because of illness, accident, emergency, or other circumstances beyond the student's control. An Incomplete may NOT be used for a student who should have been dropped earlier in the term for nonattendance.

An Incomplete can be given only upon the approval of the instructor. However, the instructor is not required to grant an Incomplete to a student, and such decisions by an instructor are final and may not be appealed by the student. If the instructor approves, an "I" is temporarily entered on the student's record.

An Incomplete for a class may be requested during the final week of the class or the final test period. Appropriate documentation may be required. Only an instructor may give approval for an Incomplete.

To receive an Incomplete for a course, a student must request the Incomplete from the instructor of the course BEFORE the instructor submits final grades for that course OR before the College's official deadline for submission of final grades, whichever comes first.

The conditions necessary for removing an Incomplete will be stated in writing by the instructor and recorded in the Admissions Office, and a copy will be provided to the student. The statement will also list the grade (A through F, or 4.0 through 0.0) that will be assigned if the conditions are not met. The instructor will fill out and submit the Incomplete form online when submitting grades for the course.

An Incomplete must be made up no later than one year from the end of the semester it was assigned, and the actual date by which the student must complete the required coursework will be determined by the course instructor.

Units for classes in which a student receives an Incomplete will be counted as part of a student's units enrolled, but will not be included in the student's units attempted or units completed, and no grade points will be assigned. Once a student completes the requirements for the "Incomplete," the

instructor will submit a "Request Correction of Course Grade" to the Admissions Office. An Incomplete, when properly made up, will give the student the appropriate grade points for the grade finally earned.

Students may NOT repeat a class in which they currently have an "I". If they enroll into the class again before receiving the final grade, they will be dropped by the Admissions office.

"Withdrawal" ("W") Grade Policies

See the Attendance Policies section, above, for information regarding withdrawal from classes and policies affecting W (Withdrawal) grades.

A student who fails to attend all sessions of a class that meet during the first week of the class, or who is no longer participating in the class, or who—in the instructor's judgment—has an excessive number of absences at the 75th percentile of the term, may receive an FW. An FW is counted in units enrolled and timely progress.

Grade Point Average (GPA)

A grade point average (GPA) is the sum of a student's grade points divided by the number of "all units attempted." California Code of Regulations Title 5 §55757 defines "all units attempted" as "all units of credit for which the student is enrolled in the current community college of attendance," but leaves it up to the governing board of each community college district—in this case, the Board of Trustees of the Santa Monica Community College District—to establish regulations regarding whether "all units attempted" includes or excludes units for classes in which a notation of P (Pass), NP (No Pass), I (Incomplete), IP (In Progress), W (Withdrawal), or MW (Military Withdrawal) is assigned.

At Santa Monica College, units for classes in which a student is assigned a notation of W (Withdrawal), MW (Military Withdrawal), I (Incomplete), or IP (In Progress) are specifically excluded from "all units attempted." Units for classes taken on a pass/no pass basis are also excluded from "all units attempted," and are disregarded when calculating a student's grade point average. In addition, grades earned in courses that may not be applied toward earning a degree are excluded from a student's grade point average. In other words, only the units of credit for classes in which a student received a grade of A (4.0), B (3.0), C (2.0), D (1.0), F (0.0), or FW (0.0), are included in "all units attempted" and used when calculating the student's grade point average.

Grade Changes

With the exceptions of academic renewal, progress renewal, and approved course repetition, grades assigned by the faculty are considered to be final and will generally only be changed in cases of clerical error. *Students who wish to appeal a grade should be aware that they must file a formal grade appeal by October 30 for Spring semester grades, November 30 for Summer session grades, April 30 for Fall semester grades, and May 30 for Winter session grades. As soon as possible after receiving the grade, the student should consult with the instructor, and must also see the College Ombudsperson, who will outline the procedure to be followed. Students may schedule an appointment with the Ombudsperson by sending email to ombuds@smc.edu or by*

calling (310) 434-3986. Additional details on the procedure for appealing a grade can be found in the Student Complaints, Hearings, & Appeals section of this catalog.

UNITS

Units Enrolled

Santa Monica College defines "units enrolled" (or "enrolled units") as being all the units of credit for all the classes in which a student was officially enrolled on or after the first census date of an academic term. In other words, "units enrolled" means all the classes a student enrolled in and received a grade of A (4.0), B (3.0), C (2.0), D (1.0), F (0.0), FW (0.0), P (Pass), or NP (No Pass), or a notation of I (Incomplete), W (Withdrawal), or MW (Military Withdrawal). Enrolled units are used for purposes of determining progress probation and progress disqualification, and for calculating a student's grade point average.

Units Attempted

Santa Monica College defines "units attempted" (or "attempted units") as being all the units of credit for all the classes a student was officially enrolled in on or after the first census date of an academic term, in which the student received a grade of A (4.0), B (3.0), C (2.0), D (1.0), F (0.0), or FW (0.0). Units for classes in which a student received a grade of P (Pass) or NP (No Pass), or a notation of I (Incomplete), W (Withdrawal), or MW (Military Withdrawal) are excluded from units attempted. Attempted units—sometimes referred to as "graded units"—are used for purposes of determining academic probation and academic disqualification, and for calculating a student's grade point average.

Graded Units

"Graded units" are the units of credit for classes in which a student received a grade of A (4.0), B (3.0), C (2.0), D (1.0), F (0.0), or FW (0.0). See Units Attempted, above, for details.

Units Completed

Santa Monica College defines "units completed" (or "completed units") as being the units of credit for classes in which the student received a grade of A (4.0), B (3.0), C (2.0), D (1.0), or P (Pass). Units for classes in which a student was assigned a grade of F (0.0), FW (0.0), or NP (No Pass), or a notation of W (Withdrawal), MW (Military Withdrawal), or I (Incomplete) are specifically excluded from completed units.

CREDIT UNITS

At Santa Monica College, each unit of credit is generally equivalent to a minimum of three hours of student work per week for the duration of a course. One unit of credit can equal one hour of lecture and two hours of study, OR two hours of activity and one hour of study, OR three hours of laboratory, OR three hours of independent study under the supervision of a faculty member.

TRANSCRIPTS

Students may obtain an official transcript of their permanent record by placing an order online at a secure site

on the Admissions webpage or by filing an application for transcripts in person in the Admissions Office. In both cases, a student's signed authorization to release records is required by law, and students who request transcripts through the Admissions Office must present a photo ID.

A nominal service fee is added to the cost of transcripts ordered online, which are delivered by mail within approximately 10 business days of receipt of a student's signed authorization. RUSH service is also available for transcripts ordered online, which are mailed within 72 hours of receipt of signed authorization. Students may arrange to pick up transcripts ordered on a RUSH basis if they wish. FedEx shipping options are also available.

Transcripts requested through the Admissions Office take two to four weeks to process and are delivered by mail only. The Admissions Office provides a student's first two transcripts at no cost to the student. Each subsequent transcript costs \$5 (subject to change).

Please see the information available at www.smc.edu/admissions/transcripts for specific details on how to order transcripts.

While enrolled at SMC, students may download an unofficial copy of transcripts by going to www.smc.edu/admissions, clicking on the "Corsair Connect" link, and following the instructions provided there.

Academic & Progress Probation & Disqualification Policies

Santa Monica College is committed to providing a broad range of academic courses, student services, and specialized programs to help students succeed and meet their goals. Students are expected to take responsibility for meeting the SMC Student Success Standards of "Academic Achievement" and "Timely Progress."

Academic Achievement is defined as maintaining a cumulative grade point average of C (2.0) or better in all classes taken at Santa Monica College. The cumulative SMC GPA does NOT include grades earned at other colleges or universities. However, please note that grades earned at other institutions WILL be used in calculating your grade point average for the purpose of graduation.

Timely Progress is defined as not exceeding the allowed percentage of I (Incomplete), W (Withdrawal), and NP (No Pass; formerly NC-No Credit) notations within the specified amount of enrolled units. A student who meets the standards of timely progress has either:

- 1) Enrolled in at least 12 and not more than 30 recorded units and received less than 50% of I, W, or NP notations; or
- 2) Enrolled in 31 or more recorded units and received less than 40% of I, W, or NP notations.

Failure to meet the Student Success Standards can lead to academic probation, progress probation, academic disqualification, or progress disqualification. Please note: Per AR 4111.8 (Enrollment Priorities), students will be subject to lower enrollment priority after two consecutive semesters of probationary, disqualified, or readmitted status.

ACADEMIC PROBATION

To remain in good academic standing at Santa Monica College, students must maintain a C (2.0) or better cumulative grade point average.

Students will be placed on academic probation if they:

- Fall below a C (2.0) cumulative grade point average in 12 or more SMC units attempted; or
- Transfer to SMC while on disqualification status at another college or university; or
- Are readmitted after disqualification from SMC.

Students on academic probation are limited to enrolling in a maximum of nine (9) units in a Spring or Fall semester and five (5) units in a Winter or Summer session. Please note: Students who have been readmitted under probationary status after disqualification from SMC, or who have transferred to SMC after disqualification from another institution, may be limited to a lower maximum number of units. Consult with a counselor for details.

Students will remain on academic probation until they raise their cumulative SMC grade point average to a 2.0 or better, or are disqualified from attending SMC due to unsatisfactory academic performance.

As a preventive measure, students are urged to review the Attendance Policies section. Failure to properly withdraw from classes causes many students to be placed on academic and/or progress probation—situations that can be avoided by timely and appropriate withdrawal. **It is the student's responsibility to withdraw from a course. Informing the instructor is NOT sufficient. Failure to withdraw from a course can lead to receiving a grade of FW (0.0) or F (0.0).**

F-1 VISA STUDENTS PLEASE NOTE: Federal law *requires* students with an F-1 visa to complete 12 units during each Fall and Spring semester, *regardless of academic status*. If there is ANY possibility that you may be placed on academic probation or disqualified from attending SMC due to poor academic performance, IMMEDIATELY arrange to discuss your situation with a counselor from the International Education Center.

STUDENT ATHLETES IN SEASON OF COMPETITION (Spring/Fall) PLEASE NOTE: To compete in a given sport at SMC, you must be enrolled in and actively attending 12 units (a maximum of 3 of those units can be for KIN PE courses) during the season of competition, regardless of academic status. If there is ANY possibility that you may be placed on academic probation or disqualified from attending SMC due to poor academic performance, IMMEDIATELY arrange to discuss your situation with an athletic counselor by calling (310) 434-8017.

ACADEMIC DISQUALIFICATION

Academic disqualification will result if a student who begins the Fall or Spring semester on academic probation fails to achieve a cumulative GPA of 2.0 or higher by the end of the semester. However, any student on academic probation whose most recent semester GPA equals or exceeds a 2.0 GPA will not be disqualified, but continue on academic probation. Students on "readmitted disqualified" status will be initially limited to a maximum of six (6) units when pre-enrolling for the next Fall or Spring semester, and a maximum of three (3) units when pre-enrolling for the next Winter or Summer session. A student who becomes disqualified after pre-enrolling for the subsequent semester will be administratively dropped from all registered courses if the student is not reinstated by a counselor.

For further information, please see an SMC counselor.

PROGRESS PROBATION

To remain in good standing at Santa Monica College, students must not exceed the allowed percentage of I (Incomplete), W (Withdrawal), and NP (No Pass; formerly NC-No Credit) notations within the specified number of enrolled units.

A student enrolled in at least twelve (12) semester units will be placed on progress probation if the percentage of units in which the student receives a grade of W (Withdrawal), I (Incomplete), or NP (No Pass) reaches or exceeds:

- 50% of units enrolled, after enrolling in 12-30 units;
- 40% of units enrolled, after enrolling in 31 or more units.

Students on progress probation are limited to enrolling in a maximum of nine (9) semester units in a Spring or Fall semester and five (5) semester units in a Winter or Summer session.

Students will remain on progress probation until they increase their number of completed units to meet the required percentage of their enrolled units, or until they are disqualified from attending SMC due to their continuing unsatisfactory progress.

F-1 VISA STUDENTS PLEASE NOTE: Federal law *requires* students with an F-1 visa to complete 12 units during each Fall and Spring semester, *regardless of academic status*. If there is ANY possibility that you may be placed on progress probation or disqualified from attending SMC due to unsatisfactory progress, IMMEDIATELY arrange to discuss your situation with a counselor from the International Education Center.

STUDENT ATHLETES IN SEASON OF COMPETITION (Spring/Fall) PLEASE NOTE: To compete in a given sport at SMC, you must be enrolled in and actively attending 12 units (a maximum of 3 of those units can be for KIN PE courses) during the season of competition, regardless of academic status. If there is ANY possibility that you may be placed on progress probation or disqualified from attending SMC due to unsatisfactory progress, IMMEDIATELY make arrangements to discuss your situation with an athletic counselor by calling (310) 434-8017.

PROGRESS DISQUALIFICATION

Students who have been placed on progress probation at the end of a Fall or Spring semester will be disqualified from Santa Monica College at the end of the subsequent semester when the cumulative percentage of units in which a student receives a notation of W (Withdrawal), I (Incomplete), or NP (No Pass; formerly NC-No Credit) reaches or exceeds:

- 50% of units enrolled, after enrolling in 12-30 units;
- 40% of units enrolled, after enrolling in 31 or more units.

Students who becomes disqualified after pre-enrolling for the subsequent semester will be administratively dropped from all registered courses if the student is not reinstated by a counselor.

- 50% of units enrolled, after enrolling in 12-30 units;
- 40% of units enrolled, after enrolling in 31 or more units.

Any student on progress probation, however, whose most recent semester work does not exceed the allowed percentage of W, I, or NP notations will not be disqualified, but continue on progress probation. Students on "readmitted disqualified" status will be initially limited to a maximum of six (6) units when pre-enrolling for the next Fall or Spring semester, and a maximum of three (3) units when pre-enrolling for the next Winter or Summer session. A student who becomes disqualified after pre-enrolling for the subsequent semester will be administratively dropped from all registered courses if the student is not reinstated by a counselor.

For further information, please see a counselor.

REINSTATEMENT OF DISQUALIFIED STUDENTS

Students who have been disqualified (dismissed) from Santa Monica College due to poor academic performance and/or unsatisfactory progress, *and who have been away from SMC for one semester or less*, must file a "Disqualified Student Petition for Reinstatement to Probationary Status," which can be accessed online through the Transfer/Counseling webpage at www.smc.edu/counseling (click on the "Probation and Disqualification Policies" link), and then meet in person with a counselor. The counselor will determine whether reinstatement is possible and what conditions the student must meet in order to enroll at SMC. The counselor may also establish additional requirements to be met, such as requiring a student to successfully complete a specific number of units at another college or university, with a specific minimum GPA, before being allowed reinstatement to SMC.

Other requirements for reinstatement at SMC include:

- After a 1st disqualification, if a student is allowed to reinstate, the counselor will specify a maximum number of units the student can enroll in, up to a maximum of six (6) units for a Fall or Spring semester, and up to a maximum of three (3) units for a Winter or Summer session;
- After a 2nd disqualification, a student must wait for one semester and possibly one intersession before requesting to be reinstated; and

- After a 3rd disqualification, and each disqualification after that, a student must wait for one year before requesting to be reinstated.

ADMISSION/READMISSION OF DISQUALIFIED STUDENTS

A disqualified student who wishes to be reinstated *after being away from Santa Monica for two consecutive semesters (one year) or longer* or who is attending SMC for the first time after being disqualified from another institution is required to:

- File an SMC Admission Application and a Petition for Readmission by going online to *www.smc.edu* and clicking on the “New Students Apply Online” link, then clicking on the “Petition for Readmission” link. The student can print the form from this link, or pick one up at the Transfer/Counseling Center.
- Arrange for all transcripts (official or unofficial) from previous colleges or universities attended to be sent *directly by the institution* to the Transfer/Counseling Center, ATTN: Readmission Committee, Santa Monica College, 1900 Pico Blvd., Santa Monica, CA 90405.

The decision on the student’s reinstatement, along with any further instructions, will be sent to the student’s SMC email address.

Academic & Progress Renewal

Santa Monica College will disregard a selected number of units for classes a student previously completed at SMC in which the student’s performance was substandard. Students who wish to have previous coursework disregarded must meet the requirements for academic renewal or progress renewal.

ACADEMIC RENEWAL

Academic Renewal is a process designed to facilitate a student’s completion of a degree or certificate program—and/or the student’s removal from academic probation—by disregarding up to 30 semester units of the student’s previous coursework. The student must discuss his or her situation with a counselor and file a petition for academic renewal. Final approval of the petition will be granted by the Admissions Office.

To qualify for academic renewal, the student must meet the following criteria:

1. The student’s educational objectives have changed to the extent that repetition of the coursework at SMC is no longer appropriate; and
2. The student has not already repeated the coursework at SMC or equivalent coursework at any other institution, resulting in a grade of A, B, C, Pass, or Credit; and

3. The coursework to be disregarded is limited to classes where the student received a grade of D (1.0), F (0.0), or FW (0.0); and
4. The student has completed a minimum of:
 - 36 consecutive semester units with a 2.0 GPA, or
 - 24 consecutive semester units with a 2.5 GPA, or
 - 15 consecutive semester units with a 3.0 GPA

at an accredited college or university *after* having completed the coursework to be disregarded; and

5. At least two years have passed since the student’s completion of the most recent coursework to be disregarded.

All disregarded coursework will remain in the student’s permanent record, and the student’s transcripts will be annotated to make it readily evident that any disregarded course(s) may not be used to satisfy certificate, degree, or general education requirements.

PROGRESS RENEWAL

Progress Renewal is a process designed to facilitate a student’s completion of a degree or certificate program—and/or the student’s removal from progress probation—by disregarding up to a maximum of 30 semester units of the student’s previous coursework. The student must discuss his or her situation with a counselor and file a petition for progress renewal. Final approval of the petition will be granted by the Admissions Office.

To qualify for progress renewal, the student must meet the following criteria:

1. The student’s educational objectives have changed to the extent that repetition of the coursework at SMC is no longer appropriate; and
2. The student has not already repeated the coursework at SMC or equivalent coursework at any other institution, resulting in a grade of A, B, C, Pass, or Credit; and
3. The coursework to be disregarded is limited to classes where the student received a notation of W (Withdrawal), MW (Military Withdrawal), or NP (No Pass; formerly NC-No Credit); and
4. At least two years have passed since the student’s completion of the most recent coursework to be disregarded; and
5. The student has completed—without receiving a notation of NP (No Pass), NC (No Credit), W (Withdrawal), or I (Incomplete)—a minimum of:
 - 36 consecutive semester units with a 2.0 GPA, or
 - 24 consecutive semester units with a 2.5 GPA, or
 - 15 consecutive semester units with a 3.0 GPA,

at an accredited college or university after having completed the coursework to be disregarded.

All disregarded coursework will remain in the student’s permanent record, and the student’s transcripts will be annotated to make it readily evident that any disregarded

course(s) may not be used to satisfy certificate, degree, or general education requirements.

Graduation Requirements

Santa Monica College grants the Associate degree to students who have successfully completed sixty (60) degree-applicable units—consisting of courses that meet State and local general education (GE) requirements, courses that fulfill requirements for a major, and elective courses—with a cumulative degree-applicable grade point average of C (2.0) or higher. In order to graduate from Santa Monica College, students who have studied elsewhere must enroll in and successfully complete a minimum of twelve (12) units at SMC, and have official transcripts from all other institutions attended on file at SMC. Official transcripts must be mailed directly to the SMC Admissions Office by the other institutions. All college-level work (except basic skills and some religion courses) taken at regionally accredited two-year colleges (including Santa Monica College) and in the lower division of regionally accredited four-year colleges is counted when calculating the cumulative degree-applicable GPA and the sixty (60) degree-applicable units. At least 50% of the required major units must be completed at Santa Monica College. Upper division, graduate, and professional courses from regionally accredited colleges will be applied toward the Associate degree as needed. Please see www.smc.edu/articulation for details.

Students planning to graduate should first make an appointment to meet with a counselor to verify that they are eligible for graduation. Students **must** file a Petition for Graduation with the Admissions Office during the academic term in which they plan to complete requirements for graduation. Filing periods are:

- For Spring semester graduation—Start of Spring semester through April 30
- For Summer session graduation—Start of Summer session through July 31
- For Fall semester graduation—Start of Fall semester through December 1

Students who will complete their requirements for graduation during a Winter session will graduate the following Spring. The Petition for Graduation form is available online at www.smc.edu/forms (click on the “Graduation Petition” link). Petitions are also available in the Admissions Office during the filing periods.

Honors at graduation will be awarded to students who have a cumulative degree-applicable grade point average of 3.0 or higher (including degree-applicable coursework completed at other regionally accredited colleges), who have completed a minimum of 12 units of coursework at SMC, *and* who are in good standing at the time they graduate. See “Honors & Awards” in the Special Programs and Support Services section of this catalog for details.

Student Right-to-Know Statement

To comply with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542)—also known as the Jean Clery Disclosure Act—Santa Monica College makes available the completion and transfer rates of first-time, full-time students seeking certificates, degrees, or transfer, as well as statistical information about the types and number of crimes committed on SMC’s main and satellite campuses. The College provides this data to inform all current and prospective students—as “consumers” of higher education—on how well Santa Monica College compares with other postsecondary institutions.

COMPLETION & TRANSFER RATES

Santa Monica College is Number One in transferring students to University of California (UC) campuses (including UCLA), the California State University (CSU) system, the University of Southern California (USC), Loyola Marymount University (LMU), and a variety of other top-ranked colleges and universities across the nation.

The completion and transfer rates presented here are derived from the most current data available at the time this catalog went to press. Completion rates are calculated by tracking a cohort (group) of first-time students seeking a certificate, degree, or transfer. For the cohort of first-time freshmen entering SMC in Fall 2009, 28.37% earned a certificate or degree, transferred to a four-year institution, and/or became transfer-prepared (earned 60 or more transferable units with a GPA of 2.0 or higher) within three years of beginning coursework at SMC.

Transfer rates are calculated by tracking a cohort (group) of first-time students intending to transfer to a four-year institution. For the cohort of first-time freshmen entering SMC in Fall 2009, 18.39% transferred to a four-year institution within three years of beginning coursework at SMC.

CRIME STATISTICS FOR THE COLLEGE COMMUNITY

Campus crime statistics are compiled and reported according to the guidelines specified in the Clery Act (20 USC 1092F), as defined under the FBI Uniform Crime Reporting procedures. SMC’s crime statistics are available online at the US Department of Education website (www.ope.ed.gov/security) and at the SMC Campus Police website (www.smc.edu/college_police). Campus crime statistics—along with safety and crime prevention information—can also be found at many locations at SMC, and are available to the public upon request. Contact the SMC Campus Police Office (434-4608) for details.

College Conduct

Santa Monica College has a code of Academic Conduct and a Student Conduct Code, and may discipline students

in accordance with code provisions. The College also has the authority to remove students from a class or program if they are disruptive of the instructional process, they do not respect the rights of others, they cannot benefit from instruction, or they present health and/or safety hazards. To protect the interests of both the College and its students, SMC has an established “due process” through which its disciplinary and removal powers are exercised. As a further safeguard of student rights, an appeal procedure exists for these policies, as well as for appeals of grades, matriculation, and disqualification. The Student Conduct Appeals Committee will hear student appeals.

HONOR CODE/HONOR COUNCIL

Santa Monica College is committed to the academic, social, and ethical development of our students. We strive to create a learning environment that is challenging and supportive of the community at large. We are committed to upholding fundamental values of honesty, trust, fairness, respect, responsibility, civility, and community.

The College has instituted an Honor Code that students are expected to uphold, and has established an Honor Council responsible for promoting, addressing, and resolving issues pertaining to academic integrity.

General principles that guide the Honor Code and Honor Council include the following:

- **Honesty:** means fairness and straightforwardness of conduct, and implies a refusal to lie, steal, or deceive in any way;
- **Integrity:** implies that one is true to a trust and adheres to a code of moral values;
- **Social Responsibility:** demonstrated by adherence to policies of the institution, departments, labs, libraries, and individual classes; and
- **Respect and Civility:** implies that one will conduct oneself in a courteous and respectful manner in communications and actions toward members of the campus community.

