

Associated Students of Santa Monica College
A.S. Finance Committee Regular Meeting
November 18th, 2015, 11:00 A.M., Cayton Center Room #206
1900 Pico Blvd, Santa Monica, CA 90405
(310) 434-4250
MINUTES



The Finance Committee adheres to the **Fiscal Policy** in its decision making process.

The **Fiscal Policy**, meeting agendas, and minutes may be viewed at the Associated Students Office, or online at <http://www.smc.edu/StudentServices/AssociatedStudents/Pages/FORMS-DOCUMENTS.aspx>

I. Call to Order 11:00 AM – Recessed at 12:42 PM, Reconvened at 4:13 PM

II. Roll Call

Director of Budget Management: Samuel Ross **P**
A.S. President: Jesse Randel **P**
ICC Vice Chair: Lahari Indraganti **P**
Director of Sustainability: Heather Haro **P – Left at 11:54 AM, Returned at 4:13 PM**
Interim Associate Dean of Student Life: Dr. Nancy Grass **P**
Bookstore Manager: David Dever **L 11:05 AM**

III. Public Comments (3 minutes per speaker)

IV. Approval of Agenda

A.S. President moved to approve the agenda, Seconded
A.S. President moved to amend the agenda, moving action item 6.20 to the top of the action item agenda, Seconded
Without objection, the amendment passed
Without objection, the amended agenda was approved

V. Approval of Minutes

5.1 November 10th, 2015 Regular Meeting

VI. Action Items

6.20 Approval of funding for the A.S. to create a marketing campaign to promote the food voucher programs and reduce stigma of the homeless community, including flyers, brochures, and videos.
(Johnathon Hughes, Publicity: \$5,714.12)

Associate Dean of Student Life moved to approve action item 6.20, Seconded
Without objection, a roll call vote was taken and action item 6.20 was approved Unanimously

6.1 Approval of funding for the Christian on Campus Club to purchase T-shirts, bibles, **and** hymnbooks, ~~a banner, and pizzas.~~

(Shuli Hu, ICC Allotment: ~~\$598.06~~ **\$464.66**)
A.S. President moved to approve action item 6.1, Seconded
A.S. President moved to amend the language of action item 6.1, striking “a banner, and pizzas.” adding “and” after “bibles,” and reducing the amount to \$464.66, Seconded
Without objection, the amendment passed
Without objection, a roll call vote was taken and the amended action item 6.1 was approved Unanimously

6.2 Approval of funding for the Anthropology Club to purchase club T-shirts.
(Melina Sarian, ICC Allotment: \$383.25)

A.S. President moved to approve action item 6.2, Seconded
Without objection, a roll call vote was taken and action item 6.2 was approved Unanimously

6.3 Approval of funding for the DIY Engineers Club to have an end of semester social, including pizza, drinks, and paper supplies.



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(Reign DeRenzo, ICC Allotment: \$145.74)

ICC Vice Chair moved to approve action item 6.3, Seconded

Associate Dean of Student Life pointed out that the event was a movie screening, not just an end of semester celebration and consequently could not be past the club activities deadline, which is why it was denied in Activities Committee.

*Without objection, a roll call vote was taken and action item 6.3 **failed Unanimously***

- 6.4** Approval of funding for the Astronomy Club to purchase LX200 replacement declination cables for telescope maintenance.

(Elizabeth Livesay, ICC Allotment: \$13.00, ICC General Account: \$25.00)

Associate Dean of Student Life moved to approve action item 6.4, Seconded

*Without objection, a roll call vote was taken and action item 6.4 was **approved Unanimously***

- 6.5** Approval of funding for Urban Media Makers West to **purchase a screen “Bordertown” with a Q&A featuring Lalo Alcaraz and Gustavo Arellano, including** branded table cloth, step and repeat sign, and welcome sign.

