

**Associated Students of Santa Monica College**  
**A.S. Board of Directors Regular Meeting**  
**October 14, 2013 3:00 PM**  
**Cayton Center, Room #202**  
**MINUTES**  
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**I. Call to Order 3:04**

**II. Roll Call**

AS President: Ty Moura P	Director of Budget Management: Inayat Issa P
AS Vice President: Alex Vandertol P	Director of Student Advocacy: Okky Jaya P
AS Secretary: Diana Echeverria P	Director of Publicity: Michael Greenberg P
Director of Student Affairs: Kseniya Lyalina P LA	Director of Outreach: Cassandra Ramirez P
<b>4:58</b>	ICC Chair: Jasmine Jafari P
Director of Sustainability: Halie Willis P LA <b>4:48</b>	ICC Vice Chair: Maya Kaitel L <b>3:34</b>
Director of AcSupp/S.G.: Maryam Allameh P LA	ICC Communications Officer: Sarah Yoseph P
<b>5:03</b>	Student Trustee: Jesse Ramirez P
Director of Activities: Matthew Nicholson P	Dean of Student Life: Deyna Hearn P
Director of Inst. & Tech. Support: Cyrus Hosseini P	Counselor/Student Advisor: Benny Blaydes P

**III. Public Comments (2 minutes per person)**

**Mark Kessler:** We have started classes for defense. The classes are limited to 20 at first. It will be a two day class.

**Ty:** this course happens once a semester for 20 students

**Mark:** we are just starting so it will probably be twice a semester. It's an all day program.

**Chioma Ojini:** Too often in the past, the campus is left messy after school events. Sustainability is an SMC thing. Eco action is willing to offer suggestions to keeping sustainability policies.

**Fernanda Martinez:** Spirit week, sustainability week and club row are coming up. The last thing we want is to be audited for messiness.

**IV. Approval of Agenda**

*Motion to approve agenda by Michael, Second.*

**V. Approval of Minutes for October 7, 2013**

*Motion to approve minutes by Michael, Second.*

**VI. Action Items**

**Motion to approve by Jasmine, Second.**

6.1. Adoption of the Use of Resolutions to Officialize Associated Student Board of Directors'

Actions by the **Associated Students Board of Directors.** (Ty Moura, AS President).

*Motion to postpone 6.1 and 6.2 until after consent items by Michael, Second.*

**Ty:** In a resolution you explain the situation and the resolved. We would keep these forms in a folder. It would help with transparency and accountability in our board. This was preferred because this allows you to explain why this was important to address this issue.

**Jasmine:** I think this is bulky. I would advise that we specify which action items require this.

*Motion to amend language to say Resolved, that the associated students of Santa Monica College will take an official vote on Resolutions proposed, as a form of keeping record of stances taken by the Board and the secretary must collect and maintain solutions, actions, and stances approved by the board to be publically accessible." by Michael, Second.*

**Amendment approved unanimously.**

**Ty:** this resolution isn't for all boards. We are going to try to add it to the by laws to be approved. I just want a place where everything is together.

**Dean Hearn:** I get the feeling you are duplicating things you already have.

**Alex:** This adds the "why." Why you did something.

**Amended action item approved unanimously**

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- 6.2. Approval of maintaining AS Board of Directors supporting stance to a Men's anti-violence course by the **Associated Students Board of Directors**. (Ty Moura, AS President).

Jesse: A class to be initiated to promote men's anti violence.

Jasmine: Are you asking for support or for funding for a class.

Jesse: I am asking to support smc to have a man's anti violence course.

Ty: It's not anti violence but self defense.