All students are expected to uphold the Honor Code as testament to their commitment and readiness to join the Santa Monica College academic community. At the time students enroll, they are expected to certify the following statement:

In the pursuit of the high ideals and rigorous standards of academic life, I commit myself to respect and uphold the Santa Monica College Honor Code, Code of Academic Conduct, and Student Conduct Code. I will conduct myself honorably as a responsible member of the SMC community in all endeavors I pursue.

A complete copy of the text for the “Honor Code/Honor Council” (SMC AR 4412)—which spells out the details of the Honor Code and the structure and responsibilities of the Honor Council—is available online (see www.smc.edu/Policies/Polices/AdminRegulations.htm).

ACADEMIC CONDUCT

Code of Academic Conduct

Santa Monica College is a community-oriented, open-door educational institution whose purpose is to educate and enlighten members of the community who seek knowledge. In order to uphold the academic integrity of the institution, all members of the academic community—students and faculty alike—must assume responsibility for providing an educational environment of the highest standards, characterized by a spirit of academic honesty.

Under no circumstances will academic dishonesty be tolerated at Santa Monica College.

Academic Dishonesty Defined

Santa Monica College defines academic dishonesty as the act of or assistance in deceiving, including fraud or deception in any academic exercise. Academic dishonesty includes, but is not limited to, certain actions not authorized by the instructor or testing officer, such as:

1. Using notes or testing aids such as calculators, tape recorders, or other electronic devices during any examination;
2. Allowing another individual to assume one’s identity for the purpose of enhancing one’s grade in any of the following: testing, field trips, or attendance;
3. Falsifying or attempting to falsify grade and/or attendance records;
4. Representing the words, ideas, or work of another (including materials from commercial term paper companies) as one’s own (plagiarism) in any academic exercise;
5. Changing answers on a previously scored test, assignment, or experiment, with the intent to defraud;
6. Copying or allowing another student to copy from one’s paper or answer sheet during an examination or for a graded assignment;
7. Inventing information for the purpose of completing a laboratory experiment, case study analysis, or field trip with the intent to defraud;
8. Giving and/or taking information during an examination by any means, including sign language, hand signals, secret codes, or electronic transmission; and
9. Accessing or reproducing exams in any form, without the prior authorization of the instructor, for the purpose of sharing, selling, or publishing them.

Consequences for Violating Academic Conduct

If a violation of academic honesty occurs, any or all of the following actions may be imposed:

1. The instructor may assign a failing grade to an examination or assignment in which cheating or plagiarism occurred;
2. In more serious instances, the instructor may refer the student to appear before the Honor Board;

3. The instructor may dismiss the student from the class or activity in progress for up to two class sessions; and/or
4. In more severe incidents of academic dishonesty—including, but not limited to, impersonation, stealing exams or research papers, or repeated violations of academic honesty—the College Disciplinarian may suspend the student or recommend expulsion of the student from the College.

Student Responsibilities

In order to maintain an environment of academic integrity, students at Santa Monica College are expected to:

1. Conduct themselves in a manner that encourages learning and upholds academic integrity; and
2. Act with fairness toward other students, which includes not seeking an unfair or undue advantage over other students in the classroom or when completing an assignment, taking an examination, or engaging in any other kind of academic activity; and
3. Make every attempt to prevent any unauthorized access to or use of their work by other students in the classroom, for an assignment, in an examination, or when engaging in any other kind of academic activity.

Faculty Responsibilities

In order to maintain an environment of academic integrity, members of the faculty at Santa Monica College are expected to:

1. Make every attempt to conduct their classes in a manner that encourages honorable behavior and learning, supports student success, and discourages academic dishonesty;
2. Inform students of course requirements, grading procedures, and expectations for acceptable academic conduct and behavior;
3. Inform students of the College's Code of Academic Conduct and the consequences and disciplinary action(s) that will be implemented if any behavior counter to the Code of Academic Conduct occurs;
4. Inform students of their right to due process should they wish to contest an allegation of cheating or engaging in any other form of academic dishonesty; and
5. Ensure that the appropriate process for reporting a violation of the Code of Academic Conduct is followed.

Reporting a Violation

If an incident of academic dishonesty occurs, a faculty member should adhere to the following procedures:

1. Inform the student of the nature of the violation and the impending course of action; and
2. Complete and submit the Academic Dishonesty Report Form, along with any related evidence, the first copy of the form to the College Disciplinarian within ten (10) working days of the allegation. The College Disciplinarian will, in turn, notify the student, the College Ombudsperson, and

the appropriate Department Chair, and place a copy in the student's disciplinary records as defined in the Code of Academic Conduct Appeal Procedures. This information will remain a part of the student's records for two years, provided there are no further acts of misconduct on the part of the student.

Appeal Procedure

If a violation of academic honesty is alleged to have occurred, a Santa Monica College student has the right to appeal the action taken by the faculty member through the appeal procedures established by the College. For details, please see the Student Complaints, Hearings, & Appeals section of this catalog.

STUDENT CONDUCT

Student Conduct Code

All students at Santa Monica College have an obligation to conduct themselves in a manner compatible with the College's function as an educational institution. A complete copy of the "Rules for Student Conduct" (SMC AR 4410) is available online at www.smc.edu/Policies/Policies/AdminRegulations.htm (click on the "Section 4000—Student Services" link).

Some examples of offenses and misconduct that are considered "good cause" for imposing disciplinary sanctions on a student are:

1. Continued disruptive behavior, continued willful disobedience, habitual profanity or vulgarity, the open and persistent defiance of the authority of College personnel, or persistent abuse of College personnel;
2. Assault, battery, or any threat of force or violence upon anyone on the College campus;
3. Sexual harassment, sexual assault (including, but not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery), or threat of sexual assault;
4. Willful misconduct that results in the injury or death of a student or College personnel or visitors;
5. Theft or willful misconduct that results in cutting, defacing, or other injury or damage to property of the College or a member of the College community or a campus visitor;
6. Willful or blatant misuse of e-mail or other inappropriate forms of communication to faculty, staff, or students, including communication by written notes, phone, voice-mail, or any form of electronic communication;
7. Possession, use, sale, or being under the influence of any controlled substance or any poison classified as such by Schedule D in section 4160 of the California Business and Professions Code;
8. Smoking in any area where smoking has been prohibited by law or by regulation of the Board of Trustees;
9. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct;

10. Dishonesty of any kind, including academic dishonesty;
11. Forgery, alteration, or misuse of College documents, records, or identification;
12. Obstruction or disruption of any teaching, research, administration, disciplinary procedures, or other College activities, including, but not limited to, community events or other authorized activities on College premises;
13. Unauthorized entry to or use of College facilities, supplies, and/or equipment;
14. Violation of College policies or of campus regulations, including, but not limited to, campus regulations concerning student organizations; the use of College facilities; the time, place, and manner of public expression; library procedures; College bills and debts; or residence;
15. Disorderly conduct or lewd, indecent, or obscene conduct or expression on property owned or controlled by the College or at activities or events sponsored or supervised by the College;
16. Failure to comply with directions from College officials performing their duties;
17. Possession or use of alcoholic beverages on campus property or at any College-sponsored event, or presence on campus or at any College-sponsored event while under the influence of alcohol;
18. Illegal possession or use of firearms, explosives, dangerous chemicals, or other weapons on College property or at College-sponsored activities or events;
19. Stalking, hate crimes, or hate incidents; and
20. Any other offense set forth in the California Education Code that constitutes "good cause."

No student shall be removed, suspended, or expelled from SMC unless the conduct for which the student is disciplined is related to College activity or attendance.

Smoke Free Campus

Santa Monica College is committed to providing its students, faculty, and staff with a healthy, comfortable, productive environment that is free from the effects of second-hand smoke. SMC became a smoke-free campus in Fall 2007, following the example of many colleges, universities, and other public institutions throughout the US. Smoking is not be permitted in any District building, vehicle, or facility, or on District grounds, with the exception of three areas on the fringes of the main campus. These are temporarily designated as smoking areas, as a way for the College to transition into becoming entirely smoke free.

Alcohol & Drugs

The abuse of alcohol or other drugs causes serious risks to a person's health.

California State law prohibits the use, sale, or possession on campus of alcohol, or presence on campus of students who are under the influence of any controlled substance. (Cal. Ed. Code §§76032-76033)

Students enrolling in the College assume an obligation to conduct themselves in a manner compatible with the College's function as an educational institution. Santa Monica College will impose disciplinary sanctions for the use, sale, or possession of alcohol or presence of any prohibited controlled substance. Disciplinary sanctions include, but are not limited to, verbal or written reprimands, disciplinary probation, removal from classes, ineligibility to participate in extracurricular activities, suspension, expulsion, and possible referral to local, state, or federal law enforcement agencies.

The Santa Monica College Health and Psychological Services Center provides short-term psychological counseling, referral, and substance abuse/alcohol abuse information.

Sexual Harassment

Santa Monica College is committed to providing an educational community with an environment free of sexual harassment and other threatening behaviors. Sexual harassment—a form of discrimination against an individual on the basis of sex, gender, or sexual orientation—consists generally of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature that is intended to be or has the effect of being coercive, or of creating an intimidating, hostile, or offensive environment.

Under no circumstances will the College tolerate any form of sexual harassment or retaliation against any individual for filing a complaint of sexual harassment or for participating in a sexual harassment investigation.

Sexual harassment and retaliation violate state and federal laws. In addition, sexual harassment is a violation of SMC's Board Policies, Administrative Regulations, and Student Conduct Code, and can lead to suspension or dismissal from the College.

A description of activities that constitute sexual harassment, the procedures for filing or appealing a sexual harassment complaint, and a discussion of issues related to sexual harassment can be found in "Sexual Harassment Prevention" (SMC AR 3121), "Rules for Student Conduct" (SMC AR 4410), and the "Ethics Statement" (SMC AR 5220) adopted by the Academic Senate. See www.smc.edu/Policies/Policies/AdminRegulations.htm for the District's Administrative Regulations.

Sexual Violence – Prevention and Education (AB 1088: Sexual Violence)

Section 67385 of the Education Code requires that community college districts adopt and implement procedures to ensure prompt response to victims of sexual violence which occur on campus as well as providing them with information regarding treatment options and services. No community can be totally risk-free in today's society. However, by working together, students, faculty, staff, and visitors can all help to create an atmosphere which is as safe and crime free by reporting criminal behavior to:

- Santa Monica Police Department: 911
- Campus Police: (310) 434-4300

- Dean of Student Services: (310) 434-4655
- Psychological Services: (310) 434-4503
- Health Services Center: (310) 434-4262

Any sexual violence or physical abuse, as defined by California law—whether committed by an employee, student, or member of the public—occurring on College-owned or controlled property, at College-sponsored or supervised functions, or related to or arising from College attendance or activity is a violation of District policies and regulations, and is subject to all applicable punishment, including criminal and/or civil prosecution and employee or student discipline procedures. Please see the information available at www.smc.edu/SVPE for additional details.

Rape & Date Rape

Rape is forcible sexual activity without a person's consent and against a person's will. For the victim, rape is an emotionally and physically traumatic experience. Rape is a serious criminal offense, and accusations of rape can lead to possible referral to local, state, or federal law enforcement agencies. In addition, rape is a violation of SMC's Student Conduct Code and can result in the perpetrator's suspension or expulsion from the College.

DISCIPLINARY SANCTIONS

Disciplinary sanctions at Santa Monica College include, but are not limited to, verbal or written reprimands, probation, a disciplinary hold, removal from class, ineligibility to participate in extracurricular activities, suspension, and expulsion. These are listed in order of severity, and repeated instances of lesser infractions may lead to a more severe disciplinary action. The College Disciplinarian is responsible for enforcement of these sanctions. If a written report is placed in a student's disciplinary file, the student has the right to inspect and appeal the information as specified in California Education Code §76232. Disciplinary sanctions are described in detail in the "Rules for Student Conduct" (SMC AR 4410), posted online at www.smc.edu/Policies/Policies/AdminRegulations.htm (click on the "Section 4000—Student Services" link).

Written Reprimand

A written reprimand issued by the College Disciplinarian serves to place a statement in a student's disciplinary records (not the student's academic records) that the student has not met the standards of conduct set forth above.

1. The student has an opportunity to write a response to the reprimand, and the response will be placed on record with the reprimand; and
2. With regard to written reprimands, there will be no hearing or appeal to the Student Conduct Appeals or Sexual Assault Committee.

Disciplinary Probation

A student who fails to meet the standards of conduct may be placed on disciplinary probation by the College Disciplinarian.

The student will be notified in writing that continued conduct of the type described in a "notice of disciplinary probation" will result in a more severe disciplinary sanction. The notice of disciplinary probation must include:

1. The period of time the student is to be on probation (this period may not exceed one year), and
2. The disciplinary sanction to be imposed.

A student has the right to pursue the Hearing and Appeal Process before disciplinary probation is imposed.

Removal from Class

An instructor is authorized to remove a student from class for cause for the remainder of the class on the day of the removal and the next class meeting. The instructor will immediately report the removal to the College Disciplinarian. During the period of removal, a student will not be permitted to return to the class without the agreement of the instructor of the class. With regard to removal from class, there is no hearing or appeal to the Student Conduct Appeals Committee.

Removal from Extracurricular Activities

The College Disciplinarian may remove a student from extracurricular activities for "good cause." The period of removal may not exceed one year. Sanctions may include:

1. Removal from office in all College organizations;
2. Ineligibility to participate in all College-sponsored activities, including public performances; and/or
3. Ineligibility to participate in College extracurricular activities.

Nothing in this policy, however, restricts the College Disciplinarian from imposing lesser sanctions.

A student has the right to pursue the Hearing and Appeal Process before removal from extracurricular activities is imposed.

Suspension

The College Disciplinarian is authorized to suspend a student for "good cause." The suspension may be:

1. From one or more classes for a period of up to ten days of instruction;
2. From one or more classes for the remainder of the school term; or
3. From all classes and College activities for one or more terms.

If a student who is suspended is a minor, the College Disciplinarian will notify the student's parent or legal guardian of the suspension in writing.

Expulsion

A student may be expelled by the Board of Trustees for "good cause." Expulsion is authorized when other means of correction fail to bring about proper conduct.

Student Complaints, Hearings, and Appeals

To protect the interests of both the College and its students, Santa Monica College has an established “due process” through which its disciplinary and removal powers are exercised. As a further safeguard of student rights, an appeal procedure exists for these policies, as well as for appeals of grades, matriculation, and academic or progress disqualification.

COLLEGE OMBUDSPERSON

Students with complaints, grievances, and personal concerns about Santa Monica College or any of its policies are encouraged to discuss them with the College Ombudsperson. The Ombudsperson provides support and encouragement to students, and attempts to present options and solutions. Complaints are handled with complete confidentiality on a case-by-case basis. *Students with complaints about a grade should be aware that they must file a formal appeal (Petition for Review of Grade) by October 30 for Spring semester grades, November 30 for Summer session grades, April 30 for Fall semester grades, and May 30 for Winter session grades.*

For further information, visit the Ombudsperson’s webpage (www.smc.edu/ombuds), send e-mail to ombuds@smc.edu, or call (310) 434-3986. The office of the Ombudsperson is located in Room 124 of the Letters and Science building. Office hours are posted on the door and available on the Ombudsperson’s webpage. If the times are inconvenient, a special appointment can be arranged by leaving a voicemail message or sending e-mail to the Ombudsperson.

STUDENT JUDICIAL AFFAIRS

Santa Monica College students and faculty can turn to the Office of Student Judicial Affairs for due process in having problems solved, working out agreements, refuting false allegations, and resolving disputes fairly. The College Disciplinary, counselors, and administrative support take a positive, comprehensive, and proactive approach to resolving problems, and provide a place for students and faculty to go for information and training in the areas of student conduct, academic honesty, behavior/anger management, and conflict resolution.

It is crucial for students to feel that their concerns are being addressed in a timely manner, before those concerns become disciplinary problems. It is just as crucial for members of the faculty to feel that they have support in dealing with extremely challenging and often disruptive students. The Office of Student Judicial Affairs works to strike a balance between the College’s community standards and individual behavior. When appropriate, the Office of Student Judicial Affairs provides referrals to other programs on the SMC campus.

The Office of Student Judicial Affairs interviews all parties named in police and referral reports. The College Disciplinary—who has initial authority to suspend students

for violations of the Student Conduct Code—conducts interviews, reviews all interview notes and information available, and makes final decisions regarding the outcome of disciplinary cases.

To find out more about the services and resources the Office of Student Judicial Affairs provides, see our website at www.smc.edu/disciplinarian or call (310) 434-4220.

MATRICULATION COMPLAINTS

Students may file formal written complaints about the matriculation process with the Vice President, Enrollment Development. The complaints will remain on file for at least three years after they have been resolved and are subject to review by the Chancellor’s Office as part of the statewide evaluation required under California Code of Regulations Title 5 §55512.

GRADE APPEALS

A student who wishes to appeal a grade must file a formal Petition for Review of Grade *no later than* October 30 for Spring semester grades, November 30 for Summer session grades, April 30 for Fall semester grades, and May 30 for Winter session grades.

Before filing a formal grade appeal petition, a student should first discuss his or her situation with the College Ombudsperson. The Ombudsperson acts as a source of information, assistance, and referral, and encourages informal conciliation between students and instructors. The student assumes the burden of proof. Instructors are expected to cooperate with the Ombudsperson.

After discussing a grade appeal with the College Ombudsperson, if there is no informal resolution satisfactory to the student and the student wishes to continue the appeal, the Ombudsperson will outline the procedure to be followed.

To schedule an appointment with the Ombudsperson, please send email to ombuds@smc.edu or call (310) 434-3986.

APPEAL OF ACADEMIC & PROGRESS DISQUALIFICATION

Students who wish to be reinstated at Santa Monica College after being disqualified from attending the College because of substandard academic performance or unsatisfactory progress may make an appointment in the Transfer/Counseling Center to discuss their situation with a counselor, review the mitigating circumstances that may have led to their disqualification, determine whether reinstatement at SMC is possible, and find out about the steps they must take to be reinstated. For details on reinstatement procedures, see the Academic & Progress Probation & Disqualification Policies section of this catalog. To make an appointment to meet with a counselor, visit the Transfer/Counseling Center or call (310) 434-4210.

ACADEMIC CONDUCT APPEALS

A Santa Monica College student who has been accused of violating the SMC Honor Code has the right to appeal

the action taken by the faculty member through the appeal procedures established by the College. Once notified of the alleged violation, the accused student has ten (10) business days to appeal the action to the Honor Council.

The student will be provided the opportunity for a conference with the campus Ombudsperson (or designee) in an effort to resolve the issue informally. The Ombudsperson (or designee) may confer with the faculty member, and if necessary, the department chair (or designee).

If no resolution is reached after an informal conference, the student may proceed with a formal appeal to the Honor Council. The petition (and any supportive documentation) must be filed with the Office of Student Judicial Affairs (or designee).

All instances of alleged SMC Honor Code violations are subject to review by the SMC Honor Council (SMC AR 4412). For details on the procedure for disputing a grade—for alleged instructor mistake, bad faith, fraud, or incompetence—see “Grade Appeals Committee” (SMC AR 4313), which is posted online at www.smc.edu/Policies/Policies/AdminRegulations.htm (click on the “Section 4000—Student Services” link). Please note: The Grade Appeals Committee does not handle appeals pertaining to accusations of academic dishonesty.

DISCIPLINARY HEARINGS & APPEALS

Before any disciplinary probation, removal from extracurricular activities or programs, or suspension is imposed on a student, the student has the right to pursue the Hearing and Appeal Process, unless an immediate suspension is required to protect lives or property, or to insure the maintenance of order pending a hearing. The Hearing and Appeal Process is described in detail in the “Rules for Student Conduct” (SMC AR 4410), posted online at www.smc.edu/Policies/Policies/AdminRegulations.htm (click on the “Section 4000—Student Services” link).

PROGRAM REMOVAL APPEALS

Due process procedures exist to assist faculty and departments in removing a student from a program in which the student is unable to profit and/or a program in which the student’s behavior is determined to be unsafe. In general, the overall process for determining whether a student meets the specific standards of a particular program may include up to three levels of intervention: the instructor level, the program or department level, and the College level (joint administration-faculty committee).

Any student who wishes to appeal dismissal from a program may file the appeal with the Chair of the Program Standards Appeals Committee. The student will be able to present his or her case within ten (10) school days of filing. The committee hearings will be closed to the public.

Student Privacy Rights

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student’s education records within 45 days of the day the College receives a request for access. California law requires that records be provided within 15 working days.

A student should submit to the Dean of Enrollment Services or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The College official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student’s education records that the student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

A student who wishes to ask the College to amend a record should write the College official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed. If the College decides not to amend the record as requested, the College will notify the student in writing of the decision and the student’s right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the College discloses personally identifiable information from the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

The College discloses education records without a student’s prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted as its agent to provide a service instead of using College employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for College.

Upon request, the College also discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

FERPA requires that the College, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your education records. However, the College may disclose appropriately designated "directory information" without written consent, unless you have advised the College to the contrary in accordance with College procedures. The primary purpose of directory information is to allow the College to include this type of information from your education records in certain school publications. Examples include:

- A playbill, showing your role in a drama production;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without your prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, federal law requires the College to provide military recruiters, upon request, with certain directory information.

If you do not want College to disclose directory information from your education records without your prior written consent, you should file a written request with the Admissions Office.

The College has designated the following information as directory information: student name; city of residence; age; major field of study; participation in officially recognized activities and sports; weight and height of members of athletic teams; dates of attendance; student photograph; degrees and awards received and most recent previous school attended.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

For a full explanation of FERPA and its implications for college students, please contact the Admissions Office.

Residency

The following is a summary of Santa Monica College's residency rules and their exceptions. For more detailed information, please visit the Residency webpage (go to www.smc.edu/admissions and click on the "Residency" link in the

Policies & Programs section of the webpage), see the College Policies section of the Schedule of Classes, or contact a residence clerk in the Admissions Office.

- Each person applying for admission to, or enrolled in, a California Community College is classified for tuition purposes as either a "resident" or a "nonresident" of the State of California.
- A "resident" is defined as a citizen of the United States or a person who holds a status that allows him or her to establish residency in the United States for a minimum of one year and one day, who has proof of physical presence in the State of California for one year and one day PRIOR TO the start of the semester for which California residency is being claimed, and who presents evidence of intention to make California his or her permanent home. Dates on any documentary evidence should correspond to dates of physical presence in California.
- A "nonresident" is a person who does not meet the residency requirements of the State of California or who is a citizen of a foreign country and holds only temporary status in the US.
- A student classified as a resident will be admitted to the College and be exempt from paying nonresident tuition. Enrollment fees (\$46 per unit; subject to change) still apply.
- A student classified as a nonresident is required to pay a tuition fee of \$249 or \$230 (with AB 947 exemption) per semester unit *in addition to the* enrollment fee of \$46 per unit (subject to change). A student classified as a nonresident, with an out of status citizenship, and/or a nonresident US citizen who attended three years and graduated from a California high school may apply for AB 540 exemption. An official, sealed transcript must be submitted with the exemption form.
- All nonresident students between the ages of 19 and 23 (inclusive) requesting reclassification to resident status must submit a petition for change of residency status (Reclassification Form, obtained from a residence clerk in the Admissions Office), show proof of financial independence, provide documents that show the students were not claimed as dependents for income tax purposes by their parents in the past year, and present evidence of intent to establish California as their place of residence. Please visit the Admissions Office website at www.smc.edu/admissions for helpful tips on establishing California residency.

RESIDENCE OF AN ADULT

A student who is 19 years of age or older and who has lived in California continuously for the last two years shall be presumed to have the intent to make California his or her home.

A student under 19 years of age shall be presumed to have the intent to make California his or her home if both the student and his or her parent(s) or legal guardian(s) have lived in California continuously for the last two years.

