

**Associated Students of Santa Monica College
A.S. Board of Directors Regular Meeting
April 21, 2014 3:00 PM
Cayton Center, Room #202
MINUTES**



I. Call to Order 3:02 PM

II. Roll Call

AS President: Ty Costa-Moura	P	Director of Student Advocacy: Hasun Khan	P
AS Vice President: Kyle McGrath	P	Director of Publicity: Michael Greenberg	P
AS Secretary: Diana Echeverria	P	Director of Outreach: Cassandra Ramirez	P
Director of Student Affairs: Kseniya Lyalina	P	ICC Chair: Jasmine Jafari	P
Director of Sustainability: Halie Willis	L	ICC Vice Chair: Maya Kaitel	L
Director of AcSupp/S.G.: Dersim Heimervall	L	ICC Communications Officer: Sarah Yoseph	L
Director of Activities: Matthew Nicholson	P	Student Trustee: Jesse Ramirez	A
Director of Inst. & Tech. Support: Cyrus Hosseini	P	Associate Dean of Student Life: Sonali Bridges	P
Director of Budget Management: Inayat Issa	P	Counselor/Student Advisor: Benny Blaydes	P

III. Approval of Agenda

*Motion to approve by Inayat, Second by Kyle.
Motion to add all club row proposals by Inayat, Second by Jasmine.*

IV. Approval of Minutes for April 7, 2014.

*Motion to approve by Inayat, Second by Inayat.
Minutes approved unanimously.*

V. Public Comments (2 minutes per person)

Fernanda Martinez: I am here on behalf of the geography club to ask you for approval on t-shirts we have already initiated one of our first trips. It was a successful, educational trip. I want to thank you for approving us in ICC.

VI. A.S. Announcements to the Public

Ty: Congratulations to all of you who got accepted into the UC system.
Kyle: Joint council will be next Thursday so I hope to see many people there. It is our bylaws. It's very important. It will be from 4pm to 5pm on May 1st in the conference room.
Kseniya: This week is Earth week. Today was meatless Monday, our vendors participated. Just staying meatless on Mondays would make a huge difference. In the next two weeks we will have a job fair, and internship fair and college fair.
Jasmine: For everyone who ran, don't forget that your final campaigning spending statements are due on Friday.

VII. Presentations

7.2 Review of the 2013-2014 Associated Students Budget (Inayat Issa, Budget Management). [10 minutes].
Inayat: All of you have a copy of the budget. So far we have spent almost 150,000 dollars in the unrestricted as of March 31st. We have about 230,000 left.
Ty: Does this considered the student success.
Inayat: That's out of a restricted account.

VIII. Consent Action Items [25 minutes]

8.1 Approval of funding for **SMC Desi Club** to fund culture awareness throughout campus. This includes ICD t-shirts for clubs and participants. (Srishty Amarnani, ICC Allotment: \$50.00 and up to Special Projects: \$600.00).
8.2 Approval of funding for **Geography Club** to purchase club t-shirts. This includes 15 t-shirts and

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screen printing. (Jessica Hudson, ICC Allotment: \$200.00).

8.3 Approval of funding for **Physics Club** to purchase Tesla Coil Kit. This includes Tesla Coil Kit. (Mikela Ritter, ICC Allotment: \$349.98).

8.4 Approval of funding for **Psychology Club/Department** to fund for education speaker. This includes guest speaker fee. (Marwa Alomari, ICC Allotment: \$100.00 and Special Projects: \$150.00).

8.5 Approval of funding for **Pre-Health Association** to purchase sustainable shirts for club members. This includes 75 t-shirts. (Kian Fahimdanesh, ICC Allotment: \$395.25).

8.6 Approval of funding for **German Club** to celebrate the German Festival in May. This includes 50 large pizzas, inflatable castle, blue sky root beer, black forest gummy bears, Ritter sport minis, tax, and shipping. (Rizwan Rashid, ICC Allotment: \$486.07).

