

**Associated Students of Santa Monica College**  
**A.S. Board of Directors Regular Meeting**  
**May 12, 2014 3:00 PM**  
**Cayton Center, Room #202**  
**AGENDA**



**I. Call to Order**

**II. Roll Call**

AS President: Ty Costa-Moura	Director of Student Advocacy: Hasun Khan
AS Vice President: Kyle McGrath	Director of Publicity: Michael Greenberg
AS Secretary: Diana Echeverria	Director of Outreach: Cassandra Ramirez
Director of Student Affairs: Kseniya Lyalina	ICC Chair: Jasmine Jafari
Director of Sustainability: Halie Willis	ICC Vice Chair: Maya Kaitel
Director of AcSupp/S.G.: Dersim Heimervall	ICC Communications Officer: Sarah Yoseph
Director of Activities: Matthew Nicholson	Student Trustee: Jesse Ramirez
Director of Inst. & Tech. Support: Cyrus Hosseini	Associate Dean of Student Life: Sonali Bridges
Director of Budget Management: Inayat Issa	Counselor/Student Advisor: Benny Blaydes

**III. Approval of Agenda**

**IV. Approval of Minutes for May 5, 2014.**

**V. Public Comments (2 minutes per person)**

**VI. A.S. Announcements to the Public**

**Cassy:** We are looking for volunteers for VIP welcome day. This is a fun day. I volunteered last year. It's fun, do it and it's a great resume filler. Ask your counselors or email me and I can forward you the email I got.

**Kyle:** I am currently working on a community service project. If anyone has an organization they want to have represented, let me know. You can email me at [kyle.smc.as@gmail.com](mailto:kyle.smc.as@gmail.com)

**Kseniya:** May is bike month. If you have a bike, please bike to school. We will be having workshops. The sign-up deadline for stem is may 18<sup>th</sup>. It's almost like the scholars program but it has different benefits.

**Ty:** We have a survey going around, it's on our facebook. We always keep you posted on it. We have an end of the year survey so we can give some objective data to the new incoming board.

**VII. Consent Action Items [25 minutes]**

7.1 Approval of funding for **GSA** to purchase t-shirts. This includes 43 t-shirts, 28 tank tops, and delivery costs. (Yesenia Palacios, ICC Allotment: \$600.02).

7.2 Approval of funding for **Associated Students Board of Directors** to purchase food for the A.S. Representative round table. This includes sushi platters and pizza. (Dersim Heimervall, Special Projects: \$170.00).

7.3 Approval of funding for **Applied Music Program Club** to purchase items to raise awareness about the music programs concerts. This includes banner and poster printing. (Pablo Lenero, ICC Allotment: \$175.00).

7.4 Approval of funding for **Student Veterans Association** to fund club social at Dave and Busters. This includes food, 17 game cards, and tax. (Kristina Catuiza, ICC Allotment: \$600.00).

motion to approve by Inayat, Second by Jasmine.

Kyle: What is the as roundtable?

Dersim: It is for the student representatives in various committees.

**Consent Actions Items 7.1, 7.2, 7.4 Approved Unanimously**

Pull 7.3

*motion to amend to read* "Approval of funding for **Applied Music Program Club** to purchase items to raise awareness about the music programs concerts. This includes banner and poster printing. (Pablo Lenero, ICC Allotment: \$185.00.) by Sarah, Second by Inayat.

**Consent Action Item 7.3 Approved Unanimously.**

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**VIII. Major Action Items (\$1,000 or greater) [5 minutes Each]**

8.1 Approval of funding for **Student Services/Special Programs** to fund and sponsor the award ceremony. This includes various items. (Wendi DeMorst, Student Success: \$3,538.00).

**Wendi:** I am the chairperson of the committee. We do this every year. It is about 5 or 6 different student services programs. We are asking for the money that we couldn't get.