A student who is 19 years of age or older applying for admission who has less than two years, but more than one

year, of residence in California should be prepared to show proof of residence. Examples of evidence that aid the College admissions officer in identifying intent include, but are not limited to, the following documents:

- Paycheck stub OR letter of employment verification on company letterhead (signed by a manager of the personnel department);
- California bank account (checking or savings account statements);
- Marriage license or divorce decree issued in California (with acceptable dates);
- License or certificate issued by the State (with acceptable issue and expiration dates);
- California utility bill (one ONLY of the following: DWP, gas, telephone, cable, or other utility);
- California State aid or social welfare;
- Vehicle registration and/or vehicle insurance (California company);
- California-based health insurance OR Medi-Cal ID;
- Military discharge papers (DD214) OR Leave and Earnings statement indicating California as State of Record;
- California property taxes (in student's name ONLY);
- Union membership in a California local; and
- California public library membership (verified by letter or printout with letterhead or branch stamp).

Any two or more of the above items will give some indication of a student's intent to make California his or her permanent residence. Dates on documents must correspond with physical presence of one year and one day prior to the start of the semester/session being attended. Bring documentation to the Admissions Office. Restrictions apply. Please go to www.smc.edu/admissions and click on the "Residency" link in the Policies & Programs section of the webpage for further details.

RESIDENCE OF A MINOR

Unmarried minors (those younger than 18 years of age) are, by law, incapable of establishing their own residences, notwithstanding their physical presence within California. The Admissions Office will use the following guidelines for determining a minor's residence:

- A minor's residence is the residence of the parent or legal guardian with whom the minor is living;
- If the minor is not living with a parent or legal guardian, then the residence of the parent or legal guardian with whom the minor last lived will be the residence of the minor.

When the residence of a minor student is derived from the parent or legal guardian, the durational requirement (one year in California) must be met by the parent or guardian, but is not required of the student.

A minor whose parents are not living and who does not have a legal guardian may establish his or her own residence.

EXCEPTIONS

Exceptions to the above guidelines will be made under certain circumstances. If a student would otherwise be classified as a nonresident, but fits within one of the following exceptions, he or she may be granted resident classification, provided he or she has resided in California for one year with the intent of establishing residence (documentation required):

- A student who was not an adult for more than one year before the start of the semester may add the amount of time lived in California prior to his or her eighteenth birthday (provided the student's parent or legal guardian was a California resident during the period), if any, to the length of residence in California since that date to obtain the durational requirement of one year;
- An adult alien who is in the process of adjusting his or her status to permanent resident or who has been lawfully admitted as a permanent resident for one year and one day prior to the beginning date of the semester (documentation required) and who has resided in California for one year;
- A student 19 years of age or older who can document refugee or asylee status (dated one year and one day prior to the beginning date of the semester) with the United States Citizenship and Immigration Services (USCIS) and who has resided in California for one year (students younger than 19 years of age should review the first item above);
- An adult alien who is in the process of adjusting visa status to, or possesses one of the following visas dated at least one year and one day prior to the beginning date of the semester: A, E, G, H-1, H-4 (if dependent of H-1 visa holder), I, K, L, N, O-1, O-3, R, T (but **NOT** TN or TD), or V, and who meets California residence criteria;
- A student who is a minor (under the age of 18) and who, immediately before enrolling at a California educational institution, has lived with and was under the continuous direct care and control for at least two years of any adult or adults (other than a parent) who had established residence in California at least one year and one day prior to beginning date of the semester (documentation required). Students who are minors must complete a Care and Control Form, obtained from the Residence Clerk.

For more information regarding residence classification, exceptions, and examples of evidence showing intent, please contact the residence clerk in the Admissions Office.

ASSEMBLY BILL 540 (CAL. ED. CODE 68130.5 EXEMPTION)

Assembly Bill 540 created an exemption from payment of nonresident tuition for certain nonresident students who have attended high school in California and received a high school diploma or its equivalent in California. You will qualify for this tuition exemption if you meet ALL of the following conditions:

1. Attended a California high school for three or more years;
2. Graduated from a California high school or attained the equivalent thereof (e.g., passed the GED in California or the California High School Proficiency exam); and

3. **If you do not have lawful immigration status**, file an affidavit with the College that indicates you have applied for legalization, or will do so as soon as you are eligible to do so. The affidavit form is available online and may be downloaded at www.smc.edu/forms (requires Acrobat Reader).

In order to qualify, you must submit ALL of the following documentation:

- A signed affidavit indicating you have either applied for lawful immigration status or intend to apply as soon as you are eligible; and
- Your “official” California high school transcript (in a sealed envelope) showing your attendance for three or more years and date of graduation. NOTE: Adult School does *not* count toward years of attendance.
- If you did not graduate from a California high school, but obtained instead a GED or California High School Proficiency Certificate, you must also submit your official GED certificate or California High School Proficiency certificate with the score report.

This benefit is available to all US citizens, permanent residents of the US, and aliens (including those who are undocumented) who are not categorized as nonimmigrants, who meet all of the above criteria. AB 540 does **NOT** grant residency; however, it does allow students to pay the same fees as California residents.

For more details or to obtain an application, please contact the Admissions Office.

ASSEMBLY BILL 947 (CAL. ED. CODE 76141 EXEMPTION)

Students classified as nonresidents are required to pay a tuition fee of \$269 per semester unit (plus \$46 enrollment fee, for a total of \$315 per semester unit). However, Assembly Bill 947 creates a partial exemption from payment of nonresident tuition for certain nonresident students who can demonstrate economic hardship, or who are victims of persecution or discrimination in the country in which the students are a citizen and resident. The amount of the partial exemption is limited to that portion of the nonresident tuition fee allowed under Section 76141, which provides for a fee for capital outlay, maintenance, and equipment. Students qualifying for this exemption may pay a nonresident tuition fee of \$239 per semester unit (plus \$46 enrollment fee, for a total of \$285 per semester unit).

For purposes of this exemption, economic hardship encompasses the financial circumstances of a person who is a recipient of benefits under the Temporary Assistance for Needy Families (TANF) program described in Part A of Title IV of the Social Security Act (42 USC §§601 et seq.), the Supplemental Income/State Supplementary Program, or a general assistance program.

For more details, please contact the Admissions Office.

SELECTIVE SERVICE NOTICE TO MALE STUDENTS

Federal law requires men age 18-25 to be registered with the Selective Service System (SSS) if they are US citizens or immigrant aliens (international students who hold valid student visas are exempt from this requirement). Men must be registered before they can receive federal or state financial aid (including loans and grants) for their education. Registration forms are available online at www.sss.gov and at any post office.

Campus & Community Safety

The Board of Trustees of the Santa Monica Community College District has established a “Community College Police Department”—known as the SMC Police Department, and generally referred to as Campus Police—to protect the members of the College community and the property of the District.

Santa Monica College is committed to providing a safe and secure campus environment for students, faculty, staff, and visitors. College facilities are regularly patrolled 24 hours a day, seven days a week, by members of the SMC Police Department. SMC students are employed to work as Police Aides and, during evening hours, to accompany students and staff who request an escort to and from on-campus facilities. Abundant lighting is provided at all Santa Monica College campuses and parking lots.

The College also employs parking enforcement officers with training specific to parking enforcement and emergencies. Parking enforcement officers are not Peace Officers.

If you spot anyone suspicious, call Campus Police at (310) 434-4300, (or dial ext. 4300 from campus phones), or use a campus emergency phone to seek help.

Santa Monica College works closely with local law enforcement agencies having dual jurisdiction for criminal matters. The College can request assistance for incidents that require resources not available to the SMC Police Department.

SMC POLICE DEPARTMENT (CAMPUS POLICE)

Under the general direction of the Chief of Police, the SMC Police Department ensures that reasonable protection is provided to members of the College community and the property of the Santa Monica Community College District by using methods that fit within and contribute to the educational philosophy and process of the College.

The SMC Police Department and its officers comply with the selection and training requirements of California Penal Code §13522. Campus Police officers receive the same training as municipal police officers or county deputy sheriffs, and they have Peace Officer authority under California Penal Code §830.32a and California Education Code §72330.

The SMC Police Department receives reports for all incidents occurring on SMC campuses and is responsible for investigating all campus crime. For services the SMC Police

Department provides, see the Campus Police listing in the Programs & Services section of this catalog, or visit the SMC Police Department website (www.smc.edu/college_police).

Campus Police would like to remind all students, faculty, staff, and visitors at Santa Monica College that—*no matter where you are*— common sense goes a long way in preventing the possibility of becoming a crime victim. The following safety tips should be kept in mind at all times:

Protecting Your Personal Property

- Always secure your purse or backpack; never leave belongings unattended.
- Park in well-lighted areas away from shrubbery and other obstructions. Lock your vehicle, and take your keys with you. Make sure your car's window vents are secure. Put valuables in the trunk or out of sight.
- Always have your keys ready before reaching your car. Before you enter your car, check the back seat. If you spot anyone suspicious, call Campus Police at (310) 434-4300, or use a campus emergency phone to seek help.
- To prevent car theft, consider using an ignition bypass switch or a steering wheel locking device. Car alarms are not recommended because they are often activated accidentally. If an unattended alarm goes off while your car is in a campus parking area, your car can be towed and impounded immediately. On the city streets, your car can be towed within 15 minutes. If your car is towed, you will have to pay a fee to reclaim it.

Making Yourself Less Vulnerable

- Attackers prefer passive victims. Project a positive, assertive body language. Know where you are going, and walk confidently. Take a good look at people around you and passing alongside you. Be alert.
- At night, walk with a friend or in a group, or use the campus escort service. To request an escort, call Campus Police.
- Choose well-lighted, well-traveled streets and walkways. If followed, walk or run to a safe place. Avoid isolated and poorly lighted areas. If you must walk alone, be alert and aware of your surroundings. If you sense a dangerous situation, avoid it or leave it.
- Never hitchhike or accept a ride from a stranger. Never give a ride to a stranger or casual acquaintance. If you use a bus, sit near the driver. Know your schedule in advance. Use well-lighted and well-used bus stops.
- If you walk or bike regularly to campus, choose well-lighted and populated areas. Vary your routes so that you are not predictable. Be aware of businesses that are open and other potentially safe places.

BICYCLES, MOTORCYCLES, MOPEDS, SKATEBOARDS, & SKATES

In the interests of campus security, safety, and noise control:

1. Bicycles, motorcycles, and mopeds must be parked in designated areas.
2. Bicycles parked outside the designated areas may not be parked in any area that would interfere with pedestrian safety, handicapped access, or the performance of duties by the College's gardeners and/or custodians.
3. Bicycles, motorcycles, and mopeds may not be taken inside of buildings. Bicycles secured improperly are subject to impound by Campus Police.
4. Riding motorcycles, mopeds, and bicycles on pedestrian walkways is strictly prohibited.
5. The use of skateboards, roller skates, and roller blades is prohibited on campus.

THE COLLEGE Community



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 Randal Lawson Executive Vice President
 Teresita Rodriguez Vice-President, Enrollment Services
 Jeffrey Shimizu Vice-President, Academic Affairs
 Michael Tuitasi Vice-President, Student Affairs
 Marcia Wade Vice-President, Human Resources
 Don Girard Senior Director, Government Relations and Institutional Communication
 Vanessa McDonald Interim Senior Director, Institutional Advancement/Director, SMC Foundation

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Brenda Benson Dean, Counseling & Retention
 Genevieve Bertone Director, Sustainability Coordination
 Dr. Melanie Bocanegra Director, STEM
 Kelley Brayton Dean, International Education
 Jocelyn Chong Dean, Information Technology
 Dr. Ida Danzey Associate Dean, Health Sciences
 Kiersten Elliott Dean, Enrollment Services
 Dale Franzen Director, Special Projects Development
 Ronald Furuyama Associate Dean, Emeritus College
 Dr. Roberto Gonzalez Associate Dean, Student Success Initiatives
 Deyna Hearn Dean, Student Life
 Ricardo Hooper Director, Athletics
 Maral Hyeler Assistant Director, Dual Enrollment/Instructional Services
 Michelle King Director, Career and Contract Education
 Denise Kinsella Associate Dean, International Education
 Hanna Lawler Director, Institutional Research
 Erica LeBlanc Dean, Academic Affairs
 Sherri Lee-Lewis Dean, Human Resources
 Dr. Georgia Lorenz Dean, Instructional Services
 Mona Martin Dean, Learning Resources
 Laurel McQuay-Peninger Director, Grants
 Katharine Muller Dean, External Programs
 Steve Myrow Associate Dean, Financial Aid
 Judy Neveau Director, Community Relations
 Sonali Perera-Bridges Associate Dean, Outreach and Recruitment
 Dr. Patricia Ramos Dean, Workforce Development
 Gita Runkle Director, Small Business Development Center
 Linda Sullivan Director, Facilities Programming
 Dr. Albert Vasquez Dean, Campus Security, Student Health & Safety
 Julie Yarrish Associate Dean, Online Services and Support

DEPARTMENT CHAIRS

Ronn Davis Art
 Joy Tucker Business
 Dr. Nancy Grass-Hemmert Communication and Media Studies
 Fariba Bolandhemat Computer Science and Information Systems

John Rogers Cosmetology
 Laurie Guglielmo Counseling
 Judith Douglas Dance
 Chris Fria Design Technology
 Vicki Drake Earth Sciences
 Wendy Parise Early Childhood/Education
 Susan Sterr English
 Toni Randall ESL
 Dr. Suzanne Borghei History
 Elaine Roque Kinesiology/Athletics
 Dr. Garen Baghdasarian Life Sciences
 Alan Emerson Mathematics
 Dr. Toni Trives Modern Languages and Cultures
 Dr. James Martin Music
 Ford Lowcock Photography and Fashion
 Dr. Jennifer Merlic Physical Sciences
 Dr. Lisa Farwell Psychology
 Dr. Christine Schultz Social Science
 Perviz Sawoski Theatre Arts

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Aberbook, Victoria Nursing
 B.S., Creighton University
 M.S., University of California, Los Angeles
 Adair-Lynch, Terrin Theatre Arts
 El Camino College
 Los Angeles Harbor Community College
 California Mesa College
 Adler, Eve Nursing
 B.S.N., M.S.N., A.B.D., New York University
 Alvarado, Maria G. Counseling
 B.A., M.A., California State University, Fresno
 Anderson, Jamey Chemistry
 B.S., Andrews University, Wisconsin
 Ph.D., University of California, Los Angeles
 Anderson, Rebecca Spanish
 B.S., Winona State University
 M.A., University of Southern California
 Angel, Vini Nursing
 B.S.N., M.S.N., Azusa Pacific University, California
 D.N.P., Case Western Reserve University
 Antrim, Brenda Librarian
 B.S., California State University, Fullerton
 M.L.S., University of Washington
 Aparicio, Miguel A. French, Spanish
 B.A., M.A., Ph.D., University of California, Los Angeles

- Austin, Janice K. Anthropology
B.A., M.A., California State University, Northridge
Ph.D., University of California, Los Angeles
- Azuma, Kay K. Anatomy/Physiology
B.S., University of Southern California
Ph.D., University of Southern California
- Baduel, Zenaïda Graphic Design
B.A., University of Philippines
A.A.S., Mercer County College
M.A., Angeles University
- Baghdasarian, Garen Biology
B.S., Ph.D., University of California, Los Angeles
- Baker, Ellen Life Science
B.S., M.S., West Texas State University, Canyon, Texas
Ph.D., University of California, Davis
- Balm, Simon Astronomy
B.S., University of Durham
Ph.D., University of Sussex
- Barnett, Rory Physical Education
B.A., Langston University
M.A. A & M University, Prairie View
- Bautista, Mahealani Chemistry
B.A., M.A., California State University, Sacramento
Ph.D., University of California, San Diego
- Beardsley, Jason English
B.A., California Polytechnic University, San Luis Obispo
Ph.D., Stoney Brook University
- Benson, Brenda Dean, Counseling and Retention
B.A., Scripps College
M.A., University of California, Los Angeles
- Berman, Dianne Political Science
B.A., University of Southern California
M.A., Ph.D., Claremont Graduate School
- Bernstein, Teri Davis Business
A.A., Oakland Community College
B.A., University of Michigan
M.B.A., Wayne State University, Michigan
- Bertone, Genevieve Director, Sustainability Coordination
B.A., University of Oklahoma
M.A., University of California, Los Angeles
- Blackwell, Nichole English
B.A., Spellman University
M.A., Claremont Graduate University
- Blaydes, Benny Counseling
B.A., California State University, Dominguez Hills
M.A. (Pending), California State University, Los Angeles
- Bober, Mary Molecular Physiology/Biotechnology
B.S., M.S., University of Missouri
M.Ph., University of California, Los Angeles
Ph.D., Oklahoma State University
- Bocanegra, Melanie Director, STEM
B.A., University of California, San Diego
Ph.D., Stanford University, School of Medicine
- Bolandhemat, Fariba Computer Applications
B.S., M.S., University of Southern California
- Bolivar-Owen, Esperanza Spanish
B.A., University of America, Mexico
M.A., Boston University
- Boosheri, Sara Mathematics
B.A., Shiraz University
M.S., California State University, Northridge
- Borghesi, Suzanne History
B.A., Mills College
M.A., Ph.D., University of Southern California
- Bradford, Sherri Counseling
B.A., University of California, Los Angeles
M.S., California State University, Los Angeles
- Brayton, Kelley Dean, International Education
B.A., Eastern Washington University
M.A., School for International Training
- Breedlove, Karin E. French
B.S., M.A., North Texas State University
Ph.D., University of Texas at Austin
- Brewer, Sara Online Communication
B.A., M.A., San Francisco State University
- Bridges, Sonali Associate Dean, Outreach and Recruitment
B.A., Mount St. Mary's College
M.B.A., University of Redlands
- Brigstocke, Jeremy W. English
B.A., M.A., Cambridge University, Great Britain
Candidate of Philosophy, University of California, Los Angeles
- Brookins, Gregory Accounting
B.S., M.S., University of Southern California
- Brown, Allison Psychological Service
B.A., State University of New York at Purchase
M.A., Ph.D., University of California, Santa Barbara
- Brown, Nathan Communication Studies
B.A., M.A., California State University, Northridge
M.A., University of Southern California
- Buchanan, Alfred Microbiology
B.S., University of the West Indies
M.S., Ph.D., University of Manitoba
- Buckley, Alan D. Political Science
B.A., University of Oklahoma
M.A., George Washington University
Ph.D., Columbia University
- Burnett, Sandra E. Occupational Therapist
B.A., University of California, Los Angeles
M.A., Pepperdine University
- Burson, Patricia Library
B.A., California State University, Fullerton
M.L.S., University of California, Los Angeles
- Cano, Daniel R. English
B.A., M.A., California State University, Dominguez Hills
- Caldwell, Christina Political Science
B.A., Chapman University
M.A., California State University, Fullerton
Ph.D., University of California, Riverside
- Campbell, Laura English
B.A., George Washington University
M.F.A., University of California, Los Angeles
- Carrasco, Salvador Film Studies
B.F.A., New York University
- Casillas, Lydia Counseling
B.A., California State University, Northridge
M.A., California State University, Dominguez Hills
- Cavanaugh, Jamie Web Design
B.B.A., University of Wisconsin, Madison
M.A., University of California, Los Angeles
- Cha, Jihyeon Korean
B.A., University of California, Los Angeles
M.A., Loyola Marymount University

- Chan, Anthony..... Economics
B.A., M.A., California State University, Los Angeles
M.A., Claremont Graduate School
- Chandler, Frances G..... Business
A.A., B.A., M.A., Eastern New Mexico University
- Chen, Thomas..... Biology
B.S., Fu Jen University, Taiwan
M.S., Ph.D., University of Florida
- Chi, James..... U.S. History
B.A., Pennsylvania State University
M.A., University of California, Los Angeles
Ph.D., University of California, Berkeley
- Chin, Dorothy..... Psychology
B.A., Stanford University
M.A., Ph.D., University of Hawaii
- Chong, Jocelyn..... Dean, Information Technology
B.A., Fu Jen Catholic University, Taiwan
M.A., California State University, Chico
- Chou, Lin-San..... Music
B.A., Queens University, Kingston, Ontario
M.A., California State University, Long Beach
D.M.A., Ohio State University
- Chu, Hencelyn..... Life Science (MLT)
B.S., Andrews University
Ph.D., Oregon State University
- Colavito, Mary C..... Life Science
B.S., William Smith
M.S., Ph.D., University of Rochester
- Contarsy, Steven..... Physical Education
B.A., M.A., California State University, Northridge
Ph.D., University of Southern California
- Cooley, Stuart..... Renewable Energies/Energy Efficiency
B.A., University of Maryland - College Park
M.A., University of Hawaii, Manoa
- Cramer, Timothy..... English
B.A., North Park College
B.S., M.A., Ph.D., University of Nebraska
Ed.D., University of Nevada
- Cue, Jose..... Counseling
B.A., M.A., University of California, Los Angeles
- Cutler, Ellen..... Human Development
B.A., University of California, Los Angeles
M.A., Mount St. Mary's, Los Angeles
M.A., California State University, Northridge
- Danzey, Ida..... Associate Dean, Health Sciences
B.S.N., Dillard University
M.S.N., California State University, Los Angeles
D.N.P., Case Western Reserve University
- Darwiche, Jinan..... Computer Science/Programming
B.S., Kuwait University
M.S., University of London
- Davis, Ronald L..... Art
B.A., California State University, Long Beach
M.F.A., Claremont Graduate School
- Davis-Del Piccolo, Guido..... Sociology
B.S., M.A. University of California, Los Angeles
Ph.D. Candidate, University of California, Los Angeles
- Davison, George..... English
B.A., University of Arizona
M.A., California State University, Long Beach
- Dawson, Frank..... Media Studies/Communication Studies
A.B., Cornell University
M.S., Newhouse School at Syracuse University
- Dehkhoda, Abbas..... Computer Science/Programming
B.A., National University of Iran
M.S., West Coast University
M.S., Southern Methodist University
Ph.D., Louisiana State University
- Del George, Dana..... English
B.A., Biola University
M.A., Ph.D., University of Southern California
- Dell, Maria..... Life Science
B.S., University of Puerto Rico
Ph.D., University of Oklahoma
- Del Valle, Patricia..... Counseling
B.A., University of California, Los Angeles
M.A., California State University, Dominguez Hills
- DeStefano, Janelle..... Music
B.A., University of California, Santa Cruz
M.M., Westminster Choir College of Rider University
D.M.A., University of Southern California
- Dobbs, Clifton..... Counseling
B.S., Edinboro University
M.A., Edinboro University
- Dophna, Gwendolyn..... Early Childhood Education
B.S., California State University, Northridge
M.A., Pacific Oaks College
- Dossett, Gordon..... English
B.A., M.A., Ph.D. University of Southern California
- Doucett, III, Wilfred..... English
B.A., San Francisco State University
M.A., California State University, San Bernardino
- Douglas, Judith G..... Dance
A.B., California State University, Northridge
M.A., University of Southern California
- Drake, Vicki..... Geography
B.A., M.A., California State University, Northridge
- Dworsky, Amy S..... Counseling
B.A., University of Arizona
M.B.A., M.A., University of California, Los Angeles
M.S., University of Southern California
- Edinger, Gail..... Mathematics
B.S., M.A., State University of New York
- Elliott, Kiersten..... Dean, Enrollment Services
B.A., University of California, Santa Cruz
M.A., Pennsylvania State University
- Ellis, Tracey..... TESL/Applied Linguistics
B.A., University of California, Irvine
B.A., California State University, Chico
M.A., University of California, Los Angeles
- Emerson, Alan..... Mathematics
B.A., M.A., San Jose State University
- Engelmann, Diana..... English
B.A., Belgrade University, Yugoslavia
M.A., Ph.D. (Pending), University of California,
Los Angeles
- Erickson, Mary P..... Spanish
B.A., M.A., University of California, Los Angeles
- Farber, Georgia..... Nursing/Disabled Students
B.S.N., Mount Saint Mary's, Los Angeles
M.N., University of California, Los Angeles

