

Santa Monica College Global Citizenship Committee

Meeting Minutes

Date & Time: October 17, 12:50 pm – 2:35 pm

Location: SSC 336

Chairs: Alexandra Tower, Chair; Denise Kinsella, Vice Chair

Attendees: Alexandra Tower, Denise Kinsella, Heather Bennett, Delphine Broccard, Carol Davis, Roman Ferede, Nancy Grass, Laurie McQuay-Peninger, Pete Morris, Brandon Reilly, Scott Silverman, Catherine Weir, Weibo Zhang, Hannah Lawler, Eric Minzenberg, Brandon Lewis, Janet Wolf

I. Call to Order: 12:50 pm.

II. Public Comments and Announcements

Public Comments: none. Announcements: Denise Kinsella has been offered and has accepted the position of Dean, International Education.

III. Approval of Minutes: Oct 3, 2019

Motion to approve: Grass. Second: Morris. Approved: Tower, Kinsella, Bennett, Broccard, Davis, Ferede, Grass, McQuay-Peninger, Morris, Reilly, Silverman, and Weir.

IV. New and Standing Business

- a. Study Abroad - Costa Rica - 23 apps, 3 deposits; Helsinki: 11 apps, 2 deposits; Catalina: 25 apps, 3 deposits.
- b. Global Grants
 - i. Global Grant applications are open for Spring 2020. The deadline is Nov. 14th.
- c. Global Citizenship Symposium
 - i. Flyers and postcards for marketing have been delivered

V. New Programs and Future Business Items

- a. Study Abroad Faculty Survey

The Committee currently has an open call for Study Abroad proposals and has received only one proposal for Summer 2020. It would like to take a SMC faculty survey to find out why more faculty are not applying to lead study abroad programs. Hanna Lawler, Institutional Research, was invited to the meeting to help design a survey which may provide information. She shared her expertise on surveys which included: keep it simple and short, do not ask leading questions and make it anonymous.

She also suggested that focus groups might provide more information about faculty interest in Study Abroad. She will create a draft survey by the November 7th Committee meeting. The survey will be opened after Thanksgiving weekend but before finals. Once the Committee has the results, she can advise the Committee on setting up focus groups. Pete suggested the Committee offer a focus session on the March Flex Day 2020. Another suggestion was to present Study Abroad information at new faculty orientations.

b. Faculty Proposal Study Abroad – Summer 2020 – Eric Minzenberg

The Committee reviewed a proposal from Professor Minzenberg to lead a study abroad program to Belize and Guatemala in Summer 2020.

- i. Professor Minzenberg has led this program many times before and would teach one of three general education Anthropology courses.
- ii. The question of safety in Guatemala was discussed. If the trip were to move forward and the Senior Staff determined that students could not travel to Guatemala, then the trip could be changed to just Belize.
- iii. Professor Minzenberg does not have a co-leader. Alex will craft a Bulletin to all faculty to submit applications to co-lead the Summer 2020 program. The applicant would need to complete the faculty application Part A-Section 1 a-d, Section 2 c-e and have their Department Chair co-sign the Faculty/Chair agreement. The deadline for submission is November 5, 2019.
- iv. The Committee voted on the proposal. Motion to approve: Silverman.
Second: Davis. Approved unanimously: Tower, Kinsella, Bennett, Broccard, Davis, Ferede, Grass, McQuay-Peninger, Morris, Reilly, Silverman, and Weir.
- v. Alex will present the proposal to the Executive Committee on October 22nd and then to the Academic Senate on October 29th.

c. Study Abroad Faculty Survey

- i. The Committee currently has an open call for Study Abroad proposals and has received only one proposal for Summer 2020. It would like to take a survey of SMC faculty to find out why more faculty are not applying to lead study abroad programs. Hanna Lawler, Institutional Research, was invited to the meeting to help design a survey which may provide information. She shared her expertise on surveys which include ideas such as keep it simple and short, do not ask leading questions and make it anonymous. She also suggested that focus groups might provide more information than a survey about faculty interest in Study Abroad. Hannah will create a draft survey by the November 7th Committee meeting. The survey will be sent after Thanksgiving weekend but before finals. Once the Committee has the results, she can help the Committee with focus groups to obtain more information. Pete suggested that the Committee use the March Flex Day as a good opportunity to present the survey results. Another suggestion was to present Study Abroad information at new faculty orientations.

VI. Adjournment

Motion to Adjourn: Reilly; Second: Weir; Approved: Tower, Kinsella, Bennett, Broccard, Davis, Ferede, McQuay-Peninger, Morris, Reilly, Silverman, Weir; Adjourned at 2:35 pm

For all documents, visit www.smc.edu/globalcitizenship

Next scheduled meeting: Thursday, November 7, 2019, 12:45 pm, SCI 251