



Associated Students of Santa Monica College
 A.S Finance Committee Regular Meeting
 February 13th, 2019, 11:15 AM., Cayton Center Conference Room
 Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405
 Associated Students Phone Number: (310) 434-4250

MINUTES

I. Call to Order 11:17am

II. Roll Call

	Voting		Non-Voting
P	Director Budget Management: Maria Damian	L	Dean of Education Enterprises: Mitch Heskell
P	President: Isabel Rodriguez	P	Associate Dean: Nancy Grass
P	Director Sustainability: Brooke Harrington	P	Commissioner: Emilio Recinos-Walsh
P	ICC Vice Chair: Paniz Karimpour		
P	Director of Auxiliary: David Dever		
P	Counselor/Advisor: Benny Blaydes		

III. Public Comments (2 minutes per speaker)

- Dr. Grass: Good wishes to start the semester.
- Brooke: Preparing the Zero Waste checklist for purchases/Event Proposals.
- Isabel: Worked with Benny on the proposals for ASACC to gain new funding.
- Maria: Introduced Emilio her new commissioner. He will be assisting in taking the Minutes during the Finance meeting.

IV. Approval of Minutes – 11/21/2018

- **Moved to approve** by Director of Sustainability, Seconded.
- **With no objections, the minutes of 11/21/18 were approved.**

V. Minor Action Items (under \$1000)

5.1 Approval for Associated Students for Pizza for “Book Exchange Fair” (Isabel Rodriguez— cost \$218.96; Requesting \$218.96 from Activities).

- **Moved to approve** by Director of Sustainability, Seconded.
- **Moved to remove** by Director of Sustainability, Seconded.
- **Item 5.1 was removed with no objections.**
 - Director of Auxiliary: Bookstore buy/back employee confirmed that the books would be bought by the Bookstore after the Book Fair.
 - President: Will send blast email to students to keep them updated.

Key: P=Present; Ab= Absent; L=Late; A=Aye; N=Nay; B=Abstain



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VI. Major Action Items (over \$1000)

6.1 Approval for Dance Department for “American College Dance Association” Conference (Jae Lee—cost \$2,110.20: \$1,055.10 from Dance Department; Requesting \$1,055.10 from Student Success).

- **Moved to approve** by ICC Vice Chair, Seconded
 - Originally carpooling, but Director of Auxiliary suggested to take a Bus/Shuttle
 - Concern for the 2 miles from the hotel to the Event
 - Registration fees should be included in the overall budget.
 - Food not provided at the Event should be included as Student Contributions
- **Moved to postpone** by President, Seconded.
- **Item 6.1 was postponed with no objections.**

VII. Director and Committee Reports (2 minutes each)

7.1 **Maria Damian**, Director of Budget Management

- Will discuss how to plan and allocate the unrestricted budget at the Retreat.

7.2 **Isabel Rodriguez**, President

- Retreat Agenda needs to be posted. Special meeting with one agenda item.

7.3 **Paniz Karimpour**, ICC Vice Chair

- Discussion about improving the first A.S. Book Fair

7.4 **Brooke Harrington**, Director of Sustainability

- Creating guidelines for the next Director of Sustainability
- Working on Sustainability Checklist

VIII. Advisor Reports

8.1 **David Dever**, Director of Auxiliary

8.2 **Nancy Grass**, Associate Dean/ Advisor

- Printed updated Fiscal Policy

IX. Adjournment

- **Motion to adjourn** by Director of Sustainability, Seconded
- **With no objections, the meeting was adjourned at 12:08 pm.**