- Farwell, LisaPsychology
B.A., California State University, Northridge
Ph.D., University of California, Santa Barbara
- Feiger, H. TinaCounseling
B.A., Clark University, Massachusetts
M.S., California State University, San Francisco
Ed.D., University of California, Los Angeles
- Ferede, Roman Chemistry
Ph.D., University of Arkansas
- Fiddmont, Frederick "Keith"Music
B.S., Boston University
M.M., Manhattan School of Music
- Flores, RobertPhilosophy
B.A., University of California, Berkeley
M.A., Ph.D., Claremont Graduate School
- Fonseca, Mary L. English
B.A., M.A., University of California, Los Angeles
- Foster, Mark Mathematics
B.A., M.S., California State University, Long Beach
- Fouts, GaryAstronomy
B.A., M.S., San Diego State University
- Franzen, Dale Director, Special Projects Development
B.A., Antioch University
M.F.A., California Institute of Arts
- Fria, Christopher Computer Animation
B.F.A., Carnegie Mellon University
M.F.A., University of California, Los Angeles
- Frisch, Dennis C.W. History
B.A., San Diego State University
M.A., University of Hawaii
M.L.S., University of California, Los Angeles
- Fujiwara-Skrobak, Makiko Japanese
B.A., Aoyama Gakuin University
M.A., University of California, Los Angeles
M.Phil, University of Sheffield
Ph.D., University of California, Los Angeles
- Fukuhara, Gail M.T.Counseling
B.A., University of Hawaii-Manoa
M.A., California State University, Northridge
- Galindo, OscarCounseling
B.A., University of Southern California
M.S., Western Oregon State College
- Gallogly, Ethan Chemistry
B.S., University of Connecticut
Ph.D., University of California, Davis
- Garcia, Eduardo Mathematics
B.A., California State University, Los Angeles
M.A., Claremont Graduate School
- Garcia, TeresaCounseling
B.A., University of California, Santa Barbara
M.A., Loyola Marymount University, Los Angeles
- Garcia-Szekely, Claudia Economics
B.A., Pontificia Universidad Javeriana, Bogota, Columbia
M.A., Ph.D., University of Pittsburgh
- Gauld, Suellen Anthropology
B.A., University of California, Berkeley
M.A., Ph.D., University of California, Los Angeles
- Geddes, James Ken Computer Science/Programming
B.S., Loyola University of Los Angeles
M.A., Loyola Marymount University
- Gill, Harjinder Economics
B.S., M.S., University of London, England
- Girard, DonSenior Director, Government Relations and
Institutional Communication
B.A., Loyola Marymount University
- Gonzalez, CynthiaNutrition
B.S., Texas A & M University
M.S., Texas Woman's University
Ph.D., University of California, Los Angeles
- Gonzalez, Roberto Associate Dean,
Student Success Initiatives
B.A., University of California, Los Angeles
M.A., California State University, Long Beach
Ed.D., University of Southern California
- Goodman, DavidMusic
B.M., Oberlin College, Ohio
M.A., Ph.D., University of California, Berkeley
- Gorgie, Jean Reading
B.A., California State University, Fullerton
M.A., San Francisco State University
- Grass-Hemmert, NancyCommunication Studies
B.A., M.A., California State University, Northridge
Ph.D., Capella University
- Graziadei, KeithESL
B.A., Cornell University
M.A., University of Miami (2)
- Gross, Diane Computer Applications
B.A., Rutgers University
- Guglielmo, LaurieCounseling
B.A., University of California, Santa Barbara
M.A., California State University, Northridge
- Gunn, Karen S. Psychology
B.A., Oakland University
M.A., Ph.D., University of Michigan
- Hall, Teresa, T.Counseling
B.A., Mills University
M.A., Loyola Marymount University, Los Angeles
- Halliday, Patricia D. Business
B.A., University of California, Los Angeles
M.B.A., Golden Gate University
- Hammond, Craig Computer Applications
B.A., Walla Walla College
M.Arch.I, California State Polytechnic University,
Pomona
- Hanrahan, Cecile EOPS
B.A., Millersville State College
M.A., California State University, Northridge
- Hao, Josephine Interior Architectural Design
B.A., California State University, Long Beach
- Harrop, Adrienne M. Theatre Arts
B.A., University of Iowa
M.B.A., Pepperdine University, California
M.F.A., Stanford University, California
Ph.D., University of California, Santa Barbara
- Harclerode, JanetESL
B.A., University of Pittsburgh
M.A.T., University of Pittsburgh
M.A., University of California, Los Angeles
- Hartman, Donald G. Art
B.F.A., University of Illinois
M.A., University of Wisconsin
M.F.A., University of California, Los Angeles

- Harwig, John F. Chemistry
B.A., Knox College, Illinois
Ph.D., Washington University, Missouri
- Hatton, Carlson Art
B.F.A., Cooper Union School of Art
- Hearn, Deyna Associate Dean, Student Life
B.A., California State University, Long Beach
M.A., California State University, Dominguez Hills
- Herbert, Shannon English
B.A., Barnard College/Columbia University
M.A., Ph.D., University of Chicago
- Hernandez, Jose Counseling
B.A., University of California, Los Angeles
M.A., Loyola Marymount University
- Hioureas, Eleni English
B.A., University of California, Los Angeles
M.A., University of New York
- Holmgren, Christine Philosophy
B.A., California State University, Northridge
M.A., California State University, Long Beach
J.D., University of West Los Angeles
- Hong, Alan M. Mathematics
B.A., University of Hawaii
M.A., University of California, Berkeley
- Hooper, Ricardo Director, Athletics
B.A., M.A., Clemson University
Ph.D., University of Arkansas
- Hoover, John ESL
B.A., University of Kansas
M.A., University of Pittsburgh
Ph.D., University of Southern California
- Hotsinpiller, Matthew English
B.A., University of New Mexico, Albuquerque
M.A., St. John's College
- Hsieh, Jennifer Chemistry
B.A., California State University, Fullerton
M.A., Ph.D., University of California, Los Angeles
- Huang, Aileen Accounting
B.S., University of California, Berkeley
M.B.A., University of California, Los Angeles
- Huang, Yiching Early Childhood/Education
B.A., University of California, Los Angeles
M.A., Harvard University
Ph.D., University of California, Los Angeles
- Hunt, Steve J. Systems Librarian
B.A., University of Wyoming
M.L.S., University of California, Los Angeles
- Hurley, Daniel P. Computer Science Systems
B.S., M.S., California State University, Los Angeles
- Hutchinson, Sandra Anatomy/Human Biology
B.A., University of California, Los Angeles
Ph.D., Pennsylvania State University
- Hyeler, Maral Assistant Director,
Dual Enrollment/Instructional Services
B.S., University of California, Los Angeles
M.A., California State University, Northridge
- Isomoto, Robert Vice-President,
Business and Administration
B.S., University of Southern California
M.A., Northern Arizona University
- Jaffe, Sharon ESL
B.A., City University of New York
M.A., Ph.D., University of California, Los Angeles
- Jahangard, Ebrahim Mathematics
B.A., California State University, Northridge
M.A., University of California, Berkeley
Ph.D., University of California, Berkeley
- James, Kimberly Reading
B.A., Ohio University
M.A., Lesley University, Massachusetts
Ed.D., University of Southern California
- Javelosa, David Interactive Media
B.A., San Jose State University
M.F.A., California Institute of the Arts
- Jerry, Gina Computer Info System
B.A., University of California, Los Angeles
M.A., California State University, Los Angeles
- Jimenez, Benjamin Mathematics
B.A., San Diego State University
- Johnson, Brenda K. Dean, Counseling/Retention
B.A., Scripps College
M.A., University of California, Los Angeles
- Jones, Janie Theatre Arts
B.A., M.A., Whittier College, California
Ph.D., University of South Carolina
- Kanin, Josh Cinema
B.A., M.A., University of Southern California
- Karlsen, Anne Marie Art
B.F.A., Michigan State University
M.A., M.F.A., University of Wisconsin, Madison
- Katherine, Amber Philosophy
B.A., University of Illinois
M.A., Ph.D., Michigan State University
- Kawaguchi, Lesley History
B.A., University of California, Berkeley
M.A., Ph.D., University of California, Los Angeles
- Keeshen, Jim Computer Animation
B.A., University of California, Los Angeles
- Kelly, Marce Business
B.A., Carleton College, Minnesota
M.B.A., University of California, Los Angeles
- Kim-Rajab, Oriana ... Comparative Anatomy/General Biology
B.A., University of California, Berkeley
M.S., California State University, Long Beach
- King, Michelle Director,
Career and Contract Education
B.A., Loyola Marymount University
M.B.A., California State University, Long Beach
- Kinsella, Denise Associate Dean, International Education
B.A., University of California, Irvine
Ph.D., Brown University
- Kline, Peggy Chemistry
B.A., University of California, Irvine
Ph.D., Brown University
- Kluckhohn-Jones, Lucy W. Life Science
B.A., Bryn Mawr College, Pennsylvania
M.S., California State University, Northridge
- Koenig-Golombek, Lizbeth ESL
B.A., San Diego State University
M.A., California State University, Northridge (2)

- Konya, William Mathematics
B.S., Harvey Mudd College
M.S., Rensselaer Polytechnic Institute
- Kozlova, Yulia Music
B.A., Novgorod State College of Music, Russia
M.A., D.M.A., Ohio State University
- Kraut, Deborah..... Communication Studies
B.A., M.A., The City University of New York
- Kravitz, Margaret "Peggy" Counseling
B.A. University of California, Irvine
M.S. Ed., University of Southern California
- Krusoe, James A..... English
B.A., M.A., Occidental College
- Laille, Nathalie Counselor
B.A., Mount St. Mary's College
M.S., San Diego State University
- Lancaster, William Graphic Design
B.A., Reed College
M.F.A. Syracuse University
- Landau, Daniel M. E. English
B.A., M.A., University of California, Los Angeles
- Lavalee, Richard Chemistry
B.A., Rhode Island College
Ph.D., University of Georgia, Athens
- Lawler, Hanna Director, Institutional Research
B.A., Pepperdine University
M.A., California State University, Long Beach
- Lawson, Randal Executive Vice President
B.M., Oklahoma City University, Oklahoma
M.M., University of Southern California
- LeBlanc, Erica K. Dean, Academic Affairs
B.A., California State University, Dominguez Hills
M.A., Loyola Marymount University
- LeDonne, Helen Cosmetology
A.A., Moorpark College
B.V.E, California State University, Los Angeles
M.A., Woodbury University
- Lee, Jacqueline..... Counselor
B.A., University of Hawaii at Manoa
M.A., Chapman University
- Lee, Jae Young Dance
B.S., Han Yang University
M.A., State University of New York College
M.F.A., University of California, Irvine
- Lee, Peter Mathematics
B.S., University of California, Los Angeles
M.A., Fuller Theological Seminary
M.A., Duke University
- Lee-Lewis, Sherri L. Dean, Human Resources
B.A., University of Southern California (2)
M.A., California State University, Los Angeles
- Legg, Karen Counseling
B.S., Moorhead State University
M.S., California State University, Long Beach
- Lewis, Brandon..... Anthropology
B.A., Indiana University (2)
M.A., University of California, Los Angeles
Ph.D., University of California, Los Angeles
- Livings, Gail S..... Sociology
B.A., University of Georgia
M.A., Georgetown University
M.A., University of California, Los Angeles
- Lodmer, Emily J. L. ESL
B.A., M.A., University of California, Los Angeles
- London, Jamar. Mathematics
B.A., University of California, Los Angeles
M.A., California State University, Los Angeles
- Lopez, Gloria M. Coordinator, Health Services
B.S.N., California State University, Los Angeles
M.S.N., Azusa Pacific University, Azusa, CA
- Lopez, Linda G. Art
B.F.A., B.A., Ohio State University
M.F.A., University of California, Irvine
- Lopez, Maribel Mathematics
B.S., M.S., California State University, Long Beach
- Lorenz, Georgia Dean, Instructional Services
B.A., Stanford University
M.S., Northwestern University
Ph.D., University of Southern California
- Louie, Walter Digital Post Production
B.A., University of California, Berkeley
- Lowcock, Ford Photography
B.A., Saint Edwards University, Austin, TX
M.S., Brooks Institute of Photography
- Lu, Ming..... Accounting
B.A., University of California, Berkeley
M.A., University of Southern California
- Magallon, Beatriz Counseling
B.A., California State University, Chico
M.S., California State University, San Diego
- Manson, Laura..... Early Childhood Education
B.A., California State University, Los Angeles
M.A., United States International University, San Diego
- Marasco, Judith ESL
B.A., Illinois State University
M.A., University of California, Los Angeles
- Marcopulos, George..... Learning Disabilities
B.A., University of California, Los Angeles
M.A., San Francisco State University
- Markarian, Edward..... Reading
B.A., M.S., University Southern California
M.A., California State University, Los Angeles
- Martin, James Music
B.S., Pennsylvania State University
M.M., Indiana University
D.M.A, University of Cincinnati-College Conservatory
of Music
- Martin, Mona Dean, Learning Resources
B.A., M.L.S., University of Arizona
- Martinez, Maria Counseling
B.A., California State University, Northridge
M.A., Loyola Marymount University
- Martinez, Mario..... Mathematics
B.A., University of California, Los Angeles
M.S., California State University, Long Beach
- Massey, Robert Sociology
B.A., California State University, Northridge
M.A., University of Southern California
- Mattessich, Stefan..... English
B.A., Yale University
M.A., Ph.D., University of California, Santa Cruz

- Mazorow, Moya M. Mathematics
 B.S., California State University, Northridge
 M.A., California Institute of Technology
 Ph.D., California Institute of Technology
- McCaskill, Carole Nursing
 B.A., M.S., San Francisco State University
- McGrath, Marilyn Early Childhood Education
 B.A., University of Bridgeport, Connecticut
 M.S., National University
- McGraw, Colleen Mathematics
 B.S., State University of New York, Fredonia
 M.S., Ph.D., Syracuse University
- McQuay-Peninger, Laurie Director, Grants
 B.A., Pacific University, Oregon
 B.A., M.P.A., Eastern Washington University
- Menachekanian, Emin Physics
 B.S., M.S., Ph.D., University of California, Los Angeles
- Menton, Kevin English
 B.A., University of California, Santa Cruz
 M.A., California Polytechnic State University
- Merlic, Jennifer Chemistry
 B.A., Smith College
 M.A., Ph.D., Princeton University
- Meyer, Walter Art
 B.A., Colgate University, New York
 M.A., University of Southern California
- Minzenberg, Eric Anthropology
 B.S., University of California, Berkeley
 M.A., San Diego State University
 Ph.D., University of Florida
- Moassessi, Mitra Mathematics
 B.S., Computer College, Tehran, Iran
 M.S., West Coast University
- Mobasher, Fereshteh H. Fashion Design
 B.S., Woodbury College
 M.A., University of California, Los Angeles
- Mohr, Craig Photography
 Santa Monica College
- Moisan, Asunta Cosmetology
 Cosmetology Certificate, Santa Monica College
- Morris, Jacob Physics
 B.A., University of California, San Diego
 M.S. Ph.D., University of California, Los Angeles
- Morris, Peter Geography
 B.A., University of California, Berkeley
 M.S., University of Wisconsin, Madison
 Ph.D. Candidate, University of Wisconsin, Madison
- Morse, Peter Physics
 B.S.C., University of Melbourne, Australia
 M.A., Ph.D., University of California, Santa Barbara
- Mostkoff-Linares, Aida History
 B.A., University of California, Los Angeles
 M.A., University of California, Los Angeles
 Ph.D., University of California, Los Angeles
- Movius, Lauren Media Studies
 B.A., University of California, Los Angeles
 M.A., London School of Economics and Political Science
 M.A., Ph.D. University of Southern California
- Muller, Katharine Dean, External Programs
 B.A., University of Miami, Florida
 M.Ed., Florida Atlantic University, Florida
- Muniz Gracia, Ane Italian
 B.A., Universidad de Puerto Rico
 M.A., University of Hawaii, Manoa
 Ph.D., University of San Diego
- Muñoz, Maria Media Studies
 B.A., University of Southern California
 M.A., Ph.D., University of California, Los Angeles
- Murphy, James Chemistry
 B.S., State University of New York at Binghamton
 Ph.D., Massachusetts Institute of Technology
- Murray, Donald B. Mathematics
 A.A., Wilson Junior College, Illinois
 B.S., M.S., University of Illinois
- Myrow, Steven Associate Dean, Financial Aid
 B.S., M.A., University of Nevada
- Nakao, Patricia Counseling
 B.A., University of California, Los Angeles
 M.S.W., University of California, Los Angeles
- Nannini, Daniel L. Counseling
 B.A., University of California, Los Angeles
 M.A., California State University, Los Angeles
- Narey, Valerie Biology
 B.A., California State University, Northridge
 Ph.D., University of California, Irvine
- Narrie, Estela Articulation Counselor
 B.A., Loyola Marymount University
 M.S., University of Southern California
- Nauli, Sehat Chemistry
 B.S., University of California, Los Angeles
 Ph.D, University of Washington
- Nestler, Andrew Mathematics
 B.A., Pomona College
 M.A., Ph.D., University of Southern California
- Neveau, Judy Director, Community Relations
 B.A., University of California, Riverside
 M.A., University of California, Los Angeles
- Nguyen, Diem Mathematics
 B.A., University of California, Irvine
 M.A., University of Michigan
- Nichols, Lyle Life Science
 B.A., M.A., California State University, Northridge
 Ph.D., Arizona State University
- Nightingale, Melody D. ESL
 B.A., James Madison University
 M.A., New York University
 Ed.D. Candidate, University of Southern California
- Nishikawa, Makoto Modern Languages & Cultures
 B.A., Kobe City University of Foreign Studies, Kobe,
 Japan
 M.S., California State University, Northridge
 M.A., Ph.D., University of Southern California
- Ogata, Darryl-Keith Media Studies
 B.A., M.A., University of Hawaii, Manoa
- Oifer, Eric Political Science
 B.A., University of California, Los Angeles
 M.A., Ph.D., University of Southern California
- Ortega, Yvonne Nutrition
 B.S., San Diego State University
 M.S., University of Southern California
- Pacchioli, James English
 B.A., Villanova University
 M.A., University of Southern California

- Pachas-Flores, William Mathematics
B.A., M.A., Ph.D., University of California, Irvine
- Padilla, Ernest..... English/Math
B.A., California State University, Sacramento
M.A., Ph.D., University of California, San Diego
- Padilla, Mario English
B.S., Ohio State University
M.A., Loyola Marymount University, Los Angeles
Ph.D., University of Southern California
- Paik, Steve..... Physics
B.S., California Institute of Technology
M.S., Ph.D., University of Washington
- Paik-Schoenberg, Jean English
B.A., California State University, Fullerton
M.A., University of Southern California
- Parise, Marina..... Library
B.A., Florida International University
M.S., University of Maryland
- Parise, Wendy..... Early Childhood Education
B.S., University of Maryland
M.A., California State University, Dominguez Hills
- Perret, Deborah.....Cosmetology
B.A., California State Polytechnic University
M.A., Woodbury University
- Petrocelli, Rachel..... History
B.A., Georgetown University
Ph.D., Stanford University
- Phillips, David M.....Psychology
B.A., M.S., Arizona State University
M.S., Ph.D., University of Illinois
- Phillips, FrankArt
B.A., University of California, Santa Barbara
M.A., University of California, Los Angeles
- Powers, Anne L..... Librarian
B.A., Howard University
Certificate, Sorbonne
M.A., M.L.S., University of California, Los Angeles
- Preciado, Christina..... Sociology
B.A., University of California, Riverside
M.A., California State University, Fullerton
- Pritchard, Lee..... English
B.A., M.A., Portland University
- Quevedo, John Mathematics
B.S., M.S., California State University, Northridge
- Rabach, Eileen..... Economics
B.A., University of Delaware
M.A., Ph.D., University of Southern California
- Rabinow-Palley, Lisette.....Counseling
B.A., California State University, Northridge
M.A., University of Southern California
- Ramos, Patricia..... Dean, Workforce Development
B.A., Mount St. Mary's College
M.A., California State University, Dominguez Hills
Ed.D., University Southern California
- Ramsdell, Robin.....Counseling
B.A., University of the Pacific
M.A., California State University, Dominguez Hills
- Randall, Toni.....ESL
B.A., M.A., California State University, Fullerton
M.A., University of California, Los Angeles
- Raveling, DeloresCounseling
B.A., M.S., Illinois State University
Ph.D., University of Southern California
- Remmes, Judith..... English
B.A., M.A., Ph.D., University of California, Berkeley
- Resnick, Wai-Peng "Jenny"Accounting
B.A., International Christian University
M.A., University of California, Los Angeles
M.B.A., University of Southern California
- Robinson, Janet.....Counseling
B.A., University of California, Berkeley
M.A., California State University, Long Beach
- Rodas, Brian Mathematics
B.S., Loyola Marymount University
M.A., University of Maryland
- Rodriguez, Teresita.....Vice-President, Enrollment Services
B.A., Humboldt State University
M.B.A., Pepperdine University
- Rogers, Jon.....Cosmetology
Cosmetology Certificate, Vogue Beauty Academy, Ohio
- Rogler, Harold..... Computer Science
B.S., University of Kansas
M.S., Airforce Institute of Technology
PhD., Case Western Reserve University
- Roque, Elaine Physical Education
B.A., Utah State University
M.A., University of California, Santa Barbara
- Rothaupt, Brenda..... Computer Applications
B.A., Lehigh University, Pennsylvania
M.B.A., Arizona State University
- Rothman, Victoria..... Counselor
B.A., University of California, Los Angeles
M.S., California State University, Northridge
- Rowe, Sandra.....Psychological Services
B.A.,M.A., California state University, Los Angeles
Ph.D., California School of Professional Psychology
- Rubin, Saul Journalism
B.A., M.A., University of California, Berkeley
- Runkle, Gita.... Director, Small Business Development Center
B.A., University of California, Berkeley
M.A., New York University
M.A., University of Southern California
- Sakai, Walter H..... Biology
B.S., University of California, Davis
M.A., University of California, Los Angeles
- Sanseri, Joshua Photography
B.A., M.F.A., Southern Illinois University
- Santana, Salvador..... Respiratory Therapy
B.A., University of California, Los Angeles
- Sawoski, Perviz.....Theatre Arts
B.A., University of Bombay
M.A., California State University, Los Angeles
- Schapa, Eleanor J..... Business
B.B.A., M.B.A., Loyola Marymount University, Los Angeles
- Scholefield, Michelle..... Chemistry
B.S., Boston College
Ph.D., University of Southern California
- Schultz, Christine K. Political Science
B.A., University of Southern California
M.A., Ph.D., University of California, Los Angeles

