

Associated Students of Santa Monica College
A.S. Board of Directors Regular Meeting
November 3rd, 2014, 3:00 PM
Cayton Center Conference Room
Minutes



***Orders of the day are subject to change*

I. Call to Order: The Meeting was called to order at 3:06

II. Roll Call

P President: Ali Khan

P Vice President: Caitlin Corger

P Secretary: Keshia Johnson

P Dir. of Budget Management –Hasun Khan

P Director of Activities – Andrew Koo

L (3:07) Director of Outreach – Robert Espinoza

P Director of Community Relations – Yana Demeshko

Director of Student Advocacy – VACANT

P Director of Student Assistance – Hamza Sabri

P Director of Instructional Support – Jeffery Lewis Jr.

P Director of Publicity- Jessica

P Director of Sustainability – Andrea Gonzalez

P ICC Chair: Maya Kaitel

P ICC Vice Chair: Courtney King

P ICC Communications Officer: Rizwan Rashid

P Student Trustee: Daniel Kolko left at 3:40 returned 3:50

P Associate Dean of Student Life: Sonali Bridges

P Counselor/Student Advisor: Benny Blaydes

III. Public Comments (2 minutes per person)

IV. Approval of Minutes for October 27th, 2014

Amendments: Director of Instructional Support motioned to change Jeffery to Jeffrey Lewis Jr. (there was a consensus and Director of Instructional support abstained, seconded by Director of Sustainability)

Sustainability moved to change 100% cotton to 100% organic cotton (there was a consensus and Director of Sustainability abstained. Seconded by Director of Instructional Support)

Dir. of Budget Management motioned for approval to change in the minutes scratch to strike on approval of minutes “Director of community relations moved to add ‘Hasun Khan’ after ‘Yana Demeshko’ and scratch ‘she’...” and in 7.1 page 3/5 “Dir. of Budget Management moved to scratch ‘from activities’”(The vote was unanimous, seconded by Director of Community Relations)

Vice President motioned to change public comments from 2 minutes to 3 minutes (the vote was unanimous, seconded by President)

V. Approval of Agenda

Director of Instructional Support motioned that 7.2 change to \$10,942 instead \$5,471.50. (Director of Instructional Support abstained from vote. There was a consensus, seconded by Director of Sustainability)

Approval of the Agenda moved by Director of Budget Management (the vote was unanimous) also motioned by Vice president to put recycling logo on the bottom of the agenda. (The vote was unanimous)

VI. Consent Action Items [20 Minutes] Director of Community Relations Motion to consent all items (vote was



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unanimous)

6.1 Approval of funding for the Chess Club to purchase chess sets and T-Shirts. (Douglas Perez, ICC Allotment, \$282.00)

6.2 Approval of funding for the Anthropology Club to visit the Gibbon Conservation Center. This includes the cost of admission. (Aris Valdez, ICC Allotment, \$300.00)

VII. Major Action Items [20 Minutes]

7.1. Approval of funding for Director of Sustainability to purchase reusable water bottles. This includes water bottles, carabineers, logo printing, freightest, and sales tax. (Andrea Gonzalez, Sustainability, \$4,312.75)
She wants to buy reusable bottles, for AS students that have logo on them. It took her so long because she had to find the “best” bottles. Community relations asked about how much was spent on the water bottles from last year. ICC Chair asked to “Up” the number of water bottles since there are so many students coming in to ask for them. There was a roll call vote.