8.7 Approval of funding for **Anthropology Club** to fund parking passes for the Getty Center. This includes 4 parking fees. (Benjamin Sassoon, ICC Allotment: \$60.00).

8.8 Approval of funding for **Physics Club** to purchase pizza for club meetings. This includes Little Caesars Pizza. (Justin Breidenbach, ICC Allotment: \$120.00).

8.9 Approval of funding for **SMCSFC** to purchase a banner about the club. This includes one banner. (Halie Willis, ICC Allotment: \$137.00).

Inayat: There are some proposals that were missing some quotes. It is your responsibility to get the quotes.

Motion to approve proposals pending that they have submitted quotes by this meeting. By Jasmine, Second by Inayat.

Approved unanimously.

IX. Major Action Items (\$1,000 or greater) [5 minutes Each]

9.1 Approval of funding for **Persian Club** to fund Persian New Year celebration. This includes food, drinks, t-shirts, Persian cookies, tea, Haftsin table, DJ, and flyers. (Faress Vadeghani, ICC Allotment: \$1,300.00 and Special Projects: \$3,575.00).

Member of the Public: We will have the event on the 25th of this month. We will have food, cookies, tea, DJs. I can answer any questions.

Kseniya: What time is it?

Member of the Public: It will be at 11 to 12. Each year we have this celebration. We have a lot of different nationalities so this is great chance to share.

Michael: How many people does this much food accommodate?

Member of the Public: In previous years, we have 700-600 people coming to our event. We try to give everyone food.

Cassandra: Have you had it on a Friday before?

Member of the Public: No, we were not able to have it on another day. There aren't any dates available until the end of next month so we didn't want to go this far.

Ty: Are you sure you will bring 600-700 people? I want to make sure there is no food wasted.

Member of the Public: We try to spread the word and we are hoping to accomplish this. We already have a facebook event. We will try our best. It might not be 700 but we don't think it will be less than 600.

Motion to approve by Inayat, Second by Jasmine.

Approved Unanimously.

9.2 Approval of funding for **Global Citizenship Club** to attend the SWAA Advance Program. This includes hotel. (Lili Raygoza, ICC Allotment: \$100.00 and up to Special Projects: \$1,197.00).

Professor Grebler: They will work on endangered languages which involves films, presentations. It's the beginning of a new project on campus on learning urban indigenous languages.

Inayat: After you come back from your trip, if this is approved, if you can take pictures to show that

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you are learning something and having a good time.

Jasmine: How many students will you be taking?

Grebler: 6 students and one advisor.

Kyle: How do you plan on getting there and back?

Grebler: Carpool and bus.

Kyle: How much has to come from the icc allotment?

Amend to include "Approval of funding for **Global Citizenship Club** to attend the SWAA Advance Program. This includes hotel, conference registration etc. (Lili Raygoza, ICC Allotment: \$100.00 and up to Special Projects: \$1,197.00)"

Amendment passes

Amended Action Item Approved Unanimously.

9.3 Approval of funding for **Events Department** to fund Celebrate America. This includes ling audio sound system, festival lighting, and field turf. (Linda Sullivan, Special Projects: \$9,781.00).

Member of the Public: This is to celebrate the Santa Monica community. The city of Santa Monica and the college itself are principle sponsors. This year, sponsorship will include participation of the event in the form of a canopy and table. I would urge you to distribute literature so the city knows our students are engaged.

Michael: AS has sponsored in the past, but why is the as sponsoring it and not the college?

Member of the Public: The college is sponsoring. Our department puts in 30,000. The city of Santa Monica puts in 15,000. The money we get from the vendors usually makes up the rest.

Jasmine: This event isn't necessarily a smc event but this is an annual tradition smc has helped put on. It is a feel good event. It brings in a lot of people. I think it's a great event.

Sarah: Where does it happen?

Member of the Public: It happens in the corsair field.

Hasun: What kind of turnout does this event pull.

Member of the Public: The turnout has been rising. It gets approximately 10,000. The stadium is full.

