

**Associated Students of Santa Monica College  
A.S. Board of Directors Regular Meeting  
October 6th , 2014, 3:00 PM  
Cayton Center Lounge  
Minutes**

*\*\*orders of the day are subject to change*



**I. Call to Order**

**II. Roll Call**

President: Ali Khan - P	Director of Instructional Support – Jeffery Lewis- P
Vice President: Caitlin Corker - P	Director of Publicity- Jessica Meshkani- P
Secretary: VACANT	Director of Sustainability – Andrea Gonzalez- P
Dir. of Budget Management - Hasun Khan - P	ICC Chair: Maya Kaitel- P
Director of Activities – Andrew Koo- P	ICC Vice Chair: Courtney King- P
Director of Outreach – Robert Espinoza- P	ICC Communications Officer: Rizwan Rashid- P
Director of Community Relations – Yana Demeshko - P	Student Trustee: Daniel Kolko- P
Director of Student Advocacy – Diana Gutierrez- P	Associate Dean of Student Life: Sonali Bridges- P
Director of Student Assistance – Hamza Sabri- P	Counselor/Student Advisor: Benny Blaydes- P

**III. Public Comments (2 minutes per person)**

**IV. Approval of Minutes for September 22nd, 2014**

*Motion by Caitlin Corker to Approve the Minutes from the September 22<sup>nd</sup>, 2014 A.S. board meeting,  
Seconded by Director of Activities*

*A roll call vote was taken resulting in a **unanimous consensus***

**V. Approval of Agenda**

*Motion to postpone item 9.1 to the following board meeting by the Director of Budget Management,  
Seconded by Director of sustainability*

*A roll call vote was then taken resulting in a **unanimous consensus***

*Motion to postpone item 9.8 indefinitely by the Director of Budget Management, Seconded by Director  
of Community Relations*

*President Khan mentioned in discussion that the time was not changed because the advisor mentioned it would not be publicized. He then requested that the director of budget management introduce the new time to the board. The Director of Budget Management stated that declaring a new time was impossible at the moment because the finance committee was discussing it at their next meeting, however he would be fine discussing the topic of changing the time due to the public's interest.*



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Vice President: Caitlin Corker - N  
Secretary: VACANT  
Dir. of Budget Management - Hasun Khan - N  
Director of Activities – Andrew Koo- N  
Director of Outreach – Robert Espinoza- N  
Director of Community Relations –Yana Demeshko - N  
Director of Student Advocacy – Diana Gutierrez- N  
Director of Student Assistance – Hamza Sabri- N

Director of Instructional Support –Jeffery Lewis- N  
Director of Publicity- Jessica Meshkani- N  
Director of Sustainability – Andrea Gonzalez- N  
ICC Chair: Maya Kaitel- N  
ICC Vice Chair: Courtney King- N  
ICC Communications Officer: Rizwan Rashid- N

*Motion to remove item 8.3 Arranging a Movie Night by the Director of Instructional Support,  
Seconded by the ICC Chair*

*A roll call vote was taken resulting in a **unanimous consensus***

*Motion to postpone item 9.3 Discussion about implementing ideas and initiatives for Latino Heritage  
Month by the Director of Student Advocacy, Seconded by the ICC Chair*

*A roll call vote was taken resulting in a **unanimous consensus***

*Motion to approve the agenda by the Director of Student Advocacy, Seconded by the Director of  
Activities*

*A roll call vote was taken resulting in a **unanimous consensus***

**VI. Consent Action Items [20 Minutes]**

6.1 Chabad Sukkah booth setup for “Festival of the Harvest” (Pnina Olkha, \$250)

*Associate Dean of Student Life recommended that the consent action items be grouped together and any item that warranted further discussion be pulled from the consent items. President Khan clarified that club still required funds for the tent per the Chabad club Rabbi and Adviser’s request.*

6.2. Approval of funding for the Art Department Visual Culture in the Era of 0s and 1 to pay for student meals. (Marlon Paine, Special Projects, \$300.00)

*Motion to approve the 6.1 and 6.2 by the Vice President, Seconded by the Director of Budget  
Management*

*A roll call vote was taken resulting in a **unanimous consensus***

**VII. Major Action Items [20 Minutes]**

7.1. Approval of funding for Phi Theta Kappa Honor Society to attend a leadership conference. This



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includes registration, hotel reservation, and transportation costs. (Peter Guerrero, ICC Allotment \$350.00, Special Projects \$1,800.00)