(Ana Lydia Ochoa-Monaco, ICC Allotment: \$100.00, ICC General Account: \$294.95)

ICC Vice Chair moved to approve action item 6.5, Seconded

ICC Vice Chair moved to amend the language of action item 6.5, striking “screen ‘Bordertown’ with a Q&A featuring Lalo Alcaraz and Gustavo Arellano, including” and adding “purchase a” after “to,”
Seconded

*Without objection, the amendment **passed***

*Without objection, a roll call vote was taken and the amended action item 6.5 was **approved Unanimously***

- 6.6** Approval of funding for the Interior Design Club to **fund 50% of the membership fee for up to 10 students** ~~purchase 30 student memberships~~ to the International Interior Design Association.

(Mariana Recania, ICC Allotment: ~~\$450.00~~\$75.00, ICC General Account: ~~\$1350.00~~\$225.00)

A.S. President moved to approve action item 6.6, Seconded

Associate Dean of Student Life moved to amend the language of action item 6.6, changing “purchase 30 student memberships” to “fund 50% of the membership fee for up to 10 students,” and reducing the amounts from the ICC Allotment and ICC General Account to \$75.00 and \$225.00 respectively,

Seconded

*Without objection, the amendment **passed***

*Without objection, a roll call vote was taken and the amended action item 6.6 was **approved Unanimously***

- 6.7** Approval of funding for Model United Nations to attend a Model UN Conference at UC Berkeley, including delegate fees, **and** delegation fees **pending confirmation of attendance by club advisor;** hotel accommodations, and \$250 total per diem, pending installation in the Spring.

(Roman Parise, ~~Fall ICC Allotment: \$150.00, Spring ICC Allotment: \$600.00, ICC General Account: \$1,312.00, Student Contribution: \$562.00~~)

(Roman Parise, ICC Allotment: \$150.00, ICC General Account: \$340.00, Student Contribution: \$190.00)

A.S. President moved to approve action item 6.7, Seconded

Associate Dean of Student life raised concerns about approving field trips for next semester and money from next semester’s ICC Allotment. Wanted confirmation from club advisor that club will continue in the Spring.

Director of Sustainability moved to amend the language of action item 6.7, striking “, hotel accommodations, and \$250 total per diem, pending installation in the Spring,” adding “and” between “fees” and “delegation,” adding “pending confirmation of attendance by club advisor,” reducing the amounts from the ICC General Account and Student Contribution to \$340.00 and \$190.00 respectively, and removing the funding from the Spring ICC Allotment, Seconded

*Without objection, the amendment **passed***



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*Without objection, a roll call vote was taken and the amended action item 6.7 was **approved Unanimously***

- 6.8** Approval of funding for the Black Collegians Club to have a winter ceremony, including vase fillers, metallic streamers, gold sand, Subway platters, cookie platters, cheese & meat platters, veggie platters, and drinks.

(Jagaite Packard, ICC Allotment: \$534.58)

A.S. President moved to approve action item 6.8, Seconded

*Without objection, a roll call vote was taken and action item 6.8 was **approved Unanimously***

- 6.9** Approval of funding for the German, Austrian, Swiss Club to purchase pretzels and chocolates.

(Benedikta Unter Ecker, ICC Allotment: \$200.00)

A.S. President moved to approve action item 6.9, Seconded

Discussion revolved around needed health permit and designation as a club event because food will be served, which is why the proposal was denied in the Activities Committee. Plus food cannot be served in their club's meeting room.

*Without objection, a roll call vote was taken and action item 6.9 **failed Unanimously***

- 6.10** Approval of funding for Sigma Chi Eta to purchase 7 \$5 Starbucks gift cards and 10 \$5 Amazon gift cards.

(Joel Thong, ICC Allotment: \$85.00)

ICC Vice Chair moved to approve action item 6.10, Seconded

Associate Dean of Student life pointed out that the event to give out gift cards would be after the last club meeting and on Thanksgiving, which is why the proposal was denied in the Activities Committee.

