



**Associated Students of Santa Monica College**  
**A.S. Finance Committee Regular Meeting**  
 November 1, 2017, 11:15 A.M., Cayton Center Conference Room  
 Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405  
 Associated Student Phone Number: (310) 434-4250

**MINUTES**

**I Call to Order 11.20am**

**II Roll Call**

P	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
L	<b>President:</b> Jennifer Chen	<b>Interested Party:</b> Mitch Hessel-Non Voting
Ab	<b>Director Sustainability:</b> Alexa Benavente	
P	<b>ICC Vice Chair:</b> Melisa Akkaya	
P	<b>Director of Auxiliary:</b> David Dever	
P	<b>Associate Dean:</b> Nancy Grass	

- President arrived late at 11.39am

**III Public Comments (2 Minutes Per speaker)**

**IV Approval of Minutes – 10/25/17**

- **Associate Dean moved to approve. Seconded.**

**V Consent Action Items (under \$1000)**

**5.1 Approval for “Sanctuary Wall” supplies**

(Luisa Pio – cost \$240.00 Requesting \$240.00 Special Projects)

- **Associate Dean moved to approve. Seconded.**
- Proposal person not present. **Associate Dean moved to postpone 5.1 to later. Seconded.**
- **Proposal person never arrived. ICC Vice Chair moved to postpone to next meeting, seconded. With no objections the item is postponed to the next Finance meeting.**

**5.2 Approval for PASU to hold an SMC Pan-African Festival on November 30, 2017 (David Kapanga – cost \$599.50 Requesting \$100.00 ICC Allotment, \$499.50 Activities)**

- **ICC Vice-Chair moved to approve. Seconded.**
- For students by students. Working with dance department on it.
- There are only 9% African-Americans on Campus. This event was created to promote Pan-African culture.

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A	<b>ICC Vice Chair:</b> Melisa Akkaya	
A	<b>Director of Auxiliary:</b> David Dever	
A	<b>Associate Dean:</b> Nancy Grass	

- **With a unanimous vote, item has been approved.**



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**5.3 Approval for SMC Film Club to buy T-Shirts**  
 (Sean Thomson – cost \$375.00 Requesting \$375.00 ICC Allotment)

- **Associate Dean moved to approve. Seconded.**

N	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
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	<b>Director Sustainability:</b> Alexa Benavente	
N	<b>ICC Vice Chair:</b> Melisa Akkaya	
N	<b>Director of Auxiliary:</b> David Dever	
N	<b>Associate Dean:</b> Nancy Grass	

- **With a unanimous nay vote, the item has been denied.**

**5.4 Approval for Gax Club for Gax Games and Animation Jam on December 2, 2017** (Andres Borges – cost \$185.58 Requesting \$185.58 ICC Allotment)

- **ICC Vice-Chair moved to approve. Seconded.**
- A hackathon for animation.
- Try to start and complete a project within that 10 hours.
- Held at the CMD Campus.
- There will be no availability of any room.
- It is the grand opening of the campus.

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	<b>Director Sustainability:</b> Alexa Benavente	
A	<b>ICC Vice Chair:</b> Melisa Akkaya	
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A	<b>Associate Dean:</b> Nancy Grass	

- **With a majority vote, the item has been approved pending identification of new date and location.**

**5.5 Approval for Gax Club for CTN Expo- Burbank Airport Marriott on November 19, 2017** (Andres Borges – cost \$100.00 Requesting \$100.00 ICC Allotment)

- **Associate Dean moved to approve. Seconded.**
- CTN = Creative Talent Network.
- Get to meet people in the industry through CTN.
- Flat fee, so there is no tax.
- 5 people including the advisor are going.

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	<b>Director Sustainability:</b> Alexa Benavente	
A	<b>ICC Vice Chair:</b> Melisa Akkaya	
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- **With a unanimous vote, the item has been approved.**



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**5.6** Approval for Pre-Health Association to hold an End of the Semester Party on November 14, 2017 (Elisa Borgsdorf – cost \$300.00 Requesting \$300.00 ICC Allotment)

- **President moved to approve. Seconded.**
- Celebrate everyone’s participation throughout the semester. Expecting only the active club members, so there are 15-20 members.
- **Associate Dean moved to amend the amount to \$225 to remove cost of utensils:**

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	<b>Director Sustainability:</b> Alexa Benavente	
A	<b>ICC Vice Chair:</b> Melisa Akkaya	
A	<b>Director of Auxiliary:</b> David Dever	
A	<b>Associate Dean:</b> Nancy Grass	

With a unanimous vote, the amendment carries.

**Vote on the amended motion:**

A	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
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	<b>Director Sustainability:</b> Alexa Benavente	
A	<b>ICC Vice Chair:</b> Melisa Akkaya	
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A	<b>Associate Dean:</b> Nancy Grass	

- **With a unanimous vote, the item has been approved.**

**5.7** Approval for Associated Students Commissioner Orientation/ Training on November 8, 2017 (Kevin Varga – cost \$264.97 Requesting \$264.97 AS Directors account)

- **Director of Auxiliary moved to approve. Seconded.**
- Date/Location unavailable.
- Around 15-20 commissioners.

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A	<b>Director of Auxiliary:</b> David Dever	
A	<b>Associate Dean:</b> Nancy Grass	

- **With a unanimous vote, the item has been approved pending identification of new date and location.**

**5.8** Approval for Director of Publicity for Hand Lettering for Cayton Center Building (Stephanie Hernandez – cost \$700.00 Requesting \$700.00 Cayton Budget)

- **President moved to approve. Seconded.**
- Letter of Building – Cayton.
- Jenn had conversation with facilities.
- **Director of Auxiliary moved to postpone the approval of 5.8 to next meeting. With No objections the item was postponed to the next Finance meeting.**



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**VI Major Action Items (over \$1000)**

**6.1** Approval for Food for VIP Welcome Day 2018 (Brenda Benson – cost \$49,176, \$29,176 to be funded by the District; Requesting \$20,000 Student Success)

- **ICC Vice-Chair moved to approve. Seconded.**

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- **With a unanimous vote, item 6.1 is approved.**

**VII Director & Committee Reports (2 Minutes Each)**

**7.1 Alex Boyd, Director of Budget Management**

- Addressed the issue of people not showing up.
- Apologize for Dance Proposal – have questions for large proposals before meeting ready.
- International Mentorship Program.

**7.2 Jennifer Chen, President**

- Textbook Exchange Program – how to start?
- Discussion Item on Board

**VIII Advisor Reports**

**8.1 David Dever, Director of Auxiliary**

**8.2 Nancy Grass, Associate Dean/Advisor**

**IX Adjournment**

- **President moved to adjourn. Seconded.**
- **Meeting adjourned at 12.32pm.**