*Peter Guerrero, the president of PTK, introduced item mentioning the importance of the conference in improving the leadership skills of the PTK board. There are 10 students and 2 advisors attending. The arrangements were 4 hotel rooms for Students and 2 for Advisors. Costs range from hotel costs, registration fees inclusive of food and registering students. Transportation costs were introduced as well. The total requested funds were \$1,800.00. Directors questioned the purpose of attendance, the number of board members attending, if officers would pay more for the \$20.00 travel costs, the number of students in PTK, The Director of Activities noted he would be abstaining.*

*Motion to previous question by Dir. of Community Relations, Seconded by the ICC Chair*

*A roll call vote was taken resulting in a **consensus**. There was **1 abstention** by the Director of Activities*

*Motion to approve Major action Item 7.1 Funding for PTK to attend a leadership conference by Dir. of Community Relations, Seconded by the ICC Chair*

*A roll call vote was taken resulting in a **consensus**. There was **1 abstention** by the Director of Activities*

7.2. Approval of funding for CCCSAA Leadership Retreat. Includes registration for 16 directors and two advisors, membership for two advisors, 10 hotel rooms for two nights/three days, per diems, hotel self-parking, SMC bus driver overtime, and emergency funds. (Sonali Bridges, Conferences, \$12,893.80)

*Counselor Blaydes introduced the item as ASO training and networking brought together by the state's advisors. This item provides training for the Directors and the student trustee. The costs are lower than previous years because it is located within Los Angeles. The directors entered into debate to discuss to merits of the training offered at CCCSAA. President Khan mentioned the question was between the importance of training and the expenditure of \$13,000.00 dollars. A member of the public requested the difference between CCCSAA and the SSCCC. The Director of Budget Management clarified that CCCSAA and the SSCCC are both branches of the Chancellor's Office however one is built around an opt-in membership for advisors while the other is organized by students.*

*Motion to previous question by Dir. of Community Relations, Seconded by the ICC Chair*

*A roll call vote was taken resulting in a **consensus**. There were **2 nays** from the ICC Communications Officer and the Director of Budget Management*



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7.3 Approval for the A.S. to buy snacks, drinks, and soap for office use. Includes coffee,tea, snacks, healthy chips, candy, fruit, sugar, creamer, and soap. (Daniel Kolko, Office, \$2,120)

*Healthy snacks were inquired about. The Director of Technical Support was concerned over the item directed towards candy.*

*Amendment by Director of Instructional Support to item 7.3 to include certified organic snacks and compostable or recyclable materials, Seconded by Director of Sustainability*

*A brief discussion on the cost versus benefit of snacks ensued between the Director of Budget Management and Vice President.*

*Motion to Previous Question by the Director of Budget Management Seconded by Director of Sustainability*

Vice President: Caitlin Corker - N	Director of Instructional Support –Jeffery Lewis- Y
Secretary: VACANT	Director of Publicity- Jessica Meshkani- N
Dir. of Budget Management - Hasun Khan - Y	Director of Sustainability – Andrea Gonzalez- Y
Director of Activities – Andrew Koo- A	ICC Chair: Maya Kaitel- Y
Director of Outreach – Robert Espinoza- Y	ICC Vice Chair: Courtney King- Y
Director of Community Relations –Yana Demeshko - N	ICC Communications Officer: Rizwan Rashid- Y
Director of Student Advocacy – Diana Gutierrez- Y	
Director of Student Assistance – Hamza Sabri- Y	

*Motion to reallocate funding to Fruits and Candy by 300 from cliff bars/ snacks by the Direct of Budget Management, Seconded by the Director of Sustainability*

*The Vice President requested if the item could be referred to committee. President Khan clarified this issue was in the hands of the board.*

*Motion to reallocate funding to Fruits and Candy by 300 from cliff bars/ snacks by the Direct of Budget Management, Seconded by the Director of Sustainability*

*A roll call vote was taken resulting in a **unanimous consensus***

*Motion to approve action item 7.3 by ICC VC, Seconded by ICC Communications Officer*

Vice President: Caitlin Corker - N	Director of Instructional Support –Jeffery Lewis- Y
Secretary: VACANT	Director of Publicity- Jessica Meshkani- N
Dir. of Budget Management - Hasun Khan - Y	Director of Sustainability – Andrea Gonzalez- Y
Director of Activities – Andrew Koo- N	ICC Chair: Maya Kaitel- Y