- Schwartz, Alexander.....Psychology
B.A., McGill University
Ph.D., University of California, Santa Barbara
- Schwartz, MichaelAstronomy
B.S., Harvard University
M.S., University of California, Los Angeles
Ph.D. University of California, Los Angeles
- Schwyter, Deborah..... Chemistry
B.A., M.S., California State University, Long Beach
Ph.D., University of California, Los Angeles
- Seiden, JackelineCounseling
B.A., University of California, Los Angeles
M.S., California State University, Northridge
- Selby, William A..... Geography
B.A., California State University, Fullerton
M.A., San Francisco State University
- Shimizu, Jeffrey Vice-President, Academic Affairs
B.A., California State University, Los Angeles
M.A., Loyola Marymount University
- Shirinyan, David Psychology (Neuroscience)
B.A., M.S., Ph.D., University of California, Los Angeles
- Simmons, Brenda..... Counselor
B.A., Western Connecticut State College
M.A., University of Connecticut
Ph.D., Claremont Graduate University
- Simpson, Lantz..... English
B.A. University of Oklahoma
M.F.A. University of Oregon
- Sinclair, Linda D.Counseling
B.A., M.A., California State University, Northridge
- Singleton, Eleanor F..... Library
B.A., M.L.S., University of California, Los Angeles
- Smith, HeatherCommunication Studies
B.A., M.A., San Francisco State University
- Stahl, Howard Computer Science
B.A., University of California, San Diego
M.S., Cornell University
- Stephanou, Mary Lynne..... Life Science
B.S., M.S., University of California, Los Angeles
- Sterr, Susan D..... English
B.A., University of Texas
M.A., Ph.D. Candidate, University of Southern California
- Stiles, Christopher..... History
B.A., M.A., California State University, Long Beach
- Stramel, JamesPhilosophy
B.A., University of Kansas
M.A., Ph.D., University of Southern California
- Strong, LydiaPhysical Education
B.A., Chapman College
M.A., St. Mary's College
- Sucher, KathrynESL
B.A., Pitzer College
M.A., School for International Training, Vermont
- Sullivan , Linda Director, Facilities Programming
B.A., University of California, Los Angeles
J.D., Peoples College of Law
- Tahvildaran-Jesswein, RichardPolitical Science
B.A., California State University, Hayward
M.A., San Francisco State University
Ph.D., Northern Arizona University
- Taka, Gary J. Mathematics
B.A., M.S., M.A.T., University of California, Los Angeles
- Tannatt, LupitaPsychology/Child Development
M.S., University of Southern California
B.A., Ph.D., University of California, Los Angeles
- Tarvyd, Edward S.....Life Sciences
A.B., M.A., University of California, Los Angeles
- Teruya, Sharon Learning Disabilities Specialist
B.A., La Sierra University
M.A., Ph.D., Fuller Theological Seminary Graduate School of Psychology
- Thompson, CaraGeology
B.A., University of Virginia
M.A., Ph.D., University of Tennessee
- Tilley, Rosilyn.....Counseling
B.A., University of Southern California
M.S., California State University, Northridge
- Thiercof, Holly Nursing
B.S.N., M.S.N., California State University, Los Angeles
- Todd, Gary English
B.A., University of Pittsburgh
M.A., University of California, Santa Barbara
- Tomasic, Mark..... Dance
B.A., University of Cincinnati-College Conservatory of Music
M.A., University of California, Irvine
- Tovar EsauCounseling
B.A., M.A., California State University, Northridge
Ph.D., Claremont Graduate University
- Tower, Jeanette Biology
B.A., The Colorado College
M.A., Ph.D., University of California, Los Angeles
- Trives, Toni Spanish
B.A., University of Hawaii
M.A., Ph.D., University of California, Los Angeles
- Trujillo, Marc.....Art
B.A., University of Texas, Austin
M.F.A., Yale University
- Tucker, Joy Business
B.A., University of California, Los Angeles
M.B.A., University of Southern California
- Tuitasi, Michael Vice-President, Student Affairs
B.A., M.A. California State University, Long Beach
- Valdivia, Odemaris Computer Applications
B.S., M.A., California State University, Dominguez Hills
- Vasquez, Albert..... Dean, Campus Security,
Student Health & Safety
B.S., California State University, Los Angeles
M.A., Chapman University
Ed.D., University of Southern California
- Veas, Sal Business
B.A., University of California, San Diego
M.B.A., University of Michigan
- Vick, Barbara A. Santa Monica Pre-School Collaborative
B.A., M.A., California State University, Los Angeles
- Villalpando, AliciaCounseling
B.A., California State University, Long Beach
M.A., Loyola Marymount University
- Vishwanadha, Hari English
B.A., St. Xavier's College
M.A., University of Bombay

- Von der Ohe, Christina Anatomy
B.A., University of California, Berkeley
M.S., University of Montana
Ph.D., Stanford University
- Wade, Marcia Vice-President, Human Resources
B.A., University of California, Los Angeles
M.P.A., California State University, Dominguez Hills
- Walker Waugh, Muriel Chemistry
B.S., Bishop College
M.S., Howard University
- Watts, Joseph English
A.A., Mt. San Antonio College
B.A., Biola University
M.A., California State University, Fullerton
- Weatherford, Kayli English
B.A., University of California, Los Angeles
M.A., Boston College
- Williams, Eric Nursing
B.S.N, William Carey College
M.S.N, University of South Alabama
D.N.P., Case Western Reserve University
- Winsry, Marian Art
B.A., Arizona State University
M.F.A., Otis Los Angeles County Art Institute
- Wissmann, Paul Biology
B.A., University Southern California
M.A., Ph.D., University of California, Los Angeles
- Womack, Carol Librarian
B.A., Syracuse University
M.L.S., University of California, Berkeley
- Wong, Betty Mathematics
B.A., University of the Pacific
M.S., M.A., University of Southern California
- Wu, Xiaozhou Chinese
B.A., Guanghi Teachers College
M.A., University of Washington
Ph.D., Emory University
- Yarrish, Julie Associate Dean, Online Services and Support
B.A., California State University, Northridge
M.A., Antioch University
- Zehr, David English
B.A., M.A., California State University, Los Angeles
Ph.D., Indiana University
- Allen, Claudia A. Mathematics, Emeritus
B.A., State University College New York at New Paltz
M.S., State University College New York at Fredonia
- Angel, Carl T. Manufacturing Engineering
Technology, Emeritus
Teacher Training, University of California, Los Angeles
- Arnold, Merle H. Chemistry, Emeritus
B.S., Seattle University, Washington
Ph.D., University of Notre Dame, Indiana
- Baird, Barbara T. Journalism, Emeritus
B.S., Cornell University
M.A., Loyola Marymount University, Los Angeles
- Baird, Margaret F. Business Office Administration, Emeritus
B.A., University of Washington
M.Ed., University of California, Los Angeles
- Barker, Johanna C. Anthropology, Emeritus
B.A., M.A., California State University, Northridge
Ph.D., University of California, Los Angeles
- Barkley, Richard J. Business, Emeritus
B.S., M.B.A., University of Southern California
E.Ed., Pepperdine University
- Barattucci, Maurizio Art, Emeritus
B.A., M.A., California State University, Long Beach
- Battle, Donald A. Photography, Emeritus
B.P.A., Art Center College of Design, California
M.Ed., California State University, Long Beach
- Beasley, Lida O. Music, Emeritus
B.M.E., North Texas University
M.M.A., University of Illinois
- Beasley, Rule C. Music, Emeritus
B.A., Southern Methodist University, Texas
M.M., University of Illinois
- Beckstead, Carol N. Coordinator,
Student Health Services, Emeritus
B.S., Brigham Young University, Utah
M.S., University of California, Los Angeles
- Belozubov, Leonid Foreign Languages, Emeritus
B.A., M.A., Ph.D., University of California, Los Angeles
- Berry, Grace Home Economics, Emeritus
B.S., University of California, Los Angeles
M.Ed., Loyola Marymount University, Los Angeles
- Berson, Martin J. Physical Education, Emeritus
B.S., California State Polytechnic College, Pomona
M.A., Azusa Pacific University, California
- Bilson-Woodruff, Barbara T. English, Emeritus
B.A., M.A., University of California, Los Angeles
- Bose, John Carlos Engineering, Emeritus
B.S., Agricultural and Mechanical College of Texas
- Bowles, John E., Jr. Mathematics, Emeritus
B.S., M.S., University of Southern California
- Bowman, Lillian Cosmetology, Emeritus
B.V.E., California State University, Los Angeles
- Bowser, Maria W. Associate Dean, School Relations, Emeritus
B.A., Mississippi State University for Women
M.A., Memphis State University
- Boylan, J. Lynne Psychologist, Emeritus
B.A., The Ohio State University
M.S., Ph.D., Purdue University, Indiana
- Breen, Margaret W. English, Emeritus
A.B., Taylor University, Indiana
M.A., University of Washington

Instructional Staff, Emeritus

- Acevedo, Raymond Counseling, Emeritus
A.B., University of California, Santa Barbara
M.S., University of Southern California
- Adams, Robert A. Counseling, Emeritus
B.A., Loyola Marymount University, Los Angeles
M.S., University of Southern California
Ed.D., Pepperdine University
- Allan, Douglas M. General Biology, Emeritus
B.S., University of California, Irvine
M.S., California State University, Fullerton

- Brierley, Frederick J. Dean of Occupational Education,
Emeritus
A.B., M.E., Wayne State University, Michigan
- Brandt, MichaelAutomotive Technology, Emeritus
A. S. E. Certificate, Virginia
- Brown, JosephTheatre Arts, Emeritus
B.A., M.A., University of California, Los Angeles
- Brown, Patricia Dean, Human Resources, Emeritus
B.A., M.S., California State University, Los Angeles
Ph.D., University of Southern California
- Buchanan, Mary L.Philosophy, Emeritus
B.A., University of California, Los Angeles
M.A., University of Southern California
- Buchholz, Ernest M.....Economics, Emeritus
B.A., M.A., University of California, Los Angeles
- Camp, Norma J.N.Dean, Academic Affairs, Emeritus
B.A., Goshen College, Indiana
M.A., Pepperdine University
- Carroll, Ann..... Mathematics, Emeritus
B.A., M.A., University of California, Los Angeles
- Carter, Arthur B. Construction Technology, Emeritus
A.B., University of California, Santa Barbara
M.Sc., University of Southern California
- Carter, Juanita E.Business Office Administration, Emeritus
B.S., Miami University, Ohio
M.Ed., University of California, Los Angeles
- Cassell, William K. Dean, International Studies/
Study Abroad, Emeritus
A.B., Dartmouth College, New Hampshire
M.S., Ph.D., University of Southern California
- Casty, Alan H. English, Emeritus
B.A., University of California, Berkeley
M.A., Ph.D., University of California, Los Angeles
- Cattell, Nancy G.Counseling, Emeritus
B.S., University of Michigan
M.A., M.Phil., Columbia University, New York
J.D., Loyola Marymount University, Los Angeles
- Cavener, M. Denise..... Life Science, Emeritus
A.B., M.A., California State University, Sacramento
- Ceplair, Larry S. History, Emeritus
B.A., University of California, Los Angeles
M.A., Ph.D., University of Wisconsin
- Cerovic, Katarina..... Mathematics, Emeritus
B.S., M.S., University of Beograd, Yugoslavia
- Chamberlin, Carol H. Child Development, Emeritus
B.S., Kansas State University
M.A., Catholic University of America, Washington D.C.
- Chew, Alice E. Life Science, Emeritus
B.S., Dickinson College, Pennsylvania
M.A., Bryn Mawr, Pennsylvania
M.A., Goddard College
- Childress, Cary Interior Architectural Design, Emeritus
B.A., California State University, Northridge
M.F.A., California State University, Long Beach
- Clarridge, Clifton G. Mathematics, Emeritus
B.S., State Teachers College, Pennsylvania
- Cleaveland, Henry G.....Physical Education, Emeritus
B.S., Ohio State University
M.S., Ed.D., University of California, Los Angeles
- Closson, John P..... Construction Technology, Emeritus
B.A., University of California, Santa Barbara
M.A., University of Southern California
- Cohen, Helen J.Counseling, Emeritus
B.A., University of California, Santa Barbara
M.S., California State University, Los Angeles
Ph.D., California Graduate Institute
- Colbert, Roman..... French, Spanish, Emeritus
Certificate D'Etudes, University of Brussels, Belgium
B.A., M.A., Ph.D., University of California, Los Angeles
- Collier, Anna B..... Kinesiology/Athletics, Emeritus
B.A., University of Southern California
M.A., Azusa Pacific University, California
- Cooper, Clarence R.History, Communication, Emeritus
B.A., M.A., University of California, Santa Barbara
- Costello, Karin B. English, Emeritus
M.A., Ph.D., Columbia University
- Crane, Heidi J..... Communication-Theatre Arts, Emeritus
B.A., M.A., University of Southern California
- Crawford, Leonard Dean, Special Programs
B.A., M.A., Humboldt University
- Croxton, James V. Behavioral Studies, Emeritus
B.A., Occidental College, California
M.A., Columbia University, New York
- Curry, Norman B.Dean, College Enterprises, Emeritus
B.A., Azusa Pacific College, California
M.A., California Lutheran College
- D'Angelo, James C. Dean, Evening &
Special Programs, Emeritus
B.S., University of California, Los Angeles
M.A., Loyola Marymount University, Los Angeles
- Daughtry, Philip J. English, Emeritus
B.A., M.F.A., University of California, Irvine
- Davis-Culp, Gayle M..... English, Emeritus
B.A., M.A., Midwestern State University
Ph.D. Candidate, Arizona State
- DeGroot, Edward B..... Dean of Student Activities, Emeritus
B.A., M.A., Stanford University
- Demetre, Nona J. ...Business-Office Administration, Emeritus
B.A., M.B.A., California State University, Long Beach
- DiCamillo, Nicholas.....Cosmetology, Emeritus
A.A., Los Angeles Pierce College
Diploma – Roux Professional Colorists
Vivianne Woodward Cosmetics Certificate
- Dodge, Richard H. Director, Humanities Center, Emeritus
B.A., University of New Hampshire
M.A., University of California, Los Angeles
- Donaldson, Charles R..... Journalism, Emeritus
B.A., Los Angeles State College
M.A., Wroxton College, Fairleigh Dickinson University,
England
- Donner, Thomas J..... Interim Superintendent/
President, Emeritus
B.S., M.B.A., California State University, Long Beach
J.D., Southwestern University School of Law, Los
Angeles
- Doten, Donald G English, Emeritus
B.A. University of Vermont
M.A., University of California, Los Angeles
- Doty, Arnold K. Construction Technology, Emeritus
B.S., Oregon State University
M.A., California State University, Los Angeles
- Emerson, Helen B. Dean of Student Activities, Emeritus
B.A., Mt. St. Mary's College, Los Angeles
M.A., University of Southern California

- Emery, Donald E. Art, Emeritus
B.A., M.A., California State University, Long Beach
- Evans, William S., Jr. Anthropology, Emeritus
A.B., M.A., University of California, Berkeley
- Feldman, Gilda. English – Reading/Composition, Emeritus
B.A., University of California, Berkeley
M.A., University of California, Los Angeles
- Finch, Leland A. Counseling, Emeritus
A.A., Long Beach City College
B.S., California State University, Long Beach
M.Ed., Loyola Marymount University, Los Angeles
- Fitzgerald, Mary. Librarian, Emeritus
B.A., University of California, Los Angeles
M.L.S., Immaculate Heart College
- Flynn, Kathleen. Counseling, Emeritus
B.A., M.A., California State University, San Bernardino
- Franz, Edward W. Mathematics, Emeritus
A.B., Washington State University
M.A., University of California, Berkeley
- Franzosi, Ricardo S. Computer Information Systems, Emeritus
B.S., National University of Argentina
M.A., Ph.D., University of Southern California
- Frazer, Clara Brian. Dean of Students, Emeritus
A.B., West Texas State Teachers College
A.M., University of Washington
- Fry, Jack F. Department Chair, Life Sciences, Emeritus
B.A., San Jose State University
M.S., University of Washington
- Fugle, James B., Jr. Assistant Superintendent,
Education, Emeritus
A.B., M.Ed., University of California, Los Angeles
- Furnell, William R. Broadcasting, Emeritus
B.A., San Jose State
- Gallagher, Edward L. Speech, Emeritus
B.A., M.A., University of Missouri
- Gardner, Patsy F. Child Development-Psychology, Emeritus
B.S., University of Maryland
M.A., California State University, Northridge
- Geltner, Peter B. Mathematics, Emeritus
B.A., M.A., University of California, Los Angeles
M.S., Ph.D., University of Southern California
- Gelvin, Dorothy T. Dean, Human Resources, Emeritus
B.A., M.A., Ph.D., University of Missouri
- Gerds, Donald A. Graphic Design, Emeritus
B.F.A., University of Southern California
M.A., California State University, Los Angeles
- Gold, Linda E. Dance, Emeritus
B.F.A., University of Cincinnati, Ohio
M.A., University of California, Los Angeles
- Goldthwait, Barbara. English, Emeritus
B.A., Ohio Wesleyan University
M.A., Harvard University
- Goode, Darrell. Director, TRIO, Emeritus
B.A., University of California, Irvine
M.A., Loyola Marymount University
- Goodfellow, Candyce A. Psychology, Emeritus
B.A., California State University, Northridge
M.A., Ph.D., University of California, Riverside
- Granger, D'nese. Art, Emeritus
B.A., M.A., California State University, Northridge
- Green, Chuck. Life Sciences, Emeritus
B.A., M.A., Ed.D. University of California, Los Angeles
- Green, Terry. Mathematics, Emeritus
B.A., University of California, Santa Barbara
M.A., California State University, Northridge
- Green, Toby L. Psychology, Emeritus
B.S., Brooklyn College, New York
M.A., City College of New York
- Greene, William B. English, Emeritus
B.A., University of Chicago
M.A., Columbia University, New York
- Gruver, Don R. Computer Information Systems, Emeritus
B.A., George Washington University, D.C.
- Haegele, Loann T. Nursing, Emeritus
B.S., M.N., University of Washington
- Hahn, Owen. Physical Education, Emeritus
B.S., M.S., University of California, Los Angeles
- Haley, Benita. Assistant Superintendent, Personnel, Emeritus
B.A., University of California, Santa Barbara
M.A., California State University, Los Angeles
- Hall, Marilyn H. Associate Dean, Emeritus College, Emeritus
B.A., Florida Atlantic University, Florida
M.A., California Lutheran College
M.A., Loyola Marymount University, Los Angeles
- Hanlon, James W. Speech, Emeritus
- Hanson, Nancy. Human Development, Emeritus
B.A., University of California, Los Angeles
M.A., California State University, Los Angeles
B.A., M.A., University of California, Los Angeles
- Hart, Christian. Psychology, Emeritus
B.A., San Diego State University
M.A., Ph.D., University of California, Los Angeles
- Hartnett, Dayle D. ESL, Emeritus
A.B., M.A., Ph.D., University of California, Los Angeles
- Hawkins, James P. Philosophy, Emeritus
B.A., M.A., University of California, Los Angeles
- Healy, Joan D. Nursing, Emeritus
R.N., St. Francis Hospital School of Nursing,
Pennsylvania
B.S., California State University, Long Beach
M.S., University of Minnesota
- Hedges, Jack R. Social Studies, Emeritus
B.S., M.S., Southern Illinois University
Ed.D., University of California, Los Angeles
- Hilbert, Delta. Nurse, Emeritus
Nurses Training, Maine
Teacher Training, University of California, Los Angeles
- Hiteshew, Elizabeth M. Child Development
Psychology, Emeritus
A.B., Vassar College, New York
M.S., Bank St. College of Education, New York
- Hobbs, Margit P. German, Emeritus
B.A., University of Innsbruck, Austria
M.A., University of California, Los Angeles
- Hodges, Thomas J. Mathematics, Emeritus
B.V.E., M.A., California State University, Long Beach
- Hodson, Howard K. Life Sciences, Emeritus
B.A., Union College, Nebraska
Ph.D., University of California, Los Angeles
- Hoff, LeRoy. Dean, Special Services, Emeritus
B.S., Ball State University, Indiana
M.A., California State University, Los Angeles
- Howard, Ernest P. Architecture, Emeritus
B.Arch., University of Southern California

- Hugo, Esther.....Outreach Counselor, Emeritus
B.A., Immaculate Heart College
M.A., Loyola Marymount University
Ed.D., University of California, Los Angeles
- Hummel, Louis E.....Chemistry, Emeritus
B.S., Wheaton College, Illinois
M.S., University of Colorado
- Humphrey, Marilyn.....Assistant Dean, Health Sciences, Emeritus
B.S., M.A., Holy Names College, California
M.P.A./H.S.A., University of San Francisco
- Jameson, Donald C.....Electronic Engineering Technology, Emeritus
A.B., Ph.B., University of Chicago, Illinois
- Jerome, Frank.....Dean Special Projects, Emeritus
B.A., M.A., California State University, Los Angeles
M.S., Marquette University, Wisconsin
- Johncola, Richard.....Administration of Justice, Emeritus
B.A., California State University, Long Beach
M.A., Pepperdine University, California
- Johnson, Lynn V.....Coordinator, Emeritus
Teacher Training, University of California, Los Angeles
- Jon, Alan.....Cosmetology, Emeritus
- Jones, Howard L.....Commercial Photography, Emeritus
Teacher Training, University of California, Los Angeles
- Jones, Lillian.....History, Emeritus
B.A., University of Texas
M.A., California State University, Los Angeles
Ph.D. Candidate, Claremont Graduate School
- Jones, Robert L.....Photography, Emeritus
A.A., El Camino College
Photography Schools, U.S. Navy
B.V.E., California State University, Long Beach
- Joseph, John J.....Physical Education, Emeritus
B.S., University of California, Los Angeles
- Kaplan, David.....Economics, Emeritus
B.A., M.A., University of California, Los Angeles
- Karlin, Carol Lee.....Home Economics, Emeritus
B.S., M.A., University of California, Los Angeles
- Kelmar, David.....Business, Emeritus
B.S., New York University
M.B.A., University of Southern California
- Kennedy, John R.....Mathematics, Emeritus
B.A., University of California, Santa Barbara
M.A., University of California, Los Angeles
- Ketcham, June W.....Cosmetology, Emeritus
B.V.Ed., California College, Long Beach
Teacher Training, University of California, Los Angeles
- Kidd, Josephine R... Physical Education, Recreation, Emeritus
B.S., West Chester State Teachers College, Pennsylvania
M.Ed., Temple University, Pennsylvania
- Kinch, William H.....Life Sciences, Emeritus
B.A., Humboldt State College
M.A., Claremont College, California
- Krehbiel, Donald E.....Dean, Information Management, Emeritus
B.A., M.A., University of California, Los Angeles
- Kurilich, Frances J.....English, Emeritus
B.A., M.A., University of California, Los Angeles
- Landstrom, Maynard F.....Business, Emeritus
B.S., University of Nebraska
M.S., University of Southern California
- Lanum, Jackie C.....Psychology, Emeritus
B.A., Stetson University
M.A., University of Florida
Ph.D., Florida State University
- Larsen, Lyle L.....English, Emeritus
A.A., Santa Monica College
B.A., M.A., California State University, Dominguez Hills
Ph.D., Indiana University of Pennsylvania
- Lawson, Charles P.....Sociology, Emeritus
B.A., California State University, Northridge
M.A., California State University, Long Beach
- LeDuc, Margaret M.....Physical Education, Emeritus
B.A., Long Beach State University
M.A., Northern Arizona University
- Lessing, Arnold N.....Music, Emeritus
B.A., University of California, Los Angeles
- Lewis, Murray R.....Dean, Community & Cultural Services, Emeritus
B.S., Brigham Young University, Utah
M.S., University of Southern California
- Linstrum, Margaret C.....Nursing, Emeritus
B.S., University of California, Los Angeles
M.A., California State University, Los Angeles
- Little, Frank H.....Data Processing, Emeritus
B.S., University of Michigan
M.S., University of California, Los Angeles
- Lockwood, William S.....Chair, Physical Sciences, Emeritus
A.B., Nebraska Wesleyan University
M.A., University of Southern California
- Logan, Ruth B.....Life Sciences, Emeritus
B.S., Michigan State University
M.S., California Institute of Technology
- Long, Cathleen A.....English, Emeritus
B.A., University of Illinois
M.A., University of Chicago, Illinois
- Lyles, Alvin E.....Music, Emeritus
B.S., M.A., Northern Arizona University
- Maddox, Ann M.....Learning Disabilities, Emeritus
B.A., Wellesley College, Massachusetts
M.S., University of Pennsylvania
Ph.D., University of California, Los Angeles
- Madison, Phyllis.....Home Economics, Emeritus
A.A., Compton College
Los Angeles Trade-Technical College
- Mahlanza, Jonathan Ray.....History, Emeritus
B.A., Kansas University
M.A., University of Missouri
- Manion, Frances A.....Mathematics, Emeritus
B.A., Immaculate Heart College, Los Angeles
M.S., California State University, Northridge
- Mantabe, Patricia.....Office Information Systems, Emeritus
B.A., City University of New York
M.A., California State University, Los Angeles
- Marshburn, Arthur E.....Dean, Mathematics & Science, Emeritus
A.B., Whittier College, California
M.S., California Institute of Technology
- Marrant, Doris E.....English, Emeritus
B.A., M.A., University of California, Los Angeles
Licensed Psychologist
- Marre, Terrence C.....English, Emeritus
B.A., M.A., University of California, Los Angeles