**Ty:** What is it for?

**Wendi:** It's for students that are in programs such as Adelante, veterans, Black Collegians, Pico Promise.

**Jasmine:** Does it include the scholars programs?

**Wendi:** It does.

**Kyle:** Does it include the disabled students program?

**Wendi:** Does it? The money covers food, decorations and for the programs.

**Hasun:** How many other sources of funding are you getting from this program?

**Wendi:** 3

**Ty:** What is the total cost of the event?

**Wendi:** 10,038.

**Ty:** Will you be purchasing disposable cups and plates. If not, we have many in our storage.

**Inayat:** If you need more supplies, come by the as office.

In favor: Kyle, Cyrus, Cassandra, Michael, Maya, Sarah.

Opposed: Diana, Dersim, Matt, Hasun, Jasmine.

Abstain: Kseniya.

**Major Action Item 8.1 Approved.**

8.2 Approval of funding for the **Associated Students Board of Directors** to purchase promotional items for the A.S. This includes various items. (Michael Greenberg, Publicity: \$11,375.51).

**Michael:** I want to describe each of the items and I will take a vote.

**Ty:** How long are these supplies are meant to last?

**Michael:** A year. We could donate any extra. There will be events where you can get an item.

**Ty:** The previous promotional items have all run out. Have you noticed a positive outcome?

**Michael:** yes, people have asked for more. We wanted to use these things, but we ran out. We were giving out them every liberally but now we will be slightly conservative.

**Inayat:** I think this is a great idea but the thing is that we have a month left. If this is going to last to next year's board. I don't want these promotional items to be gone in a month and have the next director order more. I think it would be better to give recommendations to the next publicity director. I recommend you buy these things for next year. So that we aren't spending all these items right now.

**Michael:** We already approved a couple proposals a month ago. I finished these proposals a while ago. It takes a really long time to come up with these things. I think it is vital for these things to be there so the next director to have these things.

**Michael:** Snack mini. It would have a logo. 250, they are three dollars each. Vote: No.

**Inayat:** we are not voting to approve, we are voting on which promotional items we want. For this year and next year.

**Hasun:** the reason we want to approve it now if for summer programs. Make sure that Jessica goes through this program with you, because she won't have you next year.

**Ty:** Next year's board doesn't get their budget approved until the second week.

**Cassandra:** Can we move this into a committee?

**Michael:** We already went through an informal committee. I want to see what the board thinks of these items.

**Cassandra:** I admire you have gone through this process. I think an email with a survey would be much more effective.

**Inayat:** No one really answers emails.

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**Michael:** Pen/ stylus, the same as we got last time except you twist it. There are 1000 of them for 1300.

**Kyle:** are they made out of recyclable materials?

**Michael:** No but they will last longer.

**Michael:** Mini football, 250 for 280 dollars. It can be used for homecoming. Carabineers, 1000 for 500 dollars.

**Kyle:** How long will these last? I always buy them and they last 5 days.

**Michael:** Stress balls, 500, for \$495. They would be navy blue.

**Michael:** yoga matts, they come with a carry thing.

**Cassandra:** One of the benefits I wanted to include is a monthly yoga session. The idea is to raffle off a few every time.

**Michael:** ear buds. You wind headphones through them.

**Michael:** USB reading light. It is an actual light. 100 hundred for a total of 1400 dollars.

**Hasun:** Is it a led bulb?

**Michael:** Yes and it is usb. Charging station. 250 for a total of 760. That's my 11 items. Does anyone want any other items?

**Ty:** Coffee thermals and the post-it books.

**Sarah:** Key chains.

**Jasmine:** Flashlights.

**Michael:** Okay so coffee thermals will probably be 2-3 dollars each. (passes) Post-its (passes), water bottles (passes), led key chains flashlights (not passes). So we voted no on the snack minis, the car charger, the mini footballs, the stress balls, ear bud winders, the charging stations. We are getting 8 things including coffee thermals, sticky notes, water bottles.