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Director of Outreach – Robert Espinoza- Y                      ICC Vice Chair: Courtney King- Y  
Director of Community Relations –Yana Demeshko - Y      ICC Communications Officer: Rizwan Rashid- Y  
Director of Student Advocacy – Diana Gutierrez- Y  
Director of Student Assistance – Hamza Sabri- Y

*Motion to suspend orders of the day ICC VC, Seconded by Director of Budget Management*

*Item 9.4 was moved before 8.1*

*A roll call vote was taken resulting in a **unanimous consensus***

*Motion for a 5 minute recess by the Director of Instruction Support, Seconded by the Vice President*

*A roll call vote was taken resulting in a **unanimous denial***

9.4 Possible partnership between A.S. and the G.R.I.T. initiative (Eric Oifer)

*Professor Oifer introduced the G.R.I.T. program. The program revolved around Critical Thinking, Authentic Engagement: Connecting to life outside of the classroom, and Global Citizenship. 3 propositions were extended without any funding request or proposal.*

1. *Engaging the I.C.C. - Questions to the I.C.C. to empower them to do more.*
  - a. *Partnership between the A.S. and G.R.I.T. to assist the ICC in their goals*
  - b. *Professor Oifer offered that the clubs could create projects that benefited all students*
2. *Service Learning & Community Service*
  - a. *As part of the new master plan, the college will help build the CSP program*
  - b. *Internship will help the community directly E.G. an accounting student helping*
3. *Leadership Institute - Co-Sponsored by G.R.I.T.*
  - a. *Workshops conducted by those experienced with the community college system who can offer real-life experience using storytelling. Divide students to build a reflective portion.*

*Motion to extend Director of Ins. Support extended by two minutes, Seconded by the ICC Chair*

*Director of Student Advocacy requested that a copy of the reports presented to the board of trustees be shared with any potential ad hoc committee established to work with this committee.*

*Professor Oifer offers to have students attend the regular committee meetings.*

*President Khan established an ad hoc committee with Director of Community Relations as Chair.*



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*Director of Budget Management shared a concern with creating the ad hoc committee considering the G.R.I.T. committee was already very responsive to students.*

*The ICC Chair suggested commissioners could attend as well.*

*Director of Community Relations repeated the responsiveness of the G.R.I.T. committee and that commissioners could attend if directors were unavailable.*

***The G.R.I.T. workgroup meets every first and third Monday 2:00 pm -4:00 pm in HSS 361***

*Motion to recess for 5 minutes by the Director of Instructional Support, Seconded by the ICC VC*  
*The meeting was called back to order at 4:45 pm*

**VIII. Action Items [15 minutes]**

8.1 Thursday movie nights (Jeffrey Lewis)

*Motion to refer 8.1 to an AD HOC Committee by the Vice President, Seconded by ICC VC.*

*A roll call vote was taken resulting in a **consensus**. There was **1** nay from the Vice President*

*ICC VP moves to previous question*

*A roll call vote was taken resulting in a **consensus**. There was **1** abstention from the Director of Instructional Support and The Director of Budget Management was absent for the vote.*

*Motion to table 8.1 until next week pending approval of the appropriate committees by ICC Chair, Seconded by Vice President*

*A roll call vote was taken resulting in a **unanimous consensus***

8.2 Garden and Watering schedule (Andrea Gonzalez)

*The board discussed potential seeds to plant after reviewing the harvesting times for the garden. The sign in sheet was not being actively used by directors so Andrea reminded everyone to. Directors should garden before 11 am. Students can purchase plots. President Khan suggested that the action item be amended so options for seeds could be considered rather than just the watering schedule.*

*Motion to amend 8.2 to pick three seeds to plant and create a watering schedule by the Director of Sustainability , Seconded by Director of Sustainability*

*The Director of Sustainability expanded on options for what could be planted. Carrots and Cilantro*

*Motion to amend the motion to plant carrots, cilantro, and nurture the existing kale by the Vice President, Seconded by the Director of Community Relations*





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*A roll call vote was taken resulting in a consensus 4 Nays from Outreach, Assistance Ins. Support Comm. Officer*