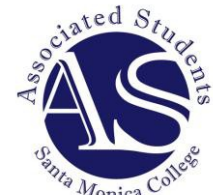
President: Aye
Vice President: Aye
Secretary: Aye
Dir. of Budget Management - Aye
Director of Activities – Aye
Director of Outreach – Aye
Director of Community Relations – Aye
Director of Student Advocacy – VACANT
Director of Student Assistance – Aye

Director of Instructional Support – Aye
Director of Publicity- Aye
Director of Sustainability – Abstain
ICC Chair: Aye
ICC Vice Chair: Aye
ICC Communications Officer: Aye
Student Trustee: Aye

7.2. Approval of funding for Director of Instructional Support to purchase technology to convert the A.S. conference room into a smart conference room. This includes a media link lectern, Dell PC and Monitor, Document Camera, Projector, Extra Projector Lamps, and a DVD playback deck (Jeffrey Lewis, Jr. New Technology, 10,492)
He went to the other conference rooms around the campus, and we seem to be lagging in our conference room technology. A Projector, projector lap, DVD player, a monitor are some of the attributes that he wants to add. Director of Outreach Robert Espinosa is willing to match the AS 50% of the amount that is needed for the upgrades. President asked about M.O.U. and Director of Outreach Robert Espinosa was



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informed and agreed that he could pay half. Director of Budget Management mentioned that the M.O.U. would be considered informal, because he cannot represent the students. ICC chair asked how often students ask to use the room. Director of Community relations asks about being able to use items for the other meetings. Director of Budget Management asked about the issue that this is a student run situation yet there would be need of a need staff to open and use the room. President answered that we can have staff or Advisor open the room. Associate Dean of Student Life: Sonali Bridges explained that clubs uses the room every day during the summer and once a month during the fall and spring semester. ICC chair points out that the room is rather small and asked if we would be able to fit in all the new items. Roll call vote

President: Aye
Vice President: Aye
Secretary: Aye
Dir. of Budget Management - Aye
Director of Activities – Aye
Director of Outreach – Aye
Director of Community Relations – Aye
Director of Student Advocacy – VACANT
Director of Student Assistance – Aye

Director of Instructional Support – Abstain
Director of Publicity- Aye
Director of Sustainability – Aye
ICC Chair: Aye
ICC Vice Chair: Aye
ICC Communications Officer: Aye
Student Trustee: Aye

VIII. Action Items [20 minutes]

8.1 Mandatory Director Reports (Director of Instructional Support): it would be a great idea, a honor system, where a director will inform the public and the board on what they have done this week. Every single director can say at least one thing about what they have done this current week or the previous week. Director of Budget management says that he would like that the report were also written reports to keep a record, and help the future boards. Would be considered applied mandatory reports. Recommend that all directors turn in a written version of their report to the secretary.

8.2 Upgrading AS Computer Lab (Director of Instructional Support): He wants to upgrade with color printers, and generally better printers. The printers are old, eight to nine years old and the only way that they continue is because they change the internal parts and that can cost thousands of dollars. We also have a problem with lights. Broken windows need to be fixed. Some that wont open and some that don't close. Ventilation is



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horrible and fans are dead. The lights have high wattage bulbs and are low light. Also wants to mount computer on the walls for when Cayton gets too busy.

8.3 Schedule Commissioner Training Session (Director of Sustainability) says that she knows that Dean Bridges is going to do training, but it is really necessary and needed. She also asked for 2 to 3 hours of silence, the den becomes a mess on Wednesdays, she noticed that the mess is mostly made by commissioners, is asking for help to implement rules. President says that he also see that there are times that Directors ask for help and there are commissioner and people hanging out but don't help. Director of Community relations ask for help in training for commissioners, Director of Instructional Support, Director of Sustainability and Secretary volunteered to help.

8.4 Zero Waste Event Policy (Director of Sustainability) Zero waste Events guide, she wants to apply and pushes board to consider it. Want to have correct bins for our events, and that clubs give volunteers to "man" the bins. The paperwork and information on the events guide needs to be updated. ICC chair says to remember to use resources (PTK and AGS). Director of Sustainability asks to be told beforehand so she can get the correct bins in a timely manner. President asks for a presentation for ICC meeting. Budget management asked if she thought about using programs at school (etc. sustainable works).

IX. Director & Committee Reports / Student Trustee Report / Advisor Reports (3 minutes Max)

X. Adjournment 4:29