Kseniya: I have gone to this event. It was fun. You're doing a great job but I'm a huge environmentalist but I don't think that fireworks are environmentally friendly.

Sarah: yes

Matt: yes

Hasun: yes

Dersim: yes

Kseniya: no

Diana: no

Kyle: abstain

Cassandra: no

Michael: no

Inayat: yes

Jasmine: yes

Major Action Item 9.3 passes.

9.4 Approval of funding for **Communications and Media Studies Department** to fund a film project. This includes production design, camera department, location, and transportation. (Salvador Carrasco, Special Projects: \$8,500.00).

Member of the Public: This will be the 7th smc film. This has been a really successful program. This film touches 7 different points. It will be about two boys their friendship and the world of drug trafficking and how it is effecting lives.

Michael: It sounds awesome. Where do you purchase all the production design things?

Member of the Public: We have a production design coordinator. The great majority of the stuff, we

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find online on ebay. There are prop stores; we try to find the cheapest source. Joseph Sanchez is with operation street kids.

Joseph Sanchez: I am in collaboration with 500 schools in which we bring students to shadow departments of film such as makeup. I find that these films have an impact to collaborate. It is a mentoring program through film, entertainment and the arts. I am very blessed to see everyone of you here to take charge. Thank you.

Kyle: one thousand is going towards transportation, what is transportation?

Member of the Public: transportation would cover gas. We need to go to sites for the film.

Motion to extend time by five minutes by Kyle, Second by Michael.

Time extended unanimously.

Ty: how are these projects being funded?

Member of the Public: the film club, we have resources that belong to the school.

Inayat: Cora, we funded 10,000 dollars for that. In the credits, it says it is cosponsored. This will do that too. Also as revenue will be donated to the cause.

Major Action Item 9.4 Approved Unanimously.

9.5 Approval of funding for **SMC Robotics and Electronics Club** to purchase inventory items for use in current and future club projects. This includes various items. (Nathaniel Epps, ICC Allotment: up to \$1,095.00).

Member of the Public: these are supplies, we are asking club members to try to bring supplies. We don't want to ask new members to keep bringing supplies. We want to make sure that this club can run itself. We are hoping the supplies will last a long time for future supplies. We will keep them in a wardrobe in a classroom.

Kyle: With the various items, are there any sharp items that could be used to hurt another person.

Member of the Public: There are scissors. The most dangerous would be the sawing equipment. We have professional to train people.

Major Action Item 9.5 Approved unanimously.

Dean Hearn: you need to make a motion to reconsider the agenda and then add the item on there.

Motion to reconsider the agenda to add major action item by Inayat, Second by Michael.

Motion Approved Unanimously.

Motion to add action item 9.6 to increase funding of the GA by \$5900.00 coming out of conference lines item for a total of 17 people and a total of \$11,696 by Inayat, Second by Dersim.

9.6

Ty: This conference is in LA so we don't necessarily have to use a hotel. It's not necessary to spend that much more money.

Michael: That is true, but it helped being the hotel. It allows you to participate fully. I think with relying on transportation, we might have people late. Registration pays for subsidizing the hotel room, food and to use the facilities.

Major Action Item 9.6 Approved Unanimously

X. Action Items

10.1 Approval for the **Associated Students Board of Directors** to approve a resolution to Renew the Big Blue Bus Contract for the next three years (Hasun Khan, Advocacy). [10 minutes].
motion to postpone to next board meeting by Hasun, Second by Michael.

10.2 Approval of the **Associated Students Board of Directors** to allow non-Associated Student Members to have access to the Cayton computer lab. [10 minutes].

Motion by Approve Inayat, Second by Jasmine.

Ty: Non AS members do not use the cayton computer lab. That's seems pretty elitist.

Jasmine: We are not just paying the printing. We pay for the computers, we maintain the maintenance

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cost. It is our most powerful AS benefit.

Inayat: there are a lot of people on campus who can't afford computers. There shouldn't be a financial burden to have your homework done.

Dersim: I think we should take into consideration that students pay for the computers.