**Halie:** I got 750 maybe around 2500.

Motion to amend language to read "Approval of funding for the **Associated Students Board of Directors** to purchase promotional items for the A.S. This includes various items. (Michael Greenberg, Publicity: \$12,000.00) by *Michael*, *Second by Inayat*.

Vote in favor: 9

Opposed: 3

*motion to postpone until a completed proposal is given by Matt, Second by Dersim.*

**Michael:** If we postpone it a week, there won't be enough time to postpone the things. Is it a violation of fiscal policy to accept it like this?

**Ty:** We have price quotes, nothing is new.

motion to divide to 8.2 and 8.3

8.2: Approval of funding for the **Associated Students Board of Directors** to purchase promotional items for the A.S. This includes various items but not coffee thermals. (Michael Greenberg, Publicity: \$12,000.00).

*In favor: Inayat, Hasun, Michael, Cassandra, Jasmine, Maya*

*Opposed: Diana, Kseniya.*

*Abstain: Kyle*

**Major Action Item 9.2 Passes.**

8.3: Approval of funding for the **Associated Students Board of Directors** to purchase promotional items for the A.S. This includes Coffee Thermals.

*Major Action Item 8.3 Postponed Unanimously.*

**IX. Action Items**

9.1 Approval for the **Associated Students Board of Directors** to take a stance on a resolution regarding the current system of Student ID Fees (Hasun Khan, Advocacy). [15 minutes].

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**Hasun:** This isn't us saying we are taking a complaint now, this is saying that if they don't follow, then we may send a complaint. Dean Bridges has an update on the current stance the district has taken.

**Sonali:** The district has some language for what the students id fee and what the as fee means. Before they didn't. Before all we wanted was for them to separate the fees. There is language on what is going into your schedule of classes. SMC students ID card and as activation fee, it's an optional fee of 32.50. It would be called an AS activity fee. The smc student ID card fee and activities fee are optional. The smc students id card is optional and provides smc with photo id, and services. When combines with the as sticker, it provides fee access to the Big Blue Bus. For further information, stop by at the bursars fee.

**Jasmine:** Over half of the membership fee goes to the Big Blue Bus. I think that if it will be a mandatory thing, that it should be a fee to opt in but imposing 13.50 which costs more than activation is not fair.

**Sonali:** The College pays for 50 percent of it.

**Hasun:** According to the student fee handbook, the cost of having an id card should be the cost of one verification of enrollment. We want to make sure that students don't pay more than 5 dollars. You can't ride the bus without verification.

**Kyle:** What is the other 8 dollars going to?

**Hasun:** I have asked this myself and we haven't been able to get to the bottom of this. It's the idea of the general fund. We have been given metaphors instead of answers.

**Sonali:** There is unrestricted revenue that are created through revenue which can be the non-resident tuition, it can be from the students id fee. They are also used to pay for unrestricted budgetary line items from classes, to toilet paper. It goes to pay for unrestricted items. In the unrestricted fund there is 60 million dollars that is used for the revenue. The actual revenue of the unrestricted funds from the college is like a billion dollars. 80 percent of that goes to staff. The rest goes to services.

**Kyle:** Does it go to paying teachers?

**Sonali:** 87% for expenditures are for salaries.

**Sonali:** The question of the activation fee has been asked to senior staff. So far, what you guys have asked for in terms of the separation is clean. Now it is about the actual student id cost.

*Motion to strike the second to last resolved by Hasun, Second by Diana*

**Ty:** This resolved is a recommendation.

**Hasun:** We'll strike it and I'll include it in the next item. When drafting this resolution, we want to make sure we are covering all bases. The issue about whether or not students are being charged properly, we have numerous issues with the district. We can't actually be charged for a student id card. We are recommending that they change our student ID fee. This resolves clarifies that and that can belong elsewhere.