- Martinez, LouGraphic Design, Emeritus
A.A., Pasadena City College
- Masada, Richard S.Physics, Emeritus
B.S., M.S., University of California, Los Angeles
- Mason, Kenneth History, Emeritus
A.B., Augustana College
M.S., Western Illinois University
M.A., Kent State University
Ph.D., University of Texas/Austin
- Mason, Sheila Mathematics, Emeritus
B.A., Mundelein College
M.A., Colorado State University
- McDonald, Suzanne T.Counseling, Emeritus
B.S., Mount Saint Mary's, Los Angeles
M.S., California Lutheran University
- McGarvin, Thomas.....Director of Athletics,
Physical Education, Emeritus
B.S., M.S., University of Southern California
- McKay, Janet H.Office Information Systems, Emeritus
B.S., Pennsylvania State University
M.B.A., Los Angeles University
- McKendry, Mary E. Nursing, Emeritus
B.S., California State University, Los Angeles
M.N., University of California, Los Angeles
- McMullen, Robert J. Physical Education, Emeritus
B.A., California State University, Northridge
M.Ed., California Lutheran College
- McNeil, David M. Physical Education, Emeritus
A.B., University of California, Berkeley
M.A., University of Southern California
- Merritt, Carl E. Physical Education, Emeritus
B.A., M.A., University of Southern California
- Mills, Joan G. Music, Emeritus
B.A., College of Charleston, South Carolina
M.A., Columbia University, New York
- Moore, Richard L. Superintendent and President, Emeritus
B.A., Claremont Men's College, California
M.B.A., University of California, Berkeley
Ph.D., Claremont Graduate School and University
Center, CA
- Morales, Hector M.Spanish-Linguistics, Emeritus
B.A., M.A., California State University, Los Angeles
- Morgan, Dana English, Emeritus
B.S., University of Missouri, Columbia
M.A., California State University, Dominguez Hills
- Nemick, Nancy G.Cosmetology, Emeritus
Teacher training, University of California, Los Angeles
- Ness, Brenda J. History, Emeritus
B.A., M.A., Ph.D., University of California, Los Angeles
- Newman, Gordon A.Dean, Admissions and Records,
Emeritus
B.S., University of California, Los Angeles
M.A., California State University, Northridge
- Nieman, NancySpanish, Emeritus
B.A., Beloit College, Wisconsin
M.A., Middlebury College, Vermont
Ph.D., University of Madrid, Spain
- Nitta, Lilyan H.Cosmetology, Emeritus
Teacher Training, University of California, Los Angeles
B.V.Ed., California State University, Long Beach
- Nuzum, Delbert M.Counseling, Emeritus
B.S., M.S., University of California, Los Angeles
- Olson, Kathryn Physical Education, Emeritus
A.B., San Francisco State University
M.A., University of the Pacific, California
- O'Neill, James P. Coordinator, Trades, Emeritus
Teacher Training, University of California, Los Angeles
- Ortiz, Joann... Director, Institutional Advancement, Emeritus
B.A., Pepperdine University
Ed.D., University of California, Los Angeles
- Paez, Salvador D.Foreign Languages, Emeritus
B.A., M.A. University of California, Los Angeles
- Penchansky, Judith S Dean, Special Programs, Emeritus
B.A., California State University, Northridge
M.A., Loyola Marymount University
- Penrose, Hilda L.Spanish, Emeritus
A.B., University of California, Los Angeles
M.A., University of Southern California
- Pesqueira, Dorothy JeanneCosmetology, Emeritus
Teacher Training, University of California, Los Angeles
- Phillips, Anne G. English, Emeritus
B.A., Wilson College
M.A., University of Chicago
- Phillips, George L. Photography, Emeritus
A.A., Santa Monica College
- Poole, Kenneth A.Sociology, Emeritus
B.A., University of British Columbia, Canada
M.A., University of California, Los Angeles
Ph.D., University of Southern California
- Powers, James W. Physical Education, Emeritus
B.S., M.A., University of Southern California
- Preston, Winifred C. Nursing, Emeritus
R.N., Mount St. Marys
B.A., M.A., California State University, Los Angeles
- Quandt, Dorothy Parent Education, Emeritus
B.A., University of California, Los Angeles
M.A., University of Southern California
- Quevedo, Juan B.Spanish, Emeritus
B.A., M.A., California State University, Fresno
- Reaves, Muriel N.Counseling, Emeritus
B.A., Fisk University, Tennessee
M.S., University of Southern California
Ph.D., Union Graduate School
- Reese, Richard D. Physical Education, Emeritus
B.A., M.A., California State University, Long Beach
Ph.D., Stanford University
- Reukema, Russell R. English, Emeritus
A.B., University of California, Berkeley
- Richards, Anna M. Physical Education, Emeritus
B.A., University of California, Santa Barbara
M.S., University of Southern California
- Richardson, Donald G. Music, Emeritus
B.A., M.Ed., Ed.D., University of California, Los Angeles
- Robertson, Piedad F. Superintendent/President, Emeritus
B.A., M.A., University of Miami, Florida
Ed.D., Florida Atlantic University, Florida
- Robinson, Richard C. Geology, Emeritus
B.S., San Jose State University
M.S., University of Arizona
- Roche, Audrey S.Business, Emeritus
B.S., M.B.A., University of California, Los Angeles
- Rodriguez, Nuria Physics, Emeritus
B.S., M.S., University of California, Los Angeles

- Roney, Herbert E. Vice President,
Community Relations, Emeritus
B.A., M.A., California State University, Los Angeles
- Rose, Guy..... Mathematics, Emeritus
B.A., University of California, Los Angeles
M.A., California State University, Northridge
- Rosenthal, Alvin N..... Construction Technology, Emeritus
B.V.Ed., California State University, Los Angeles
M.A., California State University, Northridge
- Rosentreter, Ella Counseling, Emeritus
A.B., Bradley University, Illinois
M.S., University of Illinois
- Rubio, Robert Counseling, Emeritus
B.A., California State University, Los Angeles
M.A., University of San Francisco
M.A.,E., California Lutheran College
- Russell, Richard L. Psychology, Emeritus
B.A., Occidental College, California
M.A., University of Kansas
Ph.D., McGill University, Canada
- Saint-Leon, Shirley K. Communication, Emeritus
B.A., M.A., University of California, Los Angeles
- Schapa, Michael Business, Emeritus
B.B.A., Bernard Baruch College, New York
M.B.A., Golden Gate University, San Francisco
- Schlackman, Herbert L. Dean, Technical Arts, Emeritus
B.V.E., California State University, San Jose
M.A., San Francisco State University
Ed.D., Nova University, Florida
- Schleichkorn, Leonard Counseling, Emeritus
B.S., State University of New York
M.S., Hofstra University, New York
- Schwartz, Judith G Special Education, Emeritus
B.A., University of California, Berkeley
M.A., California State University, Los Angeles
Ph.D., University of Southern California
- Semere, Mario G. Art, Emeritus
B.A., University of California, Los Angeles
M.A., California State University, Dominguez Hills
- Shamey, Katherine L. Philosophy, Emeritus
A.B., M.A., University of California, Los Angeles
- Sharp, Shirley I. English, Emeritus
B.A., M.A., University of California, Los Angeles
- Shibley, David R. History, Emeritus
B.A., University of Virginia
M.A., Stanford University
- Shishido, Lynette K. Business-Office Information Systems,
Emeritus
B.S., M.S., Minnesota State University, Mankato
- Singleton, Leon J. Business, Emeritus
A.B., Central State University
M.A., Harvard University
- Shouse, Le Donna J. Dean, Academic Affairs, Emeritus
B.S., M.A., Iowa State University
- Sindell, Steven Business Law, Emeritus
B.A., University of California, Los Angeles
J.D., Whittier College of Law
- Smith, Edward E. Electricity, Emeritus
Teacher Training, University of California, Los Angeles
- Smith, H. Wendell English, Emeritus
B.A., M.A., University of California, Los Angeles
- Smith, James E. Music, Emeritus
B.M., Oberlin College, Ohio
M.M., Northwestern University, Illinois
D.M.A., University of Southern California
- Smith, Rose Alice Music, Emeritus
A.B., M.M., Mount St. Mary's, California
- Smith, Tommie C. Physical Education, Emeritus
B.A., San Jose State College
M.A., Goddard College, Vermont
- Spain, Edith Early Childhood Education
B.A., Indiana University
M.S., Butler University
- Specht, Max C. Photography, Emeritus
B.V.Ed., M.A., California State University, Los Angeles
- Steeber, Sharon J. English, Emeritus
B.A., M.A., University of California, Los Angeles
- Stevenson, Lyle G. Automotive Technology, Emeritus
B.A., California State University, Long Beach
- Stiles, Martin L. Dean, Counseling and Matriculation,
Emeritus
B.A., M.A., University of California, Los Angeles
M.S., California State University, Northridge
- Strock, Selma S. Counseling, Emeritus
B.A., University of California, Los Angeles
M.S., California State University, Los Angeles
- Stromberg, Harvey L. History, Emeritus
B.A., M.A., University of California, Los Angeles
- Svec, Muriel Department Chair, Life Sciences, Emeritus
B.A., M.S., University of Wisconsin
Ph.D., University of Illinois
- Takenaka, Salli Mathematics, Emeritus
B.S., West Coast Engineering University
M.A., California Lutheran College
- Thayer, Leo O. Chairman, Automotive Technology, Emeritus
Teacher Training, University of California, Los Angeles
- Theiss, Nina Louise English, Emeritus
B.S., M.A., Southern Illinois University
- Tholen, Beverly Counseling, Emeritus
B.A., California State University, Northridge
M.A., California State University Los Angeles
- Thomas, Chris E. Political Science, Emeritus
B.A., M.A., University of California, Los Angeles
- Toivonen, John E. Chemistry, Emeritus
B.S., Massachusetts Institute of Technology
Ph.D., University of California, Los Angeles
- Tomkinson, Bruce D. Art, Emeritus
B.A., M.A., University of California, Los Angeles
- Travis, Denise A. Interior Architectural Design, Emeritus
B.A., Holy Names College, California
M.A., California State University, Los Angeles
- Trives, Nathaniel Executive Assistant to the
President, Emeritus
B.A., California State University, Los Angeles
M.A., University of California, Los Angeles
- Tuit, Rhoda T. Harrison Music, Emeritus
B.A., San Diego State University
M.M., University of Southern California
- Turner, J. Frank Music, Emeritus
B.A., University of California, Los Angeles
M.A., California State University, Los Angeles
- Turner, Maxine S. Home Economics, Emeritus
Teacher Training, University of California, Los Angeles

- Urmston, William J.....Art, Emeritus
B.A., M.F.A., University of California, Los Angeles
- Vance, Elizabeth E.....Sociology, Emeritus
B.A., Woodbury College
B.A., M.A., California State University, Long Beach
- Vaughn, Catherine L.....Cosmetology, Emeritus
A.A., San Joaquin Delta College
B.A., Sacramento State University
- Verdugo, JohnAutomotive Technology, Emeritus
Technical Training, Los Angeles Trade Technical
Teacher Training, University of California, Los Angeles
B.V.E., California State University, Los Angeles
- Verge, Arthur C.....Registrar, Emeritus
B.A., St. Mary's College, Moraga
M.A., Loyola Marymount University, Los Angeles
Ed.D., Oregon State University
- Vidal, Ralph T.....Physical Education, Emeritus
B.S., University of California, Los Angeles
M.A., Azusa Pacific University, California
- Vlach, Florence J.....Journalism, Emeritus
B.J., University of Missouri
M.Ed., University of California, Los Angeles
- Wakefield, S. Sanford.....Art, Emeritus
B.F.A., University of California, Los Angeles
M.A., California State University, Long Beach
- Wall, Phil M.Welding, Emeritus
B.S., California Polytechnic State University, San Louis
Obispo
- Walters, Paul.....Automotive Technology, Emeritus
Dayton Technical Institute, Ohio
University of California, Los Angeles
- Ward, Jeremy P.....Department Chair, Life Sciences, Emeritus
A.B., M.A., University of California, Los Angeles
- Ware, Robert.....Photography, Emeritus
B.A., University of California, Berkeley
- Webster, Linda S.Counseling, Emeritus
B.A., University of Iowa
M.A., Loyola Marymount University, Los Angeles
- Weil, Mary J.....Special Education, Emeritus
B.A., M.A., Chapman College
M.S., San Francisco State College
- Welch, Melvin A.....Respiratory Therapy, Emeritus
A.A., Santa Monica College, Respiratory Therapy
B.S., California State University, Northridge
M.P.H., California State University, Northridge
Registered Respiratory Therapist
- West, Edna A.Merchandising, Business Education, Emeritus
B.A., Santa Barbara State College
M.A., Claremont College
Ed.D., University of Southern California
- White, Richard J.Mathematics, Emeritus
B.S., Muskingum College, Ohio
M.S., University of Southern California
- Widdup, F. VernTool and Die-Jewelry Engraving, Emeritus
Teacher Training, University of California, Los Angeles
- Wilkinson, Robert J.....Graphic Arts, Emeritus
B.V.Ed, California State University, Los Angeles
- Wilson, W. HowardArt, Emeritus
B.S., University of California, Los Angeles
- Wilson, Robert M.....History, Political Science, Emeritus
A.B., Antioch College, Ohio
M.A., University of California, Los Angeles
- Wilson, VirginiaPhysical Education, Emeritus
B.A., California State University, Long Beach
M.A., California State University, Los Angeles
- Wohlgenuth, Richard W.....Physics, Chemistry, Emeritus
B.S., University of Southern California
M.A., Loyola Marymount University, Los Angeles
- Wray, Jennette S.Cosmetology, Emeritus
Teacher Training, University of California, Los Angeles
- Wright, JackCounseling, Emeritus
B.A., Ft. Hays Kansas State
M.S., Ft. Hays Kansas State
- Wyman, Susan V.German, Spanish, Emeritus
A.B., University of California, Davis
M.A., University of California, Irvine
- Wynkoop, Garrett A.....History, Emeritus
A.B., Occidental College, California
M.A., Ph.D., University of Southern California
- Young, Bruce C.....Geography, Emeritus
B.A., M.A., Ph.D., University of California, Los Angeles
- Zavitkovsky, Docia.....Childhood Education,
Psychology, Emeritus
B.S., M.S., University of Southern California
- Zimmerman, WilliamComputer Applications, Emeritus
B.A., Illinois State University System
M.A., California State University

Adjunct Faculty

(Assigned for Spring as of June 2013)

- Abate, AlulaEarth Science
- Abatemarco, Anthony.....Emeritus College
- Abbani, MohamadPhysical Science
- Aberbook, VictoriaHealth Science
- Abode, Jr., Peter.....Design Technology
- Achorn, JohnEmeritus College
- Adair, JeffreyDesign Technology
- Adams, Jeanne-Marie.....Center for Students with Disabilities
- Adelman, Alan.....Media Studies
- Adkins, LindaCounseling
- Afable, ElaineNoncredit Education
- Afrasiabi, JavidPhysical Science
- Aghabegian, Diana.....English
- Aka, Daniel.....Math
- Akers, PatriciaEmeritus College
- Al-Sabea, TahaPhilosophy/Sociology
- Albert, Gloria.....Emeritus College
- Alcorace, Linda.....English
- Aldridge, Jessica.....Earth Science
- Altmire, MatthewMusic
- Alviso, Jesus.....Music
- Anderson, Enoch.....English
- Anderson, Frederick.....Media Studies
- Andrade, Argelia.....Dance
- Andre, James.....Business
- Antman, Brianna.....ESL
- Antoine, Ellen.....Philosophy/Sociology
- Anzelc, LaceyTheatre Arts
- Ardell, JanPhotography – Fashion
- Arieff, DianeEnglish
- Arms, Emily.....English
- Armstrong, JemiPhotography – Fashion
- Armstrong, Robert.....Design Technology

Arutian, Carol.....	Art
Ashleigh, Sarah.....	ESL
Askarian, Sohail.....	Math
Assadi, Jilla.....	Cosmetology
Augustine, William.....	Music
Aura, Jan.....	Kinesiology
Axelrod, Lee.....	Center for Students with Disabilities
Aybay Owens, Seda.....	Dance
Baccus, Carl.....	Counseling
Backlar, Nair.....	Early Childhood/Education
Bailey, Kathryn.....	Modern Languages & Cultures
Banks, Napoleon.....	Athletics
Banuelos, David.....	Kinesiology
Barajas, Byanca.....	Counseling
Barba, Ramon.....	Business
Barkan, Hershel.....	Emeritus College
Barnard, Eric.....	Counseling
Barriodemendoza, Maria.....	Modern Languages & Cultures
Barron, Eric.....	Kinesiology
Baskauskas, Vytas.....	Math
Battaglia, Lisa.....	Counseling
Bayssa, Beyene.....	Math
Beans, Toia.....	Early Childhood/Education
Beasley, Fletcher.....	Design Technology
Beaton, Jason.....	Media Studies
Beauregard, Stacey.....	English
Becerra, Maria.....	Student Life
Bell, Sharon.....	English
Bellin, Edward.....	Math
Belloso, Sergio.....	Welcome Center
Bender, Mary.....	Dance
Benditson, Aaron.....	Athletics
Bennet, Sage.....	Philosophy/Sociology
Bennett, Johanna.....	Kinesiology
Benson, Jesse.....	Emeritus College
Berg, Denise.....	Psychology
Bergman, James.....	Music
Bergstrom, Lori.....	Media Studies
Bezrati, Sumaya.....	Modern Languages & Cultures
Blackburn, Robert.....	Counseling
Blackwell, Nichole.....	English
Blits, Judy.....	Emeritus College
Bock, Sylvia.....	English
Bolelli, Daniele.....	History
Bonar, Hugh.....	English
Bonilla, Vanessa.....	Counseling
Booten, Tamika.....	Health Science
Boretz, Marianne.....	English
Bostick, Jason.....	English
Bostwick, Lois.....	ESL
Bourquin, Cynthia.....	Music
Boydzhyan, Marine.....	Photography – Fashion
Bregman, Marcy.....	Health Science
Brenton, James.....	Design Technology
Brewington, Ronald.....	Media Studies
Brinkman, Charles.....	Counseling
Bromberg, Terri.....	Art
Bronie, Barbara.....	Math
Bronstein, Michael.....	ESL
Brown, Bruce.....	Philosophy/Sociology
Brown, Lauren.....	Modern Languages & Cultures
Brown, Nick.....	CSIS
Brown, Steven.....	Design Technology
Brown, Wendi.....	Art
Brutsche, Jacquelyn.....	Emeritus College
Bryant, William.....	Emeritus College
Bryer, Elizabeth.....	English
Buckner, Kenneth.....	Emeritus College
Bullock, Jennifer.....	Athletics
Burak, Carl.....	English
Burchman, Jerrold.....	Art
Burke, Veronica.....	Modern Languages & Cultures
Burkhart, Gerard.....	Media Studies
Burns, Robert.....	Earth Science
Buzatu, Anamaria.....	Modern Languages & Cultures
Byrne, David.....	History
Cabrel, Coco.....	Life Science
Caggiano, Susan.....	English
Cain, Cassie.....	Math
Cameneti, Michael.....	Design Technology
Campbell, Daniel.....	Theatre Arts
Campbell, Rachael.....	Design Technology
Canada, Sue.....	CSIS
Canalita, Lydia.....	Physical Science
Candelaria, Candelyn.....	Modern Languages & Cultures
Canellias, Laura.....	Dance
Cardenas, Troy.....	English
Carr, Karen.....	ESL
Carrillo-Sarr, Sarah.....	Counseling
Carroll, Claudia.....	Counseling
Carter, Tanja.....	Philosophy/Sociology
Carter, Terry.....	Music
Carty, Brian.....	Math
Cass, Kathy.....	Emeritus College
Cassano, Vicente.....	Life Science
Castillo, Veronica.....	Counseling
Ceballos, Bernard.....	Dance
Ceballos, Brandon.....	Cosmetology
Cerqueira, Bahiyyih.....	ESL
Chaban, Monica.....	CSIS
Chalala, Elie.....	Philosophy/Sociology
Chambers, Christie.....	Psychology
Chang, Sarah.....	Counseling
Chapman, Karen.....	Music
Chapman, Susan.....	Modern Languages & Cultures
Chapnick, Sonya.....	Emeritus College
Charles, Henrietta.....	Media Studies
Chavez, Elizabeth.....	Kinesiology
Cheesman, James.....	Music
Chen, Ching-Chin.....	Math
Chitgar, Michael.....	Math
Cho, Michael.....	Math
Choi, Young.....	Design Technology
Christiansen, Arnold.....	Center for Students with Disabilities
Clark, Gerald.....	CSIS
Clausen, Andrew.....	Business
Clayborne, Dontraneil.....	History
Cohn-Schneider, Rachelle.....	Counseling
Comrie, Akiko.....	Modern Languages & Cultures
Cooper, Daniel.....	Counseling
Cooper, Jeffrey.....	History
Cooper, Marsha.....	Emeritus College
Cooper, Pamela.....	Philosophy/Sociology
Coplen, Joshua.....	Business
Cordova, Sheila.....	Design Technology
Corrigan, Michael.....	Emeritus College

Cooper Pamela.....	Philosophy/Sociology	Esmaeili, Farrah.....	Math
Coplen, Joshua.....	Business	Espinosa, Andrew.....	English
Cordova, Sheila.....	Design Trchnology	Espinosa-Frech, Hanne.....	Emeritus College
Corrigan, Michael.....	Emeritus College	Estrella, Donna.....	Health Science
Courter, Shawna.....	ESL	Evans, Jami.....	Center for Students with Disabilities
Courto, Lisa.....	Center for Students with Disabilities	Evinyan, Zarik.....	Math
Covitt, Gary.....	Life Science	Farivar, Djamshid.....	Physical Science
Crum, Jeff.....	Media Studies	Farrell, John.....	History
Cruz, Jaime.....	History	Farschman, Kurt.....	Media Studies
Culberg, Leah.....	ESL	Feinberg, Louise.....	Emeritus College
Culbertson, Ian.....	Kinesiology	Feldman, Gilda.....	English
Dahan, Marie-Laure.....	Counseling	Felix, Felipe.....	Cosmetology
Dahlenburg, Tina.....	Counseling	Fennoy, Sheila.....	Life Science
Dakdouk, Roula.....	Math	Ferniany, Michael.....	Communication
Dalton, Carrie.....	Math	Feruzzi, Carolyn.....	Counseling
Dana, Mark.....	Center for Students with Disabilities	Fetzer, Gail.....	Media Studies
Daniel, Charles V.....	Business	Fickbohm, David.....	Life Science
Daniels, Robin.....	Media Studies	Fier, Blue.....	Photography – Fashion
Davis, Andrea.....	Design Technology	Figueroa, Ana.....	Modern Languages & Cultures
Davis, Carol.....	English	Figueroa, Irma.....	Cosmetology
Davis, Drew.....	Media Studies	Finch, Leland.....	Counseling
Davis, James.....	Design Technology	Fine, Robert.....	Math
Davison, Lynn.....	Psychology	Finestone, Anne.....	Business
Davy, Katrina.....	Counseling	Fink, Steven.....	Life Science
De Villers, Linda.....	Psychology	Finkel, David.....	Philosophy/Sociology
Dee, Douglas.....	Emeritus College	Fitzgerald, Ronald.....	Business
Deering, Joseph.....	Emeritus College	Flood, Stephen.....	Media Studies
Dellarocca, Guilio.....	Math	Fogleman, Andrew.....	History
Demetre, Nona.....	Business	Foley, Stephanie.....	Psychology
Dempsey, Amy.....	English	Folland, Thomas.....	Art
Denman, John.....	Earth Science	Foreman, Nancy.....	Math
Diaz, Jamie.....	ESL	Fox, Matthew.....	Counseling
Dicamillo, Nicholas.....	Cosmetology	Frاند, Lois.....	Emeritus College
Diniro, Domenic.....	English	Fraulino, Craig.....	Design Technology
Dishman, Wendy.....	Philosophy/Sociology	Fredrick, John.....	English
Dissard, Laurent.....	History	Freeman, Edward.....	Photography – Fashion
Dixon, Michael.....	English	Friedman, Marvin.....	Health Science
Dizon, Bernadette.....	Health Science	Frohman, Deborah.....	Philosophy/Sociology
Do, Minh.....	Physical Science	Fry, Gregory.....	Math
Dolan, Halil.....	Design Technology	Fuchs, Carol.....	English
Donaldson, Charles.....	English	Gage, Patricia.....	Theatre Arts
Donon, Stephanie.....	Design Technology	Galaraga, Estelita.....	Health Science
Doten, Donald.....	English	Gamble, Brian.....	Physical Science
Dowd, Tyffany.....	Counseling	Ganev, Plamen.....	Earth Science
Drayton, Leslie.....	Music	Gannen, Barbara.....	Emeritus College
Driscoll, Brian.....	Music	Gantner, Donald.....	History
Druker, Stephen.....	Psychology	Garcia, Steven.....	Athletics
Duganne, John.....	Design Technology	Garcia, Veronica.....	Welcome Center
Duli, Lorraine.....	Health Science	Garnica, Alicia.....	English
Dunn, Kathleen.....	Theatre Arts	Gausman, Jenna.....	Counseling
Dutton, Douglas.....	Music	Gavankar, Sameer.....	Kinesiology
Dwyer, Francis (Frank).....	Emeritus College	Gawronski, Ava.....	Center for Students with Disabilities
Eastcott, Merrill.....	Kinesiology	Geha, Thomas.....	Athletics
Easton, Julie.....	Noncredit Education	Geisbauer, Carrie.....	Life Science
Edelmann, Catherine.....	English	Gerds, Donald.....	Design Technology
Edney, Julian.....	Psychology	Gerds, Eric.....	Design Technology
Edson, Melissa.....	Counseling	Gerl, Anneliese.....	Modern Languages & Cultures
El-Khoury, Naja.....	CSIS	Getzler, Sandra.....	Design Technology
Eldridge, Glenn.....	Physical Science	Ghahramanyan, Alla.....	Math
Ellefson, Dylan.....	History	Ghanbarpour, Christina.....	History
Elliott, William.....	Emeritus College	Gharamanians, Jilbert.....	Math
England, Andrew.....	Math	Gheyntanchi, Elham.....	Philosophy/Sociology
Eskridge, Brian.....	Athletics	Giggans, James.....	Media Studies