*Motion to call to question, Second.*

*Vote in favor: 9*

*Action Item 6.2 passes.*

**VII. Consent Action Items (Less than \$1,000)**

*Motion to approve consent action items by Michael, Second.*

- 7.1. Approval of funding for **Associated Students Board of Directors** to purchase equipment for A.S. Board Meetings. This includes Dell laptop, Samsung wireless mouse, and tax. (Cyrus Hosseini, Office: \$550.43).
- 7.2. Approval of funding for **Associated Students Board of Directors** to purchase masks for the A.S. office to offer to ill students since the Health Office does not offer them. This includes 20 boxes of face masks and 10% tax. (Jasmine Jafari, Office: \$117.70).
- 7.3. Approval of funding for **The Skeptics Club** to receive funding for proper club propaganda. This includes Skeptic club t-shirts, club banner, business cards, grey block pizza, book to donate to the library and pseudoscience fair supplies. (Chantelle Jackson, ICC Allotment: \$563.26).
- 7.4. Approval of funding for **Associated Students Board of Directors** to order desk name plates for A.S. board meetings. This includes ink jet inserts, NamePrint software, 20 name plates, 2 back plates, logo on the 20 name plates, logo setup, shipping, and handling. (Diana Echeverria, Office: up to \$400.00).
- 7.5. Approval of funding for **Pre-Health Association** to purchase poster boards to have outside on meeting days. This includes 2 poster boards. (Natalie Kemanjian, ICC Allotment: \$78.98).
- 7.6. Approval of funding for **Future Alumni Club** to put on a blue and white carnival themed event during Spirit Week to boost SMC spirit and to promote the Homecoming Game. This includes pennant garlands, ShinDigz products, popcorn, drinks, photo booth props, pitch burst, biodegradable water balloons, slam dunk basketball, plastic rings, metal cans, rubber baseballs, and temporary tattoos. (Dersim Heimervall, ICC Allotment: \$171.19, Homecoming: \$532.58).
- 7.7. Approval of funding for **Kapisanang Pilipino** to fund Friendship Games at Cal State Fullerton. This includes club registration fee. (Ryan Haberfeld, ICC Allotment: \$400.00).
- 7.8. Approval of funding for **Muslim Student Association** to purchase items for Club Row Fall 2013. This includes pizza, chocolate, and other candy. (Sakib Khan, ICC Allotment: \$219.57).
- 7.9. Approval funding **Unicef Santa Monica** to purchase items for Club Row Fall 2013. This includes drinks, ice, and decoration materials. (Raoul Rouzaud, ICC Allotment: \$145.00).
- 7.10. Approval of funding for **SMC Bicycle Club** to purchase items for Club Row Fall 2013. This includes assorted candy. (Armand Kizirian, ICC Allotment: \$20.00)
- 7.11. Approval of funding for **Roosevelt Institute Santa Monica College Chapter** to purchase items for Club Row Fall 2013. This includes cookies. (Pablo Garcia, ICC Allotment: \$110.00).
- 7.12. Approval of funding for **Future Alumni Club** to purchase items for Club Row Fall 2013. This includes decoration materials for booth and prop for activities. (Dersim Heimervall, ICC Allotment: \$176.13).
- 7.13. Approval of funding for **Student Nurses Association** to purchase items for Club Row Fall 2013. This includes individually wrapped candy. (Mykkal Gibb, ICC Allotment: \$26.50).
- 7.14. Approval of funding for **Pre-Health Association** to purchase items for Club Row Fall 2013. This includes 12 pack fruit popsicles, 9.95 lb of dry ice, decorations. (Kian Fahimdanesh, ICC Allotment: \$116.79).

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- 7.15. Approval of funding for **Plastic Free SMC** to purchase items for Club Row Fall 2013. This includes informative flyer. (Lyla Mercado, ICC Allotment: \$108.83).
- 7.16. Approval of funding **Brazilian Club** to purchase items for Club Row Fall 2013. This includes Brazilian Food, costumes, and decorations. (Mario Nobrega Jr. ICC Allotment: \$361.00).
- 7.17. Approval of funding for **American International Pre-Law Society** to purchase items for Club Row Fall 2013. This includes 10 dozen donuts. (Alexander Brown, ICC Allotment: \$95.44).  
*Consent action items approved unanimously.*

**VIII. Major Action Items (\$1,000 or greater)**

- 8.1. Approval of funding for **Associated Students Board of Directors** to fund SSCCC fall 2013 students general assembly (students leadership highly-political conference). This includes conference registration for 1 advisor and 6 students, conference hotel for 4 rooms, meals, airline flight for 7 people, advisor LAX parking fee for 3 days, and emergency funds. (Deyna Hearn, Conference: \$5,982.60).

*Motion to approve by Michael, Second.*

**Ty:** So far it is I and Michael. The GA is heavy. I caution that if you're not interested in parliamentary procedures, don't go.

**Dean Hearn:** The one this weekend is more leadership development type. I consider that all of you guys should consider themselves politicians. If you're going to go, you have to be on the floor every time the group is meeting. How many want to commit? Ty and Michael.

**Ty:** Can we bring commissioners?

**Dean Hearn:** That's for the board to decide. I would not plug them in to fill a seat, only if they want to go and are planning on running for a position next year

*Action Item Approved Unanimously*

- 8.2. Approval of funding for **Associated Students Board of Directors** to fund Spirit Week and Homecoming on October 26, 2013. This includes catering, 100 t-shirts, water monster rental, 500 reusable water bottles, 1 gift certificate to Tar & Roses, 1 gift certificate to Huckleberry Café, and 2 orders of 25 Pacon 4-ply white poster paper. (Cassandra Ramirez, Homecoming: \$4750.16).

**Cassandra:** the logo would not be an AS logo but proud to be SMC logo.

**Michael:** We can approve more money to allow for putting another AS logo on the bottle. If we increase the amount of funding, we can add the logo. It does need to have the AS logo on it.

**Michael:** This has nothing to do with you. I am bothered by the fact that we are buying this for the future alumni club. They are getting publicity.

**Member of the Public:** These are just proud to be SMC shirts. The bottles will have the proud to be SMC logo, The AS, and Alumni might be on the bottom in small print.