*Without objection, a roll call vote was taken and action item 6.10 **failed Unanimously**, with one absence from the Director of Sustainability*

- 6.11** Approval of funding for the Corsairs for Animal Rights & Ethics Club to have an end of semester celebration, including pizza and orange juice.

(Sommer Dalton, ICC Allotment: \$69.14)

A.S. President moved to approve and bundle action items 6.11 and 6.12, Seconded

*Without objection, a roll call vote was taken and action items 6.11 and 6.12 were **approved***

Unanimously, with one absence from the Director of Sustainability

- 6.12** Approval of funding for the Corsairs for Animal Rights & Ethics Club to purchase T-shirts and tank tops.

(Sommer Dalton, ICC Allotment: \$146.58, ICC General Account: \$430.00)

- 6.13** Approval of funding for the Mindfulness Club to purchase club jackets.

*(Waleed Rashid, ICC Allotment: \$89.50, ICC General Account: ~~\$268.50~~ **\$218.50**, Student Contribution: \$50.00)*

A.S. President moved to approve action item 6.13, Seconded

Associate Dean of Student Life moved to amend the language of action item 6.13, reducing the amount from the ICC General Account to \$218.50 and mandating a \$50 student contribution (\$10 per student),

Seconded

*Without objection, the amendment **passed***

*Without objection, a roll call vote was taken and action item 6.13 **passed Unanimously**, with one absence from the Director of Sustainability*

- 6.14** Approval of funding for the Veterans Association to go deep-sea fishing, including tackle rental and boat fare.

(Brian Wayne Hodges, ICC Allotment: \$385.00)

A.S. President moved to approve action item 6.14, Seconded

Associate Dean of Student Life pointed out that event would take place past deadline for club activities, which is why it was denied in the Activities Committee.

*Without objection, a roll call vote was taken and action item 6.14 **failed Unanimously**, with one absence from the Director of Sustainability*



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- 6.15** Approval of funding for Phi Theta Kappa to have an induction ceremony, including pasta plates, salad plates, garlic bread, ribs, wings, and flowers.
(Joel Goldszer, ICC Allotment: \$300.00, Club Special Account: \$340.00)
A.S. President moved to approve action item 6.15, Seconded
*Without objection, a roll call vote was taken and action item 6.15 was **approved Unanimously**, with one absence from the Director of Sustainability*
- 6.16** Approval of funding for the Opera Club to put on a free master class with Dylan Thomas, including honorariums for Dylan Thomas and Charlie Zhang, ~~and 5 \$25 Guitar Center gift cards.~~
(Julio Santizo, ICC Allotment: ~~\$125.00~~\$75.00, ICC General Account: ~~\$300.00~~\$225.00)
Associate Dean of Student Life moved to bundle action items 6.16 and 6.17, Seconded
*Without objection, the motion **passed***
A.S. President moved to approve action items 6.16 and 6.17, Seconded
Associate Dean of Student Life moved to amend action items 6.16 and 6.17, striking “and 5 \$25 Guitar Center gift cards” from each and reducing the amounts as follows: 6.16 ICC Allotment: \$75.00, 6.16 ICC General Account: \$225.00, 6.17 ICC Allotment: \$37.50, 6.17 ICC General Account: \$112.50, Seconded
*Without objection, the amendment **passed***
*Without objection, a roll call vote was taken and action items 6.16 and 6.17 were **approved Unanimously**, with one absence from the Director of Sustainability*
- 6.17** Approval of funding for the Opera Club to put on an end of semester performance, including honorarium for Charlie Zhang ~~and 5 \$25 Guitar Center gift cards.~~
(Julio Santizo, ICC Allotment: ~~\$125.00~~\$37.50, ICC General Account: ~~\$150.00~~\$112.50)
- 6.18** Approval of funding for the A.S. to purchase decorations for A.S. activities, **including blankets for therapy dogs, bins for organizing decorations, stampers, a stamper marker, and 10 tablecloths.**
(Amber Winter, Activities: ~~\$150.00~~\$336.99)
A.S. President moved to approve action item 6.18, Seconded
ICC Vice Chair moved to amend the language of action item 6.18, adding “including blankets for therapy dogs, bins for organizing decorations, stampers, a stamper marker, and 10 table cloths” and increasing the amount to \$336.99, Seconded
*Without objection the amendment **passed***
*Without objection, a roll call vote was taken and the amended action item 6.18 was **approved Unanimously**, with one absence from the Director of Sustainability*
- 6.19** Approval of funding for the A.S. to purchase XLR microphone cables and 9V batteries for the A.S. sound system.
(Johnathon Hughes, Cayton Center: \$110.50)
Associate Dean of Student Life moved to approve action item 6.19, Seconded
*Without objection, a roll call vote was taken and action item 6.19 was **approved Unanimously**, with one absence from the Director of Sustainability*
- 6.20** Approval of funding for the A.S. to create a marketing campaign to promote the food voucher programs and reduce stigma of the homeless community, including flyers, brochures, and videos.
(Johnathon Hughes, Publicity: \$5,714.12)
- 6.21** Approval of funding for the A.S. to establish an advocacy line item for statewide legislative lobbying, including awareness campaigns, supplies, legislative visits, marketing, and legislative events.
(Isaac Medeiros, Lobbying: \$6,315.00)
A.S. President moved to approve action item 6.21, Seconded
A.S. President moved to recess until 4:00 PM, Seconded
*Without objection, the motion **passed***
Recessed at 12:42 PM
Reconvened at 4:13 PM
A.S. President moved to table action item 6.21 to the end of the action item agenda, Seconded
*Without objection, the motion **passed***



