# **Meeting Minutes**

Date & Time: April 9, 2020 12:47 pm – 1:31 pm
Location: Zoom Conference Meeting
Chairs: Delphine Broccard, Chair
Attendees: Delphine Broccard, Carol Davis, Denise Kinsella, Pete Morris, Pressian Nicolov, Brandon Reilly, Scott Silverman, Sri Susilowati, Catherine Weir, Ching Yi Yu, Janet Wolf

#### I. Call to Order: 12:46 pm.

#### II. Public Comments and Announcements

Public Comments: none. Announcements: none.

#### III. Approval of Minutes: March 26, 2020

Motion to approve: Silverman. Second: Davis. Approved: Delphine Broccard, Carol Davis, Denise Kinsella, Pete Morris, Pressian Nicolov, Brandon Reilly, Scott Silverman, Sri Susilowati, Catherine Weir

## **IV.** Standing Business

a. Question of the Day

Who would you have lunch with if you could choose any person living or deceased and why?

b. Recap of Virtual Workshop

On April 9, 2020 Delphine with the assistance of Brandon and Janet hosted a virtual workshop on the best practices for faculty proposals for Field Studies 2022 and Study Abroad Summer 2022 and Global Grants Fall 2020. The participants were Catherine Fox, History, Taneka Washington, Art History, Koda Kol, Computer Sciences, Reza Yeganehshakib, History, and Nancy Cardenas, Counseling. She included a PowerPoint presentation explaining key portions of the application, responsibilities of faculty leaders, tips on how to select a course, narrow down a location, and research activities in the abroad location which would enhance the content of the course while providing a unique global experience for the students. As Delphine has led two previous SMC study abroad programs and will be leading a third program 2021, she was able to share her experience both in crafting a proposal and in leading two successful programs. The Committee agreed that this workshop be offered prior to future calls for faculty proposals.

- c. GC Symposium
  - Judging Check In: The symposium judges have been given their projects to evaluate. Delphine explained the rubric and scoring procedures. There are 2 -3 judges in each category and an average will be taken of their scores. Project scores are due Friday, April 10<sup>th</sup> midnight.



 Renaming and Selecting the Presidential Award: Delphine will contact Dr. Jeffery about changes the Committee is considering for the President's award. Previously, this award is selected by Dr. Jeffery from three top scoring projects that best exemplify the Global Citizenship Theme, Justice. The Committee is considering that the selection be made by the Academic Executive Committee. Delphine will discuss this with Academic Senate President Nate Donahue. The next meeting of the Academic Executive Committee is April 21<sup>st</sup>.

### V. Future Business

Upcoming Deadlines: Spring and Summer Study Abroad faculty proposals are due on May 7<sup>th</sup> and will be reviewed on May 14<sup>th</sup>. Fall Global Grants proposals will be due May 15<sup>th</sup> and will be reviewed May 28<sup>th</sup>.

## VI. Adjournment

Motion to Adjourn: Reilly Second: Morris Approved: Delphine Broccard, Carol Davis, Denise Kinsella, Pete Morris, Pressian Nicolov, Brandon Reilly, Scott Silverman, Sri Susilowati, Catherine Weir: 1:31 pm

For all documents, visit www.smc.edu/globalcitizenship

Next scheduled meeting: Thursday, April 30, 2020, 12:45 pm

