
	<p style="text-align: center;"> <b>Associated Students of Santa Monica College</b>  <b>AS Elections Committee</b>  <b>Regular Meeting Minutes</b>  <b>March 31, 2016, 4:00 pm.</b>  <b>1900 Pico Blvd. Santa Monica, Ca. 90405,</b>  <b>Cayton Center Conference Room #202</b> </p>	
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**I. CALL TO ORDER**

- A. *Call to order – 4:01 pm*

**II. ROLL CALL**

- ICC Chair: Daniel Kaitel, *Present*
- AS President: Jesse Randel, *Present*
- ICC Delegate: Julio Roberto Santizo, *Present*
- ICC Delegate: Isauro Estevez, *Absent*
- ICC Delegate: Hannah Shigeta, *Present*
- ICC Delegate: Samantha Livesay, *Present*
- Advisor: Benny Blaydes, *Present*
- Advisor: Nancy Grass, *Present (Arrived 4:18 pm)*

**III. APPROVAL OF AGENDA**

- A. *Jesse Randel moved to approve the agenda, seconded.*
  - a. *Without objection the agenda was approved.*

**IV. APPROVAL OF MINUTES FROM 3/25/16**

- A. *Jesse Randel moved to approve the minutes, seconded.*
  - a. *Without objection the minutes were approved.*

**V. PUBLIC COMMENTS (2 minutes per person)**

- A. *Question about parliamentary procedure when it comes to public comments.*
  - a. *Explained that public comments can be entertained at later points throughout the agenda.*

**VI. ACTION ITEMS**

**A. Complaints and Violations**

- a. **During this time, the committee will discuss any received complaints regarding potential Election Code violations**
  - *Daniel Kaitel reported an Election Code violation concerning Micca Cao. The committee determined that the main problem was that Ms. Cao used unapproved campaign materials.*
  - *Samantha Livesay moved to issue a written warning to the candidate, and if another violation occurs, that violation being the use of unapproved campaign materials, said candidate shall be*

- disqualified from this election.*
- *The motion was seconded.*
- *Without objection the motion passed.*

**B. Election code clarification:**

**a. During this time, the Committee will review and correct any areas of election code that need clarification or interpretation.**

- *Issues discussed were:*
  - *Difficulty of having campaign materials approved.*
    - *Decided that keeping an approved copy in the office was sufficient.*
  - *Noted to add the following to the next Board Approved Election Committee:*
    - *Clarify Election Code legislation that is unclear or vague.*
    - *Add to the Election Code that the A.S. logo explicitly cannot be used on any election campaigning materials.*
  - *Recommend to send a reminder e-mail to all candidates regarding the use of logos, unapproved campaign materials, etc.*

**VII. DISCUSSION ITEM**

**a. Notify the election committee of the addition of a third polling place in the north quad near the HSS building**

- *Noted that volunteers need to be appointed for booth setup.*
  - *Discussed PTK doing said setup.*
- *Discussed what snacks/goodies are to be issued to students that vote.*

**VIII. NEXT MEETING:**

- A.** *Next meeting to be held Wednesday, April 6<sup>th</sup> at 4:00 pm*

**IX. ADJOURNMENT**

- A.** *Motion to adjourn by Samantha Livesay. Seconded.*  
**a.** *Meeting adjourned – 4:34 pm*