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- 6.22** Approval of funding for the A.S. to purchase a step stool.
(Lahari Indraganti, ICC General Account: \$43.59)
A.S. President moved to approve action item 6.22, Seconded
Director of Budget Management commended the ICC Vice Chair for her marvelous description of the benefit to students on the proposal: “Reach higher, go further!”
*Without objection, a roll call vote was taken and action item 6.22 was **approved Unanimously***
- 6.23** Approval of funding for the A.S. to have a pizza party for EOP&S to incentivize donations for the food drive.
(Lahari Indraganti, Activities: \$135.42)
A.S. President moved to approve action item 6.23, Seconded
Associate Dean of Student Life noted that this proposal was denied in the Activities Committee because of a potential violation of Fiscal Policy: pizza was promised to clubs for donating food before the funding for the pizza party was approved. This is interpreted as a verbal contract, committing A.S. to fund the pizza before board approval. Hence a form of retroactive spending. The Associate Dean of Student Life and/or the Alumni Association have agreed to fund the event to sidestep the retroactive spending issue.
Director of Budget Management viewed the issue as grey area, not a blatant violation of Fiscal Policy, and noted that potential violations of Fiscal Policy should be discussed during Finance Committee and not during Activities Committee.
A.S. President did not see a verbal announcement as the same thing as a paper contract.
ICC Vice Chair lamented the difficulty in getting clubs to donate food and the necessity of advertising the pizza party incentive.
Director of Sustainability noted that it’s not clearly outlined anywhere that events cannot be advertised before they are approved by the board and that anyway this type of advance advertisement happens frequently.
*Without objection, a roll call vote was taken and action item 6.23 was **approved**, with 3 ayes and 2 nays*
*A.S. President: **aye** ICC Vice Chair: **aye** Director of Sustainability: **aye***
*Associate Dean of Student Life: **nay** Bookstore Manager: **nay***
- 6.24** ~~Approval of funding for the A.S. to put on the ICC Social, including Frito Misto, Gabys Mediterranean, Saints and Sinners, India Sweets and Spices, Tacos Por Favor, Party City, Atlantic String Ensemble, Chef Ming’s Kitchen, and Vista Print.~~
Approval of funding for the A.S. to put on the ICC Social, including food from Frito Misto, Gabys Mediterranean, Saints and Sinners, India Sweets and Spices, Tacos Por Favor, and Eat Street; decorations from Party City; music by the Atlantic String Ensemble; and giveaways from Vista Print.
(Kevin Picard, ICC General Account: ~~\$4,100.32~~\$4,305.17)
A.S. President moved to approve action item 6.24, Seconded
ICC moved to amend action item 6.24, increasing the amount to \$4,305.17 and revising the language as follows: “Approval of funding for the A.S. to put on the ICC Social, including food from Frito Misto, Gabys Mediterranean, Saints and Sinners, India Sweets and Spices, Tacos Por Favor, and Eat Street; decorations from Party City; music by the Atlantic String Ensemble; and giveaways from Vista Print.” Seconded
*Without objection, the motion **passed***
*Without objection, a roll call vote was taken and the amended action item 6.24 was **approved Unanimously***
- 6.25** Approval of funding for the A.S. to have a winter training retreat, including breakfast, lunch, cookies, coffee and tea.
(Jesse Randel, Conferences: \$565.00)
Director of Sustainability moved to approve action item 6.25, Seconded
*Without objection, a roll call vote was taken and action item 6.25 was **approved Unanimously***