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Secretary: VACANT	Director of Publicity- Jessica Meshkani- N
Dir. of Budget Management - Hasun Khan - Y	Director of Sustainability – Andrea Gonzalez- Abst.
Director of Activities – Andrew Koo- Y	ICC Chair: Maya Kaitel- Y
Director of Outreach – Robert Espinoza- N	ICC Vice Chair: Courtney King- Y
Director of Community Relations -Yana Demeshko- Y	ICC Communications Officer: Rizwan Rashid- N
Director of Student Advocacy – Diana Gutierrez- Y	
Director of Student Assistance – Hamza Sabri- N	

*Motion to refer to committee by ICC VC, Seconded by ICC Communications Officer*

*There was clarification provided on the previous motion by the Vice President that the selected seeds were only a baseline for further development of the plot. The Organic Learning Garden Committee was created and the Director of Sustainability was appointed as the chair. The Committee will be dedicated to find new seed options and planning for the future of the plot. Commissioners and directors are the only people allowed to join this AD HOC committee.*

***The Organic Learning Garden Committee meets Wednesday 3:00 pm – 4:30 pm***

**IX. Discussion Items [30 minutes]**

9.1. Bob Meyers response to the DA’s letter – *This item was postponed until the next week*

9.2. Discussion about the inclusion about adding a Bill of Rights in the A.S Constitution (Diana Gutierrez)

*What is the responsibility of the A.S. an organization to the enforcement of sexual assault penalties? The Director of Budget Management discussed the lack of judiciary purview for the A.S. to actually take enforce sexual assault and harassment policies so the first step is building awareness through the Director of Student Advocacy. The Director of Student Advocacy also discussed building awareness. The questioned was posed whether the health department should discuss these issues along with the psychological services? The ICC Chair suggested preventative measures. The Director of Community Relations walks home could be a great way to bring people to their homes. The Student trustee suggested centralizing the goals of this initiative.*

9.3. Discussion about implementing ideas and initiatives for Latino Heritage Month (Diana Gutierrez) - *postponed indefinitely.*



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9.5. Improving the Academic Senate (Caitlin Corker)

*The idea was to have students help the A.S. collect information from the student body. This could include Emails / Google Surveys. The goal is to get student or faculty members to get into contact with representatives. There was a suggestion to expand the commissioners' role in the student government. The Director of Community Relations reaffirmed this suggestion.*

9.6 Possible Board of Trustees Candidate Forum (Robert Espinoza)

*The time constraints before the next Board of Trustees election made it infeasible to hold this forum.*

9.7 Honoring Academic Success at SMC (Caitlin Corker)

*There was an emphasis on better publicizing the existing awards for student success and potentially awarding faculty for their dedication to the campus.*

*Motion to refer 9.7 Honoring Academic Success at SMC to committee by Director of Community Relations, Seconded by ICC Communications Officer*

*The Director of Instructional Support inquired about what committee this would be referred to. The President suggested creating a Discussion committee to eliminate discussion items so they will be discussed in this committee. The committee was out of order because it can discuss items but cannot reserve the power to create committees. Instead it may discuss items and refer to other committees.*

*A roll call vote was taken resulting in a **consensus 1 Nays from Ins. Support***

9.8 Discussion on a change to finance meeting time (Hasun Khan)

*The Director of Budget Management introduced the item as an item of public interest he could not state the new time for the committee because it would be brought up at the next meeting. The board provided feedback stating the three representatives from the board could not attend the meeting because they had class and committees. The Director of Budget Management reminded this conversation was for the board rather than the committee members. The committee has been holding special meetings at 1:00 pm. Previously the regular meeting time 12:30 pm – 12:45 pm. The Associate Dean of Student Life noted for the past decade the committee met at 12:00 pm. The Director of Budget Management noted that the Director of Sustainability, VC, and President each uniquely supported the mission of the finance committee. The Director of Instructional support reaffirmed this comment. Both the Director of Publicity*





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*and ICC Communications Officer noted scheduling conflicts if the meetings continued at 12:00 pm*

**X. Committee Reports**

**DPAC**

**Academic Senate**

*Budget Planning*

*Curriculum*

*Facilities Technology Student Affairs*

*Technology Committee Grade Appeals*

*College Services*

*G.R.I.T.*

**XI. Director Reports / Student Trustee Report / Advisor Reports**

**XII. Adjournment 6:24 pm**