Cassandra: the cayton center is the selling point to be an AS member. This is special. People have invested in it and those people should have access to it.

Ty: One thing is to have access and to have free printing. Are we here to serve only as members?

Lee Peterson: Since I run the AS compute lab during the day. In 1997, the AS board of directors negotiated with the college. Like all other colleges, we have computer labs for all students. The idea was that only about 1200 students participate in AS clubs, setting up a computer lab would help bring students to AS. There was an agreement with the college. There was an amendment in which the use of computer labs are for only AS students. Every time there is a student who can't log on and asks why, we tell them it is for AS students and give them a list of benefits. We train the lab assistants to show students the benefits in AS. We had a request not too long ago, they wanted to use this area for a pizza party and they wanted to go into the lab. We left that up to my management. The request for a pizza party was denied.

motion to extend time by 2 minutes by jasmine.

Extension Approved.

Jasmine: The cayton lab is something that can barely fit the AS members. Opening it up to other students will make it harder for AS members to obtain their free printing.

Kyle: It can seem elitist but it is also a way to spread the word.

Sarah: no

Matt: abstain

Hasun: abstain

Dersim: no

Diana: no

Kyle: no

Cassandra: no

Michael: no

Inayat: abstain

Jasmine: no

Cyrus: abstain

Halie: no

10.3 Approval for the **Associated Students Board of Directors** to approve Fiscal Policy Changes. (Inayat Issa, Budget Management).

Motion to postpone by Inayat, Second by Michael

Postponed unanimously.

10.3 **Associated Students Board of Directors** will take a stance on the Director of Instructional and Technological Support regarding the dereliction of duty (Diana Echeverria, Secretary). [20 minutes]

Diana: The reason this topic is on the agenda is because Cyrus has missed 5 board meetings. This includes the winter retreat, the discount board meeting and board meetings. I want to put this for discussion because one was the retreat, one was the discount board, and two were on Wednesdays.

Cyrus: I couldn't make Wednesdays. I scheduled work for math lab.

Inayat: Wednesdays shouldn't count. They are not in the bylaws. When you sign up for the position you know they are for Mondays. For the retreat, that shouldn't be counted.

Jasmine: Are we considered excused absences? Did he email you?

Diana: he never emailed me, he told me right before the meeting.

Cyrus: My primary commissioner can't make it. He has class on Wednesday at that time.

Diana: You should find a primary that can make it for the meetings.

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Kyle: In our constitution it says that if board meetings can't be held on Monday, it is held on Wednesday.

Dean Bridges: These next two topics for the dereliction of duty. I need this conversation to be based on factual information. So what is in your bylaws. There should not be opinions involved. I need you to adhere to that as you go through your conversation.

Inayat: Primary commissioners, there's nothing on the applications that says they need to be there on the board meetings. People have other responsibilities on Wednesdays. He has only missed one Monday meeting.

Matt: The constitution says that it has to be during the semester and be a special board meeting.

Ty: Are you counting special meetings on this? Do Wednesday meetings count as special meetings.

Diana: I am counting regular meetings, every single agenda was put as a regular board meeting.

Cassandra: Dereliction of duty does not just encompass meetings. Cyrus have you kept up your communication with the library and labs?

Jasmine: We have not has deficiencies in toner and the paper hasn't run out. The winter one I agree, doesn't count. Wednesday meetings should count but the discount board meeting shouldn't count. It was brought up less than two weeks of notice. You couldn't anticipate that.

Michael: If an agenda was posted 72 hours in advance that's a regular meeting. A special meeting is for posted less than 72 before, no action taken, and you need quorum.

Matt: Even if you define the retreat as a regular meeting, it was during an intersession. It would be below four absences.

Diana: No it would still be four absences.

Matt: It says after four absences.

Michael: We are after four.

Matt: he is not subject to termination.

Ty: Did Cyrus miss four regular meetings.

Diana: If we are not counting the winter retreat, it would be four.

Cassandra: I want to stay away from the schedule stuff. What have you don't to raise awareness of instructional support available?