Gildner, Barbara.....	English
Gizaw, Astatke.....	Math
Gliadkovskaya, E.....	Music
Godawa, Kimberly.....	Health Science
Goldenson, Richard.....	Athletics
Goldstein, Martin.....	Media Studies
Goldthwait, Barbara.....	Emeritus College
Gonzalez, Carolyn.....	Modern Languages & Cultures
Gonzalez, Gustavo.....	Dance
Gonzalez, Marina.....	Counseling
Goode, S.....	English
Goodin, Mary.....	Emeritus College
Gooley, Ruth.....	Modern Languages & Cultures
Gordon, Gail.....	Music
Gordon, Jeffrey.....	Outreach and Recruitment
Gorgie, Frank.....	Philosophy/Sociology
Gougis, Michael.....	Media Studies
Graham, Eric.....	Life Science
Grant-Dixon, Pamela.....	Office of School Relations
Graves, Lee.....	Math
Gray, Gary.....	Music
Graziadei, Keith.....	ESL
Grebler, Gillian.....	Earth Science
Greco, John.....	Art
Greene, Sean.....	Dance
Greenfield, Julie.....	Counseling
Gregory, Christina.....	Photography – Fashion
Griffith, Susan.....	English
Grippio, Alessandro.....	Earth Science
Grollmus, Joanna.....	ESL
Gromova, Irina.....	Math
Guild, Laura.....	Psychology
Gunn, Adrienne.....	Early Childhood/Education
Gunson, Maureen.....	English
Gustin, Michael.....	English
Gutierrez, Veronica.....	Counseling
Habel, Lowell.....	English
Hackeling, Joan.....	Earth Science
Hackett, Cedric.....	Counseling
Haft, Melissa.....	Design Technology
Haig, Jeffrey.....	Business
Halaka, Elean.....	Math
Hall, Anthony.....	Physical Science
Halliday-Robert, Catherine.....	Business
Hamada, Mik.....	English
Hana, Bridget.....	CSIS
Hansen, Natalie.....	English
Hanson, Maria.....	Business
Hanson, Nancy.....	Counseling
Haradon, Catherine.....	Earth Science
Harandian, Reza.....	Math
Harjuno, Thomas.....	Math
Harmon, James.....	Music
Harris, Mark.....	Music
Harrison, Hubert.....	Cosmetology
Hartman, Martha.....	English
Hartman, Theodore (Teddy).....	English
Hashimoto, Yuria.....	Modern Languages & Cultures
Hassman, Tupelo.....	English
Hayes, Anthony.....	Counseling
Hayward, Rachel.....	ESL
Heaton, Warren.....	Design Technology
Hecht, Stanley.....	Math
Heller, Gloria.....	English
Henderson, John.....	Physical Science
Hernandez, Jose.....	Counseling
Hernandez, Maribel.....	Counseling
Hero, Christopher.....	Emeritus College
Herold, Mathew.....	Kinesiology
Herrera, Veronica.....	Student Life
Hertz, Uri.....	English
Hetz, Matthew.....	Emeritus College
Hill, Brian.....	Life Science
Hill, Robin.....	Design Technology
Hludzik, Elizabeth.....	Theatre Arts
Holmes, Carolyn.....	International Education Center
Holt, Drewry.....	Music
Holtzermann, Charlotte.....	Emeritus College
Horowitz, Rena.....	ESL
Horwitz, Jacquelyn.....	Media Studies
Horzen, Catherine.....	Athletics
Houghton, Jacki.....	Life Science
Hovey, Irene.....	Photography – Fashion
Howard, Bonnie.....	Media Studies
Howard, David.....	Media Studies
Hualpa, Laila.....	ESL
Huffaker, Phildon.....	Philosophy/Sociology
Huls, Jeffery.....	Music
Huls, Jon.....	Earth Science
Humphrey, Theodore.....	English
Hunt, Mikyung.....	Design Technology
Hunt, Susan.....	Media Studies
Hussain, Waqas.....	Design Technology
Ibaraki, Alexander.....	ESL
Ijames, Susan.....	Cosmetology
Ireland, Sean.....	English
Irie, Ichiro.....	Art
Islas, Veronica.....	Health Science
Isner-Ball, Dominique.....	Modern Languages & Cultures
Ivas, Lorrie.....	Business
Iyengar, Malathi.....	Dance
Jackson, Joseph.....	Music
Jackson, Linda.....	Emeritus College
Jacobs, Reuben.....	Design Technology
Jaeger, James.....	Emeritus College
James, Nicole.....	Art
Janakos, Linda.....	English
Jayachandran, Sanjay.....	Life Science
Jean, Catherine.....	Dance
Jesswein, Jennifer.....	Dance
Jiang, Jian.....	Math
Jo, Christina.....	ESL
Joachim, Sharlene.....	Early Childhood/Education
Johnson, Anita.....	Center for Students with Disabilities
Johnson, Bertil.....	Design Technology
Johnson, Donald.....	English
Johnson, Jana.....	Life Science
Johnson, Jay.....	Emeritus College
Johnston, Sachi.....	Modern Languages & Cultures
Jones Altiere, Mary.....	English
Jordan, Angela.....	Dance
Jordan, Elizabeth.....	Life Science
Joshi, Kanak.....	Noncredit Education
Ju, Hee.....	Modern Languages & Cultures
Ju, Siel.....	English
Jung, Doranne.....	Business

Kagan, Sharon	Art	Lahey, Michael	English
Kagaya, Claire	English	Lai, I-Shen	Math
Kahn, Andrea	ESL	Lake, Robin	Photography – Fashion
Kahn, Diana	Music	Lane, Paul	English
Kahn, Rosalyn	Media Studies	Larizadeh, M.	Business
Kaimikaua, Charmaine	Media Studies	Larsen, Lyle	English
Kalafer, Francine	Kinesiology	Larsen, Mary	Emeritus College
Kaley, Megan	Kinesiology	Lashgari Rensel, Mahafarid	Modern Languages & Cultures
Kamin, Gerald	Math	Lau, Tiffanie	Center for Students with Disabilities
Kamler, Howard	Philosophy/Sociology	Laurent, Michael	Psychology
Kaphan, Iris	Emeritus College	Lavner, Jeffrey	Music
Kaplan, Marc	English	Lawson, Brian	Philosophy/Sociology
Karaolis, Olivia	Early Childhood/Education	Le, Michele	Life Science
Karasik, Pavel	Math	Ledezma, Maria	Life Science
Karkafi, Robert	Math	Lee, Alexander	Physical Science
Karol-Crowther, Cathy	Design Technology	Lee, Kuen	Math
Karron, Robert	English	Lee, Lisa	Math
Kasra, Mona	Design Technology	Legrande, Everett	English
Kauffman, Sara	English	Lehman, Daniel	Library
Kaufman, Doris	Kinesiology	Leitner, Denise	Dance
Kaufman, Steven	Philosophy/Sociology	Leiva, Clarissa	CSIS
Kaush, Anna	Math	Lem, Aimee	Pico Promise Transfer Academy
Kaviani, Kian	Math	Lemay, Christian	Theatre Arts
Kay, Benjamin	Life Science	Lemon, William	English
Kay, David	Business	Lemonds, Bradley	Media Studies
Kemper, Dawna	English	Leng, Brian	Photography – Fashion
Kent, Max	History	Leon, Linda	Health Science
Kepler, Jocelyne	Cosmetology	Lerner, Nettie	Early Childhood/Education
Kerze, Michael	History	Lernihan, Valerie	ESL
Keskinel, Meric	Philosophy/Sociology	Lettry, Joseph	Dance
Keville, Thomas	History	Lev, Natalya	Physical Science
Khachmanyar, Sofi	Photography – Fashion	Leviton, Neal	Business
Khokha, Ellen	Early Childhood/Education	Levitt, Debra	ESL
Kim, Eunhye	ESL	Levy, Charles	Philosophy/Sociology
Kim, Jong-Ho	Math	Lewis, Myrna	Counseling
Kim, Jungeun	Music	Li, Guangming	MODLANG
Kim, Jungjin	Modern Languages & Cultures	Li, Jiane	Emeritus College
Kim, Yunsook	Modern Languages & Cultures	Liao, Guojiao	Math
King, William	Math	Lieb, Jasmine	Emeritus College
Kinjo, Hiromi	Modern Languages & Cultures	Lim, Julie	Cosmetology
Kircos, Cynthia	Counseling	Lindheim, Gifford	Athletics
Kiyose, Yumi	Art	Litt, Alan	Business
Klautky, Ewald	Design Technology	Livingston, Susan	Early Childhood/Education
Klein, Melanie	Philosophy/Sociology	Llaguno, Marco	Philosophy/Sociology
Klein, Robert	English	Loch, Amy	Music
Klemp, Ronald	English	Loncke, Nancy	Modern Languages & Cultures
Klineman, Michael	International Education Center	Londe, Stephen	Life Science
Klugman, Ellen	Business	London, Jamar	Math
Knight, Ridgway	Business	Longo, Joseph	English
Kocaman, Sumeyye	Modern Languages & Cultures	Lopez, Marissa	Photography – Fashion
Kocharian, Armen	Physical Science	Lopez, Roland	Noncredit Education
Kokovena, Esinam	Modern Languages & Cultures	Lozada, Christian	English
Kompanyets, Marc	Art	Lundquist, Tom	Art
Kopplin, David	Music	Lyall, Victoria	Art
Koufopoulos, Zoe	Modern Languages & Cultures	Lynch, John	English
Kranz, Jack	Earth Science	MacDonald, Martin	Math
Kremenetski, Konstantin	Earth Science	MacGillivray, Ian	Design Technology
Krissman, Rosalynn	Emeritus College	Maiorano, Susan	Counseling
Kronsberg, Graeme	Emeritus College	Majlessi, Abdolvahab	Physical Science
Krug, Jessica	English	Malakar, Subhash	Math
Kurtz, Keith	CSIS	Mammarella, Candace	Art
Kurvink, Steven	Philosophy/Sociology	Maness, Jordan	Counseling
Laffey, Sheila	Media Studies	Manqus, Edward	Photography – Fashion

Mannone, Diane	English
Manoff, Ricky	History
Manseau, Fred	Emeritus College
Mantabe, Patricia	CSIS
Manuel, Samantha	Cosmetology
Marchand, Kenneth	CSIS
Mardirosian, Robert	Math
Margolis, Daniel	Business
Margolis, Fern	Modern Languages & Cultures
Martin, Aric	Theatre Arts
Martin, Ben	Media Studies
Martin, Mary	Music
Martin-Tungpala, Nolito	Counseling
Martinez, Denise	Counseling
Martinez, Hernan	Physical Science
Martinez, Luis	Media Studies
Martinez Viver, Jenny	Emeritus College
Martinez-Contre, Rosaura	Counseling
Martorello, Janet	Emeritus College
Masada, Richard	Physical Science
Massoud, Theresa	Physical Science
Matheson, Catherine	Psychology
Matthews, Monique	English
Mayer, John	Athletics
Mayer, Paul	Music
Mayorga, Arlyn	Health Science
Mazzara, Evemarie	Design Technology
McBride, Kymberlyn	Counseling
McCool, Natasha	Counseling
McDonald, Brenda	Office of School Relations
McDonald, Joycelyn	Health Science
McDonald, Karen	Dance
McDonald, Sean	Photography – Fashion
McDonnell, Perry	Math
McGee, Nicola	Noncredit Education
McIlrath, Patrick	Emeritus College
McKaig, Matthew	Communication
McKeown, Kevin	Music
McLaughlin, Diane	Life Science
McMillen, Ryan	History
McNamara, Catherine	Media Studies
McQueeney, Edward	English
Meeks, Christopher	English
Mega, Michele	Media Studies
Meir, Natalie	English
Mejia, Elizabeth	Office of School Relations
Meknuni, Mahrzad	Math
Meyer, Elisa	English
Meza, Kevin	Counseling
Miao, Wendy	Math
Mihaylovich, Kristin	Art
Minami, Alison	English
Ming, Leta	Art
Miranda, Margaret	Counseling
Misaghi, Angelina	English
Mitchell, Robin	Art
Mitchell, Sharis	Media Studies
Miyano, Emiko	Art
Mizrachi, Diane	Library
Mizuki, April	Modern Languages & Cultures
Mizzone, Vanessa	Theatre Arts
Mohr, Craig	Photography – Fashion
Molnar, Cynthia	Dance
Monge, Jacqueline	Cosmetology
Montoya, Leticia	Pico Promise Transfer Academy
Moody, James	Design Technology
Moore, David	History
Mora, Richard	Music
Morgan, David	CSIS
Morgan, Rachel	English
Moriarty, Timothy	Photography – Fashion
Morton, Elaine	Counseling
Moss, John	Life Science
Motoike, Kathleen	English
Moulton, Steven	Photography – Fashion
Moy, Don	Emeritus College
Mozafari, Robert	Math
Murphy, Eugene	English
Murphy, Tony	Physical Science
Murray, Zachary	Kinesiology
Musante, Karlyn	Psychology
Myers, Alannah	Cosmetology
Myers, Albert	Photography – Fashion
Nagel, Janet	Design Technology
Naham, Camilla	Modern Languages & Cultures
Nakasuji, Bonnie	Emeritus College
Narayanan, Rupa	Kinesiology
Nason, Nancy	English
Nasser, Dana	Business
Nault, William	Business
Ndoley, Mashidu	Modern Languages & Cultures
Nella, Madeline	Counseling
Nelson, Launa	English
Neswald, David	Psychology
Newbill, Ivano	Athletics
Ngov, Srey	Counseling
Nguyen, John	Physical Science
Nielsen, Chris	History
Nieto, Genoveva	Office of School Relations
Nieves, Osbaldo	Counseling
Nieves-Lucas, Sara	Counseling
Nikolaychuk, Anatoliy	Math
Noland, Guy	Media Studies
Noonan, Ian	Design Technology
Norstrand, Julia	English
Novak, Deborah	Life Science
Nunag, Ann Marie	International Education Center
Nunez-Mason, Rebeca [verify: Nuñez-Mason?]	Counseling
Nunley, Rosalyn	Cosmetology
O'Connell, Jeffrey	Art
O'Leary, Thomas	Art
O'Neal, Kevin	Music
Oba, Ryan	English
Obiamiwe, Ofunne	Art
Obsatz, Sharyn	Media Studies
Ocampo, Atheneus	Counseling
Okbamichael, Mussie	Earth Science
Okonjo-Adigwe, Chiedu	Math
Oliver, Gale	Music
Oliver, Tianna	Kinesiology
Oliveri, Joseph	Business
Olsen, Adam	CSIS
Olsen, Rebecca	Psychology
Olson, Gene	Psychology
Ortega, Gary	Philosophy/Sociology
Ortiz, Stuart	Counseling

Osaka, Victor.....	Design Technology	Reiner, Helene.....	Photography – Fashion
Ostorga, Debbie.....	Counseling	Reiner, Margot.....	Emeritus College
Ota, Nathan.....	Art	Reynolds, Trenton.....	Emeritus College
Overall, Stephen.....	English	Rice, Michelle.....	English
Owaka, Emmanuel.....	Math	Richards, Charlotte.....	Dance
Owens, Delores.....	Math	Richardson Dool, Lauren.....	Art
Owens, William.....	Dance	Richwine, Dona.....	Life Science
Owens, Yoshiko.....	Modern Languages & Cultures	Riggs, Lewis.....	Media Studies
Paik, Ranu.....	Business	Riggs, Tina.....	Art
Pakbaz, Mehrdad.....	CSIS	Rinden, Nels.....	Life Science
Park, Kenny.....	English	Rios, Amparo.....	ESL
Park, Stephen.....	English	Risinger, Lois.....	Health Science
Parker, Juliana.....	Counseling	Robbins, Crystal.....	Theatre Arts
Parnell, Dennis.....	Music	Roberts, Mary.....	Emeritus College
Parr, Troy.....	Noncredit Education	Roberts, Paul.....	English
Patillo, Cassandra.....	Counseling	Robinson, Kimberly.....	Design Technology
Patrich, Jeremy.....	Earth Science	Robinson, Richard.....	Earth Science
Paynich, Timothy.....	History	Robinson, Tammy.....	Counseling
Pehanich, Joseph.....	Athletics	Rockwell, Cassie.....	Business
Penafloida, Dinah.....	Health Science	Rodriguez, Blanca.....	CSIS
Pepper, Evan.....	Life Science	Rodriguez, Jeannette.....	Modern Languages & Cultures
Perez, Jesus.....	Emeritus College	Rodriguez, Katya.....	Business
Perez, Lourdes.....	Math	Rojas, Randall.....	Physical Science
Perez, Rex.....	Math	Roman, Patrick.....	Kinesiology
Perlut, Roni.....	Modern Languages & Cultures	Romano, Heather.....	History
Pernisco, Nicolas.....	Media Studies	Romero, Rafael.....	Life Science
Peter, Pauli.....	Math	Roper, Lisa.....	EOPS
Peters, Chad.....	Kinesiology	Roper-Conley, Carolyn.....	Business
Peterson, James.....	Emeritus College	Roraback, Amanda.....	History
Phillips, Lana.....	English	Roscheck, Carol.....	Photography – Fashion
Phua, Novita.....	Math	Rose, Laura.....	Early Childhood/Education
Pierce, Timothy.....	Athletics	Rose, Michele.....	Design Technology
Platz, William.....	Business	Rosenberg, Vivian.....	Media Studies
Poirier, Nancy.....	Media Studies	Rosenthal, Laurence.....	Media Studies
Porter, Leslie.....	Kinesiology	Ross, Margaret.....	Emeritus College
Posner, Ludmila.....	Modern Languages & Cultures	Rostami, Mansour.....	Life Science
Pourroy, Debra.....	Early Childhood/Education	Rotblatt, Steven.....	Design Technology
Pourzangiabadi, Banafsheh.....	Modern Languages & Cultures	Rowe, Sean.....	Art
Press, Phyllis.....	Emeritus College	Royal, Sylvester.....	Athletics
Preston, Barry.....	Media Studies	Rubio, George.....	English
Price, William.....	Life Science	Ruiz, Raul.....	History
Pryzgodna, Kathy.....	Design Technology	Russell, Richard.....	Psychology
Quesada, Donna.....	Philosophy/Sociology	Ryan, Nicole.....	Athletics
Quiñones, Dalia.....	Emeritus College	Ryza, Susan.....	Emeritus College
Quiñones, Hernan.....	Modern Languages & Cultures	Saakian, Lernik.....	Math
Rados-Cloke, Angie.....	Business	Saavedra, Yvette.....	History
Rahnavard, Mohammad.....	Math	Sabolic, Paul.....	Business
Rahni, Michael.....	CSIS	Sage, Rebecca M.S.....	Psychology
Rain, Barbara.....	Photography – Fashion	Said, Asma.....	Physical Science
Rajski, Brian.....	English	Sakurai, Dorna.....	Life Science
Ralston, Lynn.....	Kinesiology	Salama, Ahmed.....	Earth Science
Ramirez, Raquel.....	Dance	San Pietro, Ruth.....	Emeritus College
Ramsey, Ernest.....	Math	Sandoval, Audrey.....	Counseling
Rashidi, Jennifer.....	Earth Science	Sandoval, Herb.....	Kinesiology
Rasmussen, Kenneth.....	History	Sandstrom, Judith.....	English
Ray, Sohini.....	Earth Science	Santilena, James.....	English
Rayford, Valencia.....	Outreach and Recruitment	Santo, Michael.....	Kinesiology
Reed, Carla.....	Theatre Arts	Satterlee, Brian.....	Business
Rees, Denise.....	Health Science	Sawaya, Peter.....	Emeritus College
Regalado, Olivia.....	Emeritus College	Scaife, Michele.....	Philosophy/Sociology
Regina, Marcia.....	Media Studies	Schaffer, Susan.....	Modern Languages & Cultures
Reich, Eleanor.....	Emeritus College	Schamp, Jutta.....	English
Reichle, Robert.....	English	Schelbert, Barbara.....	ESL