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- 6.26** Approval of funding for the A.S. to purchase reusable water bottles to give away to students.
(Heather Haro, Sustainability: \$6,092.55)
A.S. President moved to approve action item 6.26, Seconded
Director of Sustainability moved to increase the amount to \$6,452.55, Seconded
Director of Budget Management states that per Fiscal Policy, the approved amount can be increased at Finance if the requested change is brought to the Director of Budget Management before Finance
*Without objection, a roll call vote was taken and the amended action item 6.26 was **approved Unanimously***
- 6.27** Approval of funding for the A.S. to create a pilot program to give out free nitrile gloves for chemistry labs.
(Samuel Ross, New Tech/Student Success: \$5,000.00)
A.S. President moved to approve action item 6.27, Seconded
*Without objection, a roll call vote was taken and action item 6.27 was **approved Unanimously***
- 6.28** Approval of funding for the A.S. to create an online proposal submission process to eliminate paper waste and improve efficiency, including e-form designer software, a two day training seminar on using the system, and up to 80 hours of form creation, workflow, and additional training.
(Samuel Ross, New Tech/Student Success: \$13,000.00)
Director of Sustainability moved to approve action item 6.28, Seconded
*Without objection, a roll call vote was taken and action item 6.28 was **approved Unanimously***
- 6.21** Approval of funding for the A.S. to establish an advocacy line item for statewide legislative lobbying, including awareness campaigns, supplies, legislative visits, marketing, and legislative events.
(Isaac Medeiros, Lobbying: \$6,315.00)
A.S. President moved to table action item 6.21 to the next Finance Committee Meeting, Seconded
*Without objection, the motion **passed***

VII. Communication from the Floor

7.1 Director Reports

A.S. President: Apologized for brief intensity of environment. Lamented circular and dilatory discussion.

Director of Sustainability: Thanked the Director of Budget Management and committee for an awesome semester. Noted this is last regular meeting of the semester.

ICC Vice Chair: Thanked committee for poring over proposals and approving ICC Social. Apologized for showing emotions during discussion; appreciates feedback for growth.

Director of Budget Management: Implored that issues pertaining to Fiscal Policy be dealt with in the Finance Committee and not the Activities Committee. Thanked committee for support during this incredible experience throughout the semester.

7.2 Advisor Reports

Associate Dean of Student Life: Commended the Director of Budget Management on his thoroughness and job well done. Always trying to ensure A.S.'s commitment to maintaining high ethical standards. Passionate debate comes from that goal. Encouraged food drive pizza party to be held and funded by the Alumni Association to avoid potential conflict with Fiscal Policy.

7.3 Committee Reports

VIII. Adjournment 5:26 PM

A.S. President moved to adjourn, Seconded
*Without objection, the motion **passed***



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