**Ty:** Talk to the people purchasing them, see how feasible it is to add our logo with stickers.

**Jasmine:** I remember when Halie ordered water bottles, they cost less than 5 dollars each.

*Motion to increase funding to \$ 5300.00 with the recommendation that the AS logo to be included on everything possible by Michael, Second.*

*Amendment approved unanimously*

*Major Action Item approved.*

**IX. Discussion Items**

- 9.1 Board of Director's Accountability: Director's report, goals, and absences (Ty Moura, AS President).

**Ty:** Our meetings have been a little long and directors tend to leave and go for a walk and other things. Sometimes they go inside their office and stay on their computer.

**Inayat:** All board members should be here. There should be some repercussions.

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**Dean Hearn:** After 4 absences you can be up to impeachment.

**Cassandra:** We need to make a point of personal privilege.

**Ty:** We should allow 10 minutes.

**Dean Hearn:** If you can contain your meetings for 2 hours, we won't have the problem of directors walking out. Point of privilege comes from the environment.

**Ty:** You should make a point of telling the secretary of when you're going to not be here. I encourage all of you guys to do your best to keep the meetings to a reasonable time. Everyone knows now that the secretary is keeping track of leaving, absences and tardiness. A few directors haven't turned in their goals.

- 9.2 Reducing Waste: Reducing the use of forks, knives, containers and the installation of a Food Tray vending machine. (Ty Moura, AS President).

**Ty:** this came out of the cafeteria committee. We realized that we would save money if we use reusable utensils. It would be sustainable and save money.

**Halie:** How would it be up kept?

**Cassandra:** I assume that if it a machine, it would wash themselves.

**Ty:** we spoke to the vendors and they would only put the food in the container if it is clean. If not, they would be liable for it.

**Jasmine:** I think if we had it for free, it would be a cost and sanitation issue. Can we put up posters?

**Ty:** Yes.

**Halie:** We can look into smaller containers

**Kseniya:** Reduce is more important than reuse.

**Alex:** do we currently have facilities for students to wash containers? We can give a place for students to wash their reusable containers.

**Ty:** Maybe the most sustainable student has a scholarship or something? Who is responsible for scholarships?

**Michael:** it is student affairs.

- 9.3 Institutional Memory: Creating ways for future A.S. Boards to be knowledgeable of past boards and positions to ease the transitioning process. (Ty Moura, AS President).

*Motion to move item 9.3 before 9.2, Second.*

**Ty:** I am really happy to see that the great majority of directors to turn in their stuff in. When I was writing my report, I wrote the lessons I learned on my report. We need to create an institutional memory.

**Michael:** I would recommend for directors to jot down things you learn as you go along. So that the end of the year you can write a booklet or something. I am keeping every form I do in a file so that the information is available to the next directors.

**Inayat:** I think towards the end of our term, we should have a meeting with the new director. We have to talk to them about our projects and see if they are interested in our projects. We need to train them. It won't be an easy transition.

**Jasmine:** For those of us transferring, we could probably make an end of the year board report. Where we can write about what we have done this year. Dean Hearn gave us a log in sheet during the mandatory meeting.

**Ty:** We are going to have a constitution committee this Wednesday at 5:00. Our term starts July 1<sup>st</sup> but doesn't really start until fall semester. I do not feel that it is appropriate to have 3 months where there's not really anyone in charge. We shouldn't have this period of time of this grey area.

**Inayat:** Our budget is not approved until the first meeting of the fall semester. We can't submit proposals or anything that involves budget.

**Ty:** Technically we can approve the budget for next year. The AS office is still open in the summer.

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**Jasmine:** The reason there isn't finance in the summer is because Amelia and Michelle are busy finishing finance from the past semester.

**Ty:** I suggest we only do small office stuff, nothing major. Would anyone oppose any guidelines to help transitioning? Who would like to be part of the committee to set these up. Myself, the secretary and the outreach director will make guidelines and present it to the board.

**Kseniya:** I only had one week of summer, there are students who have job and internships in the summer. I don't want them to have to work in the summer. We could write an agreement to be more explicit about absences. Would anyone be opposed to writing this agreement?

**X. Director / Student Trustee / Committee / Advisor Reports**

**Michael:** I would like to chair the 2 new bathroom designs. I believe that this comedic relief will provide people with the amount of guilt that can keep our bathrooms cleaner.

**Cafeteria Committee (Ty):** Campus kitchen, Eat St. 5% discount.

**Consitution Committee (Ty):** There is a meeting on Wednesday.

**Benny:** When I see people voting and looking around when people are voting is group think. The deadline for applying to the UCs and CSUs are coming up.

**Dean Hearn:** From July the 1<sup>st</sup> to August the 1<sup>st</sup> a lot of students are out of the country or vacationing.

**XI. Adjournment**

*Motion to adjournment by Michael, Second.*

**5:18 PM**