Matt: I think this is out of order.

Cassandra: It's not.

Cyrus: I do all of my job. If you don't want me on the board, I will quit. I don't know why Diana put absences down. I work a job and I work at AS. I cannot be available all the time.

Cassandra: I want to help support you and get the facts out there.

Cyrus: I have another boss in the math lab. I have to work exactly 2 hours a week. I can't quit. I couldn't make it on Wednesday. What should I do? You didn't let me know before the semester started about Wednesday meetings.

Dersim: Did Cyrus tell you when he would be absent.

Diana: He would tell me right before the meeting after setting up.

Kyle: No one said we need Wednesday free but it says it in the constitution. Primary commissioners come and go and they can decide to not fill your spot in the meeting.

Jasmine: Even on the days Cyrus isn't here, he helps set up which is his main contribution since he usually abstains during meetings.

Diana: I think we should say that one more absence would put Cyrus on the definite four absences. I don't want to have discussion again.

Ty: We do have to have the conversation because there are other directors who can be on the same position. We would just our job.

Cassandra: Just to wrap it up, Cyrus are you willing to contribute to this board?

Cyrus: Yes, I love working with you guys, I can't make some of the meetings.

Stance is to recommend Cyrus to come to all the rest of the meetings.

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Recommendation approved unanimously.

10.4 **Associated Students Board of Directors** will take a stance on the Director of Activities regarding the dereliction of duty (Diana Echeverria, Secretary). [20 minutes].

Diana: You should all have a copy of the bylaws. I wanted to go through this sentence by sentence. Director of Activities should coordinate events. I have down that he has put on 3 activities one which is a misused event.

Matt: That's not factual.

Ty: There has been a ruling on the elections committee.

Diana: he has to have an activities calendar. Has he prepared it or has that been Amelia?

Dean Bridges: That calendar is being updated by Amelia. It is his responsibility to bring the calendar.

Diana: is he always prepared with that folder?

Dean Bridges: We have been using the ipad since the computer hasn't been working. Before that, there would be a print out that Amelia would put that into the folder. He brings the folder to the meeting.

Diana: Amelia is the one who organizes the calendar and maintains a schedule.

Dean Bridges: yes.

Jasmine: Have past directors done this?

Dean Hearn: It's in the description of the director of activities to maintain the calendar.

Diana: Does Matt bring all agreements and contracts?

Dean Bridges: That varies. He doesn't bring the forms because the clubs bring it per fiscal policy one day prior to the event. We then secure a date.

Diana: Matt, do you have a record of agreements and contracts?

Ty: Do you currently maintain a folder with all of these documents.

Matt: I get it from the front office.

Dean Bridges: When it comes to activities meetings, there is a yellow folder with everything for activities, Matt is supposed to bring that folder. He is supposed to run the meeting.

Diana: is he prepared to run the meeting every time?

Dean Bridges: He doesn't run it but he will hand me a proposal and I am usually the one to ask the questions to the group. I look at the events calendar and check if the dates are okay. I ask for his recommendation. Matt gives it to Amelia or Inayat.

Inayat: When you guys are asking all these questions, who is the one asking if these activities are benefitting student?

Dean Bridges: That's me.

Dean Hearn: The activities meeting is not a standing committee. It's to approve activities. Your director of activities is responsible to looking at proposals and checking availability. The Dean also has to look for off campus things. The director of activities is responsible for approving and reviewing activities during activity hour.

Ty: Has Matt been facilitating facilities meeting?

Dean Bridges: I would say no, but Matt has supported me while I have facilitated it.

Dersim: Has he refused to facilitate meetings?

Dean Bridges: No, but I was told how to run the meeting by Dean Hearn. If there were things like having a computer working to make my life easier would help.

Inayat: To me, when an activities director is facilitating a meeting, he is asking how activities benefits the students.

Dean Bridges: Yes, there was a time that Inayat filled in for Matt and I didn't know facilitating a meeting meant until Inayat took charge and went with it. It was a difference. In Matt's defense, I was following what we were taught to do.