**Dersim:** This resolve strengthens the next resolved.

**Hasun:** It feeds into the final resolved. We are going to have another resolution about this next week.  
*In favor: Kyle, Diana, Kseniya, Dersim, Matt, Hasun, Jasmine, Inayat, Cyrus, Michael, Maya, Sarah*  
**Resolution Passes.**

9.2 Approval for the **Associated Students Board of Directors** to approve Fiscal Policy Changes. (Inayat Issa, Budget Management). [20 Minutes].

*motion to postpone by Inayat, Second by Jasmine.*

**Postponed Unanimously.**

9.3 Adoption of Guidelines for AS Sponsored and Co-sponsored events by the **Associated Students Board of Directors** (Ty Moura, AS President). [15 minutes].

**Ty:** We want it to be clear what an as activity should and should not have. We should always have signs indicating that it is an AS event.

**Michael:** I want to make sure there are things that indicate that it is an AS event.

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**Inayat:** In the bylaws we put that they director of activities has to follow the guidelines. I think we should have guidelines presented to us.

**Ty:** The second one is that as director or commissioner should be wearing an AS shirts or pin.

**Inayat:** Can we add to bring appropriate promotional items.

**Ty:** Presence of appropriate promotional items

**Maya:** Appropriate is vague but it gives us that wiggle room.

**Cassandra:** every as sponsored event should have an as booth.

**Inayat:** This gives too much for an activities director to do. I think these guidelines should be just a sign, promotional items, an as t-shirt and an as flyer.

**Kseniya:** I had a job fair event and lisa moss said we could have an AS table. I couldn't be there at one point but Sarah was there. It can be anyone.

**Ty:** It should be in our fiscal policy that we should request a space.

**Jasmine:** If we do implement language, we should go with Kseniya's idea. There should be a table available but it shouldn't be mandatory to have someone there. I think that for an event, the board can see what item is to be given away. It's not mean to be super specific.

**Dersim:** If we don't decide as a board, it is the person's opinion.

**Ty:** Presence of appropriate giveaways and information about the AS and ICC.

**Matt:** Appropriate is not a set definition. There needs to be no vague definitions.

**Ty:** How about we strike the word appropriate all together.

**Michael:** I like it.

**Maya:** Tables are wonderful but for something like Dersim's round table, we don't need a table.

**Ty:** We refer that back to the fiscal policy.

**Kyle:** Where are these guidelines going to be?

**Ty:** they will be posted on our website and be given board to board.

**Cassandra:** You're right Maya but that's obviously up to the director's judgment. So we are giving out the event benefit to students and we need to know that we exist. The AS table should be really inviting. Robert and I came up with an idea to have people represent AS at the tables. Instead of commissioners, we would have these people who can talk about as. The AS Agents would fit into these guidelines perfectly.

**Kseniya:** I have met more people last Thursday than I have met my entire office hours.

**Jasmine:** If we put it in the fiscal policy, then we can enforce it.

**Ty:** Yes.

**Cassandra:** It would be a lot of work at every as event, in the guidelines, it's a strong suggestion.

**Maya:** Can we get buttons that say "ask me about the benefits of being an AS member or paying your activity fee"

**Ty:** We have so far, visible signs, helpers should wear as t-shirts or buttons, presence of AS giveaways, presence of information about AS and ICC.

*In favor: Diana, Dersim, Inayat, Hasun, Cassandra, Maya Sarah.*

*Opposed: Kyle, Matt.*

*Abstain: Kseniya, Halie.*

**Guidelines Passes.**

9.4 Adoption of a new line item named "Counsel" by the **Associated Students Board of Directors** (Ty Moura, AS President).