Schmidt, Einhard	Physical Science	Strathearn, Michael	Physical Science
Schneir, Gerald	Emeritus College	Stromberg, Harvey	Emeritus College
Schnitzler, Alexander	English	Su, Boo	Philosophy/Sociology
Schofield, Jennifer	Media Studies	Suekawa, Lori	International Education Center
Schreiner, Gregory	Music	Surendranath, Lindsey	English
Schulman, Jory	Music	Susilowati, Sri	Dance
Schultz-Manross, Debra	Media Studies	Suwansang, Art	Photography – Fashion
Schwartz, David	Theatre Arts	Tada, Kuniko	Modern Languages & Cultures
Scott, Jacqueline	CSIS	Tadele, Gizaw	Math
Scott, Ruben	Math	Takemori, Kanzo	Modern Languages & Cultures
Scuric, Zorica	Life Science	Takesue, Sumy	Music
Semere, Maria	Counseling	Talleda, Margarita	Early Childhood/Education
Semerjian, Anahid	Health Science	Tambe, Jayanti	Early Childhood/Education
Seymour, Patrick	Kinesiology	Tanaka, Bonita	Design Technology
Shamel, Ann	Photography – Fashion	Tanaka, Daniel	Modern Languages & Cultures
Shatto, Melanie	Photography – Fashion	Taylor, Scott	Physical Science
Shaw, Redelia	Media Studies	Taylor, Valerie	Emeritus College
Sheynshteyn, Arkadiy	Math	Temkin, Michal	Counseling
Shibata, Jane	Art	Terrasi, Shayna	Modern Languages & Cultures
Shickman, Trevor	Kinesiology	Terry, Lesa	Music
Shima, Tara	Kinesiology	Thatte, Victoria	ESL
Shishido, Keith	Business	Thawley, John	Photography – Fashion
Short, Anntippia	Health Science	Theiss, Nina	English
Shukla, Farul	Math	Thomason, Matthew	Art
Shum, Jason	Academy of Entertainment & Technology	Thompson, Chanthy	Counseling
Silva, Lorenzo	Athletics	Tiamfook, Marissa	Kinesiology
Silver, Emily	Art	Tirr, Catherine	Emeritus College
Silver, Julia	ESL	Titmus, Jon	Music
Silvers, Larry	Counseling	Tobin, Patrick	Health Science
Simmonds, Antoinette	Emeritus College	Toivonen, John	Physical Science
Simmons, Robert	Media Studies	Tomkinson, Bruce	Art
Simon, David	Art	Tomlinson, Lisa	Noncredit Education
Sinatra, Ellen	Dance	Tooke, Jeremy	Design Technology
Skepner, Rennie	Emeritus College	Torda Jr., Benito	Photography – Fashion
Skydell, James	Life Science	Toumari, Arman	Physical Science
Slobod, Cheryl	English	Trabold, William	Music
Slowinski, Rachel	Photography – Fashion	Tracey, Michael	ESL
Smith, Dora	Health Science	Trejo, Adrian	Counseling
Smith, Shane	Math	Trentham, Bruce	Emeritus College
Smith, Todd	Art	Trippetti, Victor	Business
Soleymani, Saman	Math	Trives, Nathaniel	Emeritus College
Solotar, Michelle	English	Trombetta, Giovanni	Modern Languages & Cultures
Sommer, Samantha	Earth Science	Truong, Lan	Counseling
Sophos, Patricia	Library	Tsang, Charlie	Health Science
Soshnik, Rita	Health Science	Tshing, Ming	Photography – Fashion
Sosner, Jeffrey	English	Tsuboi, Yukiko	Modern Languages & Cultures
Soucy, Stephen	Business	Tsvikyan, Alvard	Math
Soury, Sima	Math	Tudman, Kari	ESL
Spector, Andrea	ESL	Tuit, Rhoda	Music
Spiegler, Marci	Life Science	Turner, Patricia	ESL
Spychaj, Stephanie	Kinesiology	Tyson, Tara	English
St. Amant, Kathryn	CSIS	Ulrich, James	Math
St. Clair, Eniko	Music	Uzan, Devin	Design Technology
Stafsky, Gayle	Life Science	Vaillancourt, Arlene	Emeritus College
Stambler, Lyndon	Media Studies	Vaj, Ellen Marcy	Music
Starke, Dianne	Noncredit Education	Valcin, Fabiola	Health Science
Steeber, Sharon	English	Valentine, Dyana	Counseling
Stein, Julia	English	Valle, Anne	Life Science
Sterling, Jolanta	Music	Vallejo, Olivia	Counseling
Stewart, Susana	Counseling	Valverde, Thelma	Counseling
Stirling, Mary Jo	English	Vanbenshoten, William	History
Stivener, Matthew	ESL	Vaughn, Catherine	Cosmetology
Strate, Stephen	Emeritus College	Vendlinski, Terry	Math

Verhoeven, Martine.....	Music
Verlet, Melissa	History
Vicich, Gerald.....	Art
Vogel, Nancy	Emeritus College
Vogel-Zuiderweg, Lynn.....	Modern Languages & Cultures
Von Hungen, P.....	Physical Science
Wali, Monona	Emeritus College
Walker, Caprice.....	Dance
Walker, Cheryl.....	Emeritus College
Walker, Christopher.....	Math
Walker, Danielle.....	Media Studies
Walters, Marsha.....	Emeritus College
Walton, Brigitta	Emeritus College
Wang, David.....	Design Technology
Wang, Er Xiang.....	Math
Wapner-Baart, Linda.....	Emeritus College
Ward, Julie.....	Math
Warren, Linda.....	Design Technology
Watson, Kathryn	Life Science
Weinstein, Jennifer.....	Center for Students with Disabilities
Welton, Marlea.....	Business
Whaley, Thomas.....	Music
Whidden, Amanda.....	Media Studies
White, George.....	Photography – Fashion
Wilkinson, Jr., Edward.....	History
Will, Luke	English
Williams, Donnie.....	Cosmetology
Williams, Gina	Welcome Center
Williams, Von.....	Design Technology
Williams Leon, Teresa.....	Philosophy/Sociology
Williamson, Teresa.....	CSIS
Wilson, Charleda	Athletics
Winkler, Kenneth.....	English
Wise, Joyce.....	Health Science
Withers, Joshua	Photography – Fashion
Wolin-Tupas, Roberta.....	Dance
Wong, James.....	Math
Wong, Wenise	Physical Science
Wood, Eve	Art
Wood, Sharon	Design Technology
Woodruff, Sandra	English
Woods, Edwin	Design Technology
Woods, Ventris.....	Philosophy/Sociology
Wright, Nadine.....	English
Wu, David.....	Modern Languages & Cultures
Yan, Simon.....	Math
Yankey, Kofi	Math
Yee, David.....	Math
Yee, Stephanie.....	Counseling
Yewell, Rebecca	Emeritus College
Yoshida, Nina.....	Modern Languages & Cultures
Young, Anne.....	Music
Young, Bruce	Earth Science
Young, Carolyn	Cosmetology
Young, Rachel.....	English
Young, William	English
Yu, Chunghi	Modern Languages & Cultures
Yu, Xiao	Modern Languages & Cultures
Yudell, Janice.....	English
Yudin, Linda.....	Dance
Zackey, Justin	Earth Science
Zakeri, Gholam	Math
Zalzala, Jens.....	Design Technology

Zamudio Brooks, Maria.....	Modern Languages & Cultures
Zane, Wallace	Earth Science
Zarate, Susana	Modern Languages & Cultures
Zarcone, John.....	Art
Zenhari, Ellie.....	Design Technology
Zilberbrand, Michael	Math
Zimmerman, William.....	CSIS
Zucker, Steven	Center for Students with Disabilities
Zuk, Patricia	Life Science
Zuluaga, Daniel.....	Music
Zuniga, Desiree	Counseling
Zusman, Shanon.....	Music
Zwang-Weissman, Linda	Modern Languages & Cultures

Important Phone Numbers

All numbers are in Area Code 310, unless otherwise noted.

Santa Monica College, 1900 Pico Blvd., Santa Monica	434•4000
Automated Call Center.....	434-4001
Video Phone.....	(866) 957-1809
Academic Senate	434-4611
Academy of Entertainment & Technology	434-3700
Accounts Payable	434-4283
Admissions Office.....	434-4380
Nonresident Admissions.....	434-4461, 434-4595
International Student Admissions.....	434-4217
African American Collegian Center	434-4232
Airport Arts Campus	434-4229
Alumni	434-4215
Art Department	434-4230
Art Gallery	434-3434
Exhibit Information.....	434-8204
Associated Students & Student Clubs.....	434-4250
Associates.....	434-4303
Athletics	434-4310
Auxiliary Services Business Office.....	434-4255
Board of Trustees.....	434-4241
Bookstore-Academy (closed for construction).....	434-3750
Bookstore-Airport Arts.....	434-4637
Bookstore-Bundy.....	434-3480
Bookstore-Main.....	434-4258
Bookstore-Performing Arts Center.....	434-3482
Broad Theater.....	434-3200
Broadcasting Program.....	434-4583
Bursar's Office	434-4664
Business Education Department.....	434-4295
Campus Police (Emergency).....	434-4300
Campus Police (NONemergency)	434-4608
Career Services Center	434-4337
Child Development	434-8109
Children's Services Coordinator	434-8526
College Ombudsperson.....	434-3986
Communication and Media Studies Department ...	434-4246
Communication Studies (formerly Speech) Program.....	434-4246
Community Education	434-3400
Community Relations Office	434-4303
Computer Classes-Business Department.....	434-4295

Continuing Education	434-3400	Personnel Commission	434-4410
Corsair Newspaper.....	434-4340	Photography Department.....	434-3547
Cosmetology Department	434-4292	Photography Gallery.....	434-4289
Counseling Department	434-4210	Physical Education.....	434-4310
CSEA Office.....	434-4068	Physical Science Department	434-4788
Curriculum Office.....	434-4277	Pico Promise Transfer Academy (PPTA).....	434-4926
Custodian's Office.....	434-4366	Planetarium	434-3000
Dance Program	434-3467	Planning and Development	434-4215
Design Technology Department	434-3720	Pool Information	458-8700
Disabled Students Center.....	434-4265	President's Office	434-4200
Distance Education Program.....	434-3761	Psychological Services.....	434-4503
Early Childhood/Education	434-8109	Psychology Department	434-4276
Earth Sciences Department.....	434-4767	Public Policy Institute.....	434-3429
Emeritus College.....	434-4306	Purchasing.....	434-4304
Employment Information-Academic.....	434-4336	Receiving Department	434-4373
Employment Information-Non-Teaching	434-4321	Registration.....	434-4380
Employment Information-Student	434-4343, 434-4337	Reprographics.....	434-4828
English Department.....	434-4242	SBDC (Small Business Development Center).....	434-3566
Environmental Studies Department	434-4901	Scholars Program	434-4371
EOPS/CARE Office.....	434-4268	24-hour Recorded Information	434-4059
ESL Department	434-4260	Scholarships	434-4290
Events-Information and Tickets	434-3005	School Relations Office	434-4189
Events-Academy Campus.....	434-3777	Shuttle Information	434-4608
Events-PerformingArts Center.....	434-3200	Social Science Department.....	434-4244
Events -Business Office.....	434-3005	Speech (now Communication Studies) Program....	434-4246
Facility Rentals	434-3002	Student Complaints.....	434-3986
Faculty Association	434-4394	Student Support Services (SSS).....	434-4347
Fashion Design/Merchandising	434-4621	Study Abroad Programs.....	434-4342
Film Studies Program	434-4246	Superintendent's Office	434-4200
Financial Aid Office	434-4343	Swim Center (Pool) Information	458-8700
Fitness Center.....	434-4741	Telecommunications Services	434-3010
Foundation	434-4215	Theatre Arts Department	434-4319
General Advisory Board.....	434-4303	Theater Information.....	434-4319
Grants	434-3718	Transcripts	434-4392
Graphic Design Program	434-3720	Transfer Center.....	434-4210
Health Sciences Department.....	434-3450	Tutoring-English, Humanities.....	434-4682
Health Services-Student.....	434-4262	Tutoring-ESL.....	434-4260
High Tech Training Center.....	434-4267	Tutoring-Math	434-4735
Human Resources-Academic.....	434-4415	Tutoring-Modern Language.....	434-4683
Human Resources-Classified.....	434-4881	Tutoring-Science.....	434-4630
Interior Design Program.....	434-3720	Veterans' Resource Center	434-8205
International Education Center	434-4217	Welcome Center.....	434-8101
Job Placement-Student	434-4343	Workforce Development	434-4040
Journalism Program.....	434-4246		
KCRW 89.9 FM.....	450-5183		
Kinesiology Department.....	434-4310		
KWRF	434-4583		
Latino Center.....	434-4459		
Learning Disabilities Program.....	434-4684		
Library.....	434-4334		
Life Science Department.....	434-4761		
Maintenance-Operations-Grounds	434-4378		
Mathematics Department.....	434-4274		
Matriculation.....	434-8708		
Media Center.....	434-4352		
Media Studies Program.....	434-4246		
Modern Language Department	434-4248		
Music Department	434-4323		
Nursing Program.....	434-3450		
Ombudsperson	434-3986		
Outreach Program.....	434-4189		
Parking Enforcement	434-4608		
Payroll.....	434-4234		

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Cover: A planned bike share program at SMC has been funded by the City of Santa Monica and by grants from Los Angeles County Metro and from the Southern California Air Quality Management District. The program will allow riders to bicycle to and from Santa Monica stations, including at each of the SMC campuses, as well as to and from stations in neighboring Westside cities. The new program is one of many current and planned improvements for bicyclists at Santa Monica College.

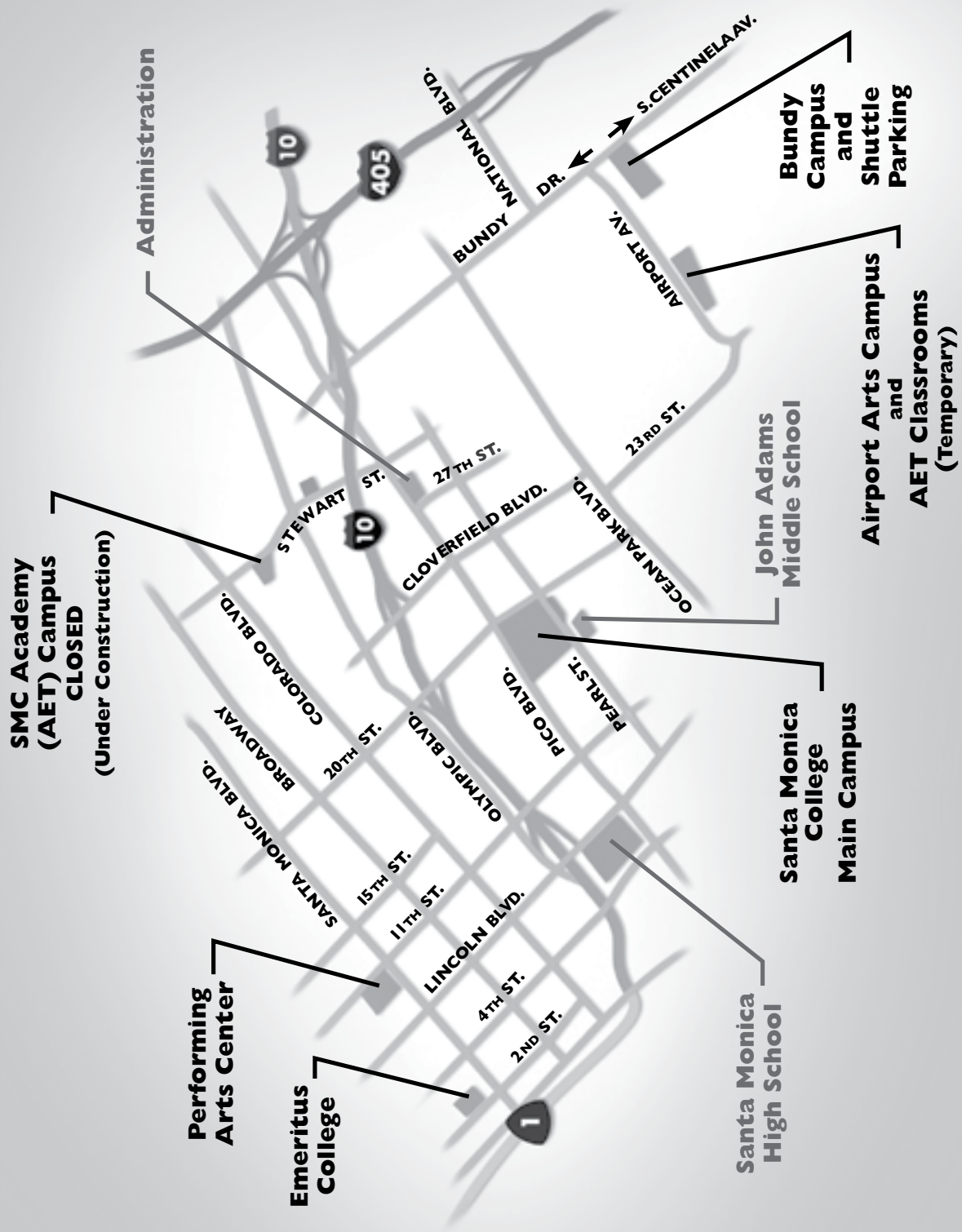
Santa Monica College

SMC Campuses & Program Sites

- Main Campus**
1900 Pico Boulevard, Santa Monica, CA 90405
- Academy of Entertainment and Technology Campus - Closed for Construction**
1660 Stewart Street, Santa Monica, CA 90404
- Administration**
2714 Pico Boulevard, Santa Monica, CA 90405
- Airport Arts Campus**
2800 Airport Avenue, Santa Monica, CA 90405
- Bundy Campus**
3171 S. Bundy Drive, Los Angeles, CA 90066
- Emeritus College**
1227 2nd Street, Santa Monica, CA 90401
- Performing Arts Center**
1310 11th Street, Santa Monica, CA 90401
- Olympic Shuttle Lot**
1831 Stewart Street, Santa Monica, CA 90404

Additional Class Locations

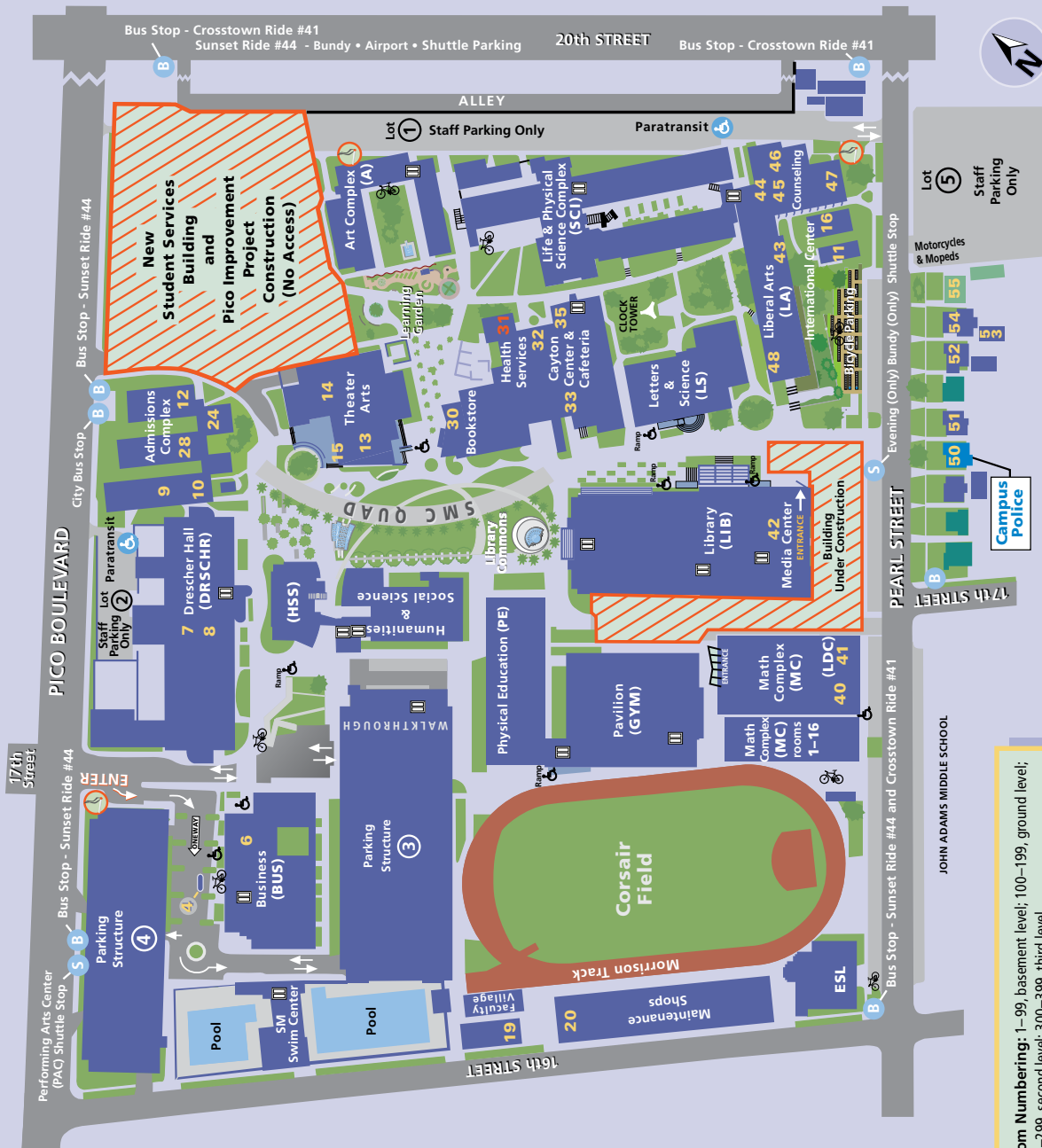
- John Adams Middle School**
2425 16th Street, Santa Monica, CA 90405
- Santa Monica High School**
601 Pico Boulevard, Santa Monica, CA 90405



SANTA MONICA COLLEGE

1900 Pico Boulevard • Santa Monica, CA 90405 • 310/434-4000 • www.smc.edu

MAIN CAMPUS



CAMPUS SERVICES

- Academy of Entertainment & Technology • 1660 Stewart St.
- Administration • 2714 Pico Blvd.
- 45 African American Collegian Center
- Airport Arts Campus • 2800 Airport Ave.
- Art Gallery • Performing Arts Center • 1310 11th St.
- 35 Associated Students Center (2nd floor, Cayton Center)
- 54 Auxiliary Services • 1738 Pearl St.
- 6 Board Conference Center (Board of Trustees Meetings)
- 30 Bookstore
- Bundy Campus and Shuttle Parking • 3171 S. Bundy Dr.
- 44 Bursar's Office (formerly Station C)
- Business & Payroll Services • 2714 Pico Blvd.
- Campus Operations & Maintenance
- 50 Campus Police • 1718 Pearl St. • (310) 434-4300
- 11 Career Services Center / Scholars Program
- 55 Center for Environmental & Urban Studies • 1744 Pearl St.
- 24 Center for Students with Disabilities
- Community Education • 3171 S. Bundy Dr.
- Emeritus College • 1227 2nd St.
- 12 Admissions/Enrollment Services
- 9 EOPS (Extended Opportunity Program and Services)
- 15 Events / Ticket Box Office & Special Events
- 31 Financial Aid
- 31 Health Services (Nurse's Office)
- 28 High Tech Training Center
- Human Resources • 2714 Pico Blvd.
- 16 International Education Center
- 52 International Education Counseling • 1734 Pearl St.
- 33 KCRW (Basement, Cayton Center)
- 4 Kiosk/Visitors Information
- 46 Latino Center
- 41 Learning Disabilities Center
- 13 Mail Room
- 13 Main Stage (Theatre Arts)
- 40 Math Lab
- 42 Media Center / Reprographics
- 51 Office of Outreach & Recruitment • 1724 Pearl St.
- Performing Arts Center & The Broad Stage • 1310 11th St.
- Personnel Commission • 2714 Pico Blvd.
- 7 Photography Gallery (2nd floor, Drescher Hall)
- 8 Planetarium (2nd floor, Drescher Hall)
- 20 Receiving
- 53 Scholarship Office • 1738 Pearl St. (in back)
- The Eli and Eddythe Broad Stage at Santa Monica College
- Performing Arts Center • 1310 11th St.
- 14 Studio Stage (Theatre Arts)
- 47 Transfer/Counseling Center/CalWORKS
- 48 Veterans Resource Center
- 32 Welcome Center

Lot 6
Visitor, Paid Parking, and Staff

Room Numbering: 1-99, basement level; 100-199, ground level; 200-299, second level; 300-399, third level
Staff Permit Parking: Lots 1, 2, 5, Parking Structures 3 & 4
Student Decal Parking: Parking Structures 3 & 4
Visitor Parking: Lot 6 or check in at Kiosk, legend #4 for permit
 ☣️ - Bicycle Parking

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 Entrances in buildings not marked are accessible.
 Handicapped parking available in every lot.

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SMC continues to lead the state with 1,076 transfers to University of California campuses in the 2011-12 school year. This is more than half again as many as the second-best transfer school. UCLA, UC Berkeley, and UC San Diego were the top choices for SMC students. SMC also continues to be the state leader in transfers to UC schools by both Latino and African American students.

Santa Monica Community College District
1900 Pico Boulevard
Santa Monica, CA 90405-1628

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