Matt: I did do the meetings the way I was taught. If you guys feel you want more out of the meetings, I will try to do that. I was told the calendar was taken away because of people posting things.

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Dean Bridges: Matt does not have access anymore because events were not posted in a timely meeting. It was an administrative decision. I took that access away.

Ty: Why was it taken away?

Matt: I was not aware that was the reason

Hasun: I don't think that was an answer. Why weren't you able to post in a timely fashion?

Matt: I thought I was posting events in a timely manner, before I has issues with signing in and posting.

Kyle: There is a contract packet online. Dean Hearn, in the past was that used?

Ty: The director of activities is supposed to have a folder with agreements and contracts. Has that always been the case and has Matt done that?

Dean Bridges: I don't know if he has filed them or not. I mention it on the activities meeting. I let them know about the contract. I need my signature and Inayat's signature.

Ty: Have you been filing?

Matt: I do not have one but the front office maintains one.

Ty: You do not have one.

motion to extend time by 20 minutes

Extension approved.

Cassandra: Unwilling to perform tasks needed to be done. You feel that you don't wish to endorse the current's board initiatives. That's an unwillingness to work with our initiatives.

Ty: Is that fair assumption.

Matt: I don't think that's dereliction of duty. I am entitles to my opinion.

Dersim: Did someone ask you to do things differently.

Matt: It had been spoken to me with Sonali recently.

Dersim: Will you change the way you run meeting?

Matt: If you guys would like to write down how you would want to do that, I will.

Michael: If you don't do your job, someone else will do it to pick up the slack. Things are being done because you're not doing them.

Matt: I do the activities meeting the way I was taught. Dean Hearn or Dean Bridges, would the front office still have a file record if I didn't.

Diana: So another thing is that the director of activities should attend DPAC facilities.

Matt: I have a copy of the schedule. I have been to three meetings. On the 13th, 27th and 10th.

Diana: Sarah, have there been more than those three?

Sarah: Just three.

Diana: Both semesters?

Sarah: I have only been there for one semester.

Lee Peterson: We usually meet twice a month. We skip one meeting in the early part of fall semester. There are only probably three meetings. We don't meet in winter session. I don't have the exact dates.

Jasmine: As far as the folders thing, Inayat maintains a folder so it's something the front office has.

Matt: you have said that you don't agree with the ideals of the board. Do you still want to be part of this board? What will you do?

Matt: Give me a minute to gather my thoughts and give an appropriate response to this. As far as the event goes, this was settled in the last meeting. There are things the AS does that I disagree with. Promotion shouldn't be a primary thing. If I had to do things over, I would not do things the same way. It has caused me a lot of trouble and has caused you a lot of trouble.

Jasmine: What would you do for the remainder of the term?

Michael: Last meeting we discussed the alleged misuse of funds.

motion to start an impeachment process for the Director of Activities by Diana, Second by Inayat.

Sarah: abstain

Matt: abstain

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Hasun: yes

Dersim: no

Kseniya: no

Cassandra: yes

Michael: yes

Inayat: yes

Cyrus: abstain

Jasmine: abstain

Starting an Impeachment process for the Director of Activities Passes.

XI. Director & Committee Reports / Student Trustee Report/ Advisor Reports

Hasun: We need to find out your opinions for the GA. If you have any time this week, make sure that I am well informed of the board's opinions.

Michael: I am going to put on some workshops for the GA. I haven't put them officially but I am going to set it up.

Dersim: We will be showing Dive at 6:00 at Science 131.

Jasmine: the deadline for people to turn in their finances is this Friday.

Benny: The deadline to submit the graduation petition is April 30th.

Sonali: The student id fee and the as fee has been separated. You can get refunded for one and keep the other or vice versa. It won't be called the universal ID card. It will be called the student services ID card. The end of the year banquet is usually done the day after graduation. Amelia will probably put in a proposal for a retreat for the new board.

XII. Adjournment 5:42 PM

motion to adjourn by Cassandra, second by Michael