

**Associated Students of Santa Monica College**  
**A.S. Finance Committee Regular Meeting**  
**March 23<sup>rd</sup>, 2016, 11:00 A.M., Cayton Center Room #206**  
**1900 Pico Blvd, Santa Monica, CA 90405**  
**(310) 434-4250**  
**Minutes**



The Finance Committee adheres to the **Fiscal Policy** in its decision making process.

The **Fiscal Policy**, meeting agendas, and minutes may be viewed at the Associated Students Office, or online at <http://www.smc.edu/StudentServices/AssociatedStudents/Pages/FORMS-DOCUMENTS.aspx>

**I. Call to Order**

**II. Roll Call**

Director of Budget Management: Samuel Ross **P**  
A.S. President: Jesse Randel **P**  
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar **P**  
Director of Sustainability: Heather Haro **P**  
Interim Associate Dean of Student Life: Dr. Nancy Grass **P**  
Bookstore Manager: David Dever **P**

**III. Public Comments** *None*

**IV. Approval of Agenda**

*A.S. President moved to approve. Seconded.*  
*Without objection the Agenda was unanimously approved.*

**V. Approval of Minutes**

**5.1** March 16<sup>th</sup>, 2016 Regular Meeting  
*Associate Dean of Student Life moved to postpone. Seconded.*  
*Without objection the Approval of the March 16<sup>th</sup> minutes was postponed.*

**VI. Action Items**

**6.1** Approval of funding for the Chemistry Club to purchase 29 club T-shirts to reward club members who attend at least 6 club meetings.  
(Kimberly Kokado, ICC Allotment: \$275.00)  
*Director of Sustainability moved to approve. Seconded*  
A roll call vote was taken on the main motion and Action Item 6.1 was approved Unanimously.

**6.2** Approval of funding for the Writers Club publish up to 200 copies of a book of student poetry, including cover design and 200 bound pages per copy.  
(Amanda Ortiz, ICC Allotment: \$700.00, ICC General Account: \$2,100.00)  
*A.S. President moved to approve. Seconded*  
*Associate Dean of Student Life moved to amend the account from the ICC General Account to the A.S. Special Account. Seconded. Without objection the amendment carries.*  
A roll call vote was taken on the main motion and Action Item 6.2 was approved Unanimously.

**6.3** Approval of funding for PTK to host an end of semester banquet, including room rental and a buffet dinner at the Double Tree Hotel, performance fee for a DJ, photo booth, and decorations.  
(Natalie Arciniega, ICC General Account: \$1,545.00)  
*Director of Sustainability moved to approve. Seconded*  
*Discussion over contradictory fiscal policy led to motion to postpone item to the end of the action items.*  
*ICC Vice-Chair moved to postpone item 6.3 to the end of the action items. Seconded. Without objection the motion carried.*

*When re-visited at end of action items:*

*Associate Dean of Student Life moved to postpone item 6.3 with the understanding that the activity has been approved and booking the venue is to be paid by the PTK Special Account and the proposal to be updated accordingly Seconded.*



Please recycle this agenda after you've read it to help promote sustainable practices

**Associated Students of Santa Monica College**  
**A.S. Finance Committee Regular Meeting**  
**March 23<sup>rd</sup>, 2016, 11:00 A.M., Cayton Center Room #206**  
**1900 Pico Blvd, Santa Monica, CA 90405**  
**(310) 434-4250**  
**Minutes**



*A roll call vote was taken and the motion to postpone was unanimously carried.*

- 6.4** Approval of funding for the Career Services Center to host the Annual Spring 2016 Internship Fair, including breakfast for employers from Campus Kitchen, table and chair rentals from Del Rey Party Rentals, internship flyers from Precision Color Graphics, table cloths from Party City, and an updated internship banner from Custom Quick Signs.  
*(Lisa Moss, Activities: \$2,548.45)*  
Director of Sustainability moved to approve, Seconded  
AS President moved to postpone to next week. Seconded  
*Motion to postpone passed without objection.*
- 6.5** Approval of funding for the A.S. to purchase 5,000 815-E Scantrons, 5,000 882-E Scantrons, and 10,000 Large Blue Books.  
*(Martha Linden, New Tech/Student Success: \$7,281.75)*  
Director of Sustainability moved to approve, Seconded.  
A.S. President moved to change the amount of P.O. to \$5,256.00. Seconded  
*A roll call vote was taken on the amendment and was carried unanimously.*  
*A roll call vote was taken on the amended main motion and was unanimously approved.*
- 6.6** Approval of funding for the Outreach Department to host an event for prospective SMC students to take the assessment test and learn about the various programs offered at SMC, including coffee, cups, 150 turkey subs, 75 farmer's market subs, 75 ham subs, and other food from Campus Kitchen.  
*(Vivika Demel, Outreach/Homecoming: \$2,062.89)*  
Director of Sustainability moved to approve, Seconded  
*A roll call vote was taken and item 6.6 was unanimously approved.*

**VII. Discussion Items:** Associate Dean of Student Life moved to postpone discussion items to next week.  
*Without objection the motion passed.*

- 7.1 Potential funding for CCASA.  
7.2 Potential revisions to A.S. Fiscal Policy

**VIII. Communication from the Floor:** *None*

- 8.1 Director Reports  
8.2 Advisor Reports  
8.3 Committee Reports

**IX. Public Comments** *None*

**X. Adjournment** Director of Sustainability moved to approve, Seconded



Please recycle this agenda after you've read it to help promote sustainable practices