*Motion to amend to "consultants" by Michael, Second by Maya.*

**Amendment Passes.**

*Motion to postpone by Michael, Second by Matt.*

**Michael:** This could be a very lengthy discussion. It is getting late and we could discuss it next week.

**Kyle:** We can talk about it when we are less tired.

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**Hasun:** It is articulated on ed code that we have the right to consultation.  
***motion does not pass.***

**Ty:** We do have the right to legal consultation; so far we have been using the same legal consul as the college. I thought it would be a good idea to add a line item for legal counsel. Whenever AS has legal questions, then we can just call someone who can instruct us on what's lawful and what's not.

**Michael:** I think it is important that we have legal representation.

*Motion to Call to Previous Question by Michael, Second by Cassandra.*

**Ty:** We are trying to move to a model of city government. We would put guidelines for like student involvement in clubs.

***Call to Question Not Passed.***

**Sonali:** This is a neutral thing for you guys to think about. AS is technically under the college in terms of liability and counsel. If any of you guys would be sued, then the person who would legally represent you, it would be the smc legal counsel. If you enter into an contract with another legal representative. The college signs all contracts. It could be that the college may or may not sign that. If you are going to vote in favor of this that you do go with Ty's recommendation of consolation. In order for you to hire anyone, they would have to be under contract.

**Ty:** In the ed code, it says that if the AS approved the expenditure and it is lawful, then the college has to sign.

**Sonali:** I recommend that you engage in the conversation with those who are higher up than me.

**Ty:** What is in the law and the legal opinion is different. That's why I'm putting this on the agenda. We will definitely be communicating with them.

**Inayat:** None of us have the expertise to find out which lawyer to hire. How are we supposed to know which one is the best one? They still have to do their own research.

**Cassandra:** I think this a great safety net that we are creating for future boards. It's not something I would have thought myself. If I saw this in the budget, I would know.

**Kyle:** I think that the language of that is vague.

**Ty:** This wouldn't be just for legal consultation, it would be for any consultation.

**Sonali:** What am I here for?

**Ty:** You are here to let us know if we are doing things according to district policy. As wonderful as you are, you don't have all the knowledge about helping with campaigns.

**Sonali:** All this stuff that you are mentioning is up to the advisors to be able to push issues forward for you. You already have on for free.

**Ty:** This is what the city of Santa Monica does.

**Benny:** Students don't hire personnel. The district has the responsibility to assign the fiscal people and the legal counseling. Outside people may come from corporate or criminal, not education.

*In Favor: Kyle, Diana, Halie, Dersim, Hasun, Michael, Cassandra.*

*No: Cyrus, Matt, Kseniya, Sarah*

*Abstain: Maya*

**9.4 Approved.**

9.5 Adoption of a stance to reform Proposition 13 by the **Associated Students Board of Directors** (Ty Moura, AS President). [15 Minutes].

*Motion to Postpone by Hasun, Second by Halie.*

***Postponed Unanimously.***

**X. Director & Committee Reports / Student Trustee Report/ Advisor Reports**

**Kyle:** We passed the bylaws and I have been working with Counselor Tilly on the community service program so if you have any ideas please contact me. For the banquet, I am taking your informal requests but I will put more weight on the stuff we have in writing.

**Hasun:** Dr Tsang will be presenting on Thursday in a classroom about discrepancies and disturbances in

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your education. This is a chance to interface with your president. It will be at 9:30 on Thursday.

**Ty:** My commissioner is a tutor for contracts just finished drafting our memorandum of understanding template. We can officialize our agreements with them. Another commissioner found another business.

**Maya:** Social is still in the works. The ICC chose their new directors. The new vice chair will be Courtney King. Rizwain will be our new communications officer.

**Sonali:** I'm doing our end of the year program review. Please just send me a list of your accomplishments and challenges. I need it by this Friday. It doesn't need to be anything more than a list. You do need to write your directors report at the end of the year.

**Ty:** Please do your directors report.

**Benny:** Dodgers update. I need your deposits by today. We leave Wednesday at 5:15.

**XI. Adjournment 5:24 PM**

*Motion to Adjourn by Inayat, Second by Kseniya.*