



**Associated Students of Santa Monica College**

A.S. Finance Committee Regular Meeting

September 19th, 2018, 11:15 A.M., Cayton Center Conference Room

Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405

Associated Student Phone Number: (310) 434-4250

**MINUTES**

**I. Call to Order 11:14 am**

**II. Roll Call**

P	<b>Director Budget Management:</b> Maria Damian	P	<b>Commissioner:</b> Rawad Rizk - Non Voting
P	<b>President:</b> Isabel Rodriguez	Ab	<b>Budget Advisor:</b> Mitch Heskell - Non Voting
P	<b>Director Sustainability:</b> Brooke Harrington	P	<b>Associate Dean:</b> Nancy Grass - Non Voting
Ab	<b>ICC Chair:</b> Daniel Cha		
L	<b>Director of Auxiliary:</b> David Dever		
P	<b>Counselor/Advisor:</b> Benny Blaydes		

**III. Public Comments (2 Minutes Per Speaker)**

- Dr. Grass welcomes new Director of Sustainability and Commissioner.

**IV. Approval of Minutes – 09/12/18**

- Moved to approve by President, seconded
- There is a “Y” missing in “Benny Blades” and typo in “CCCSSA”
- With no objection, minutes of 09/12/18 are approved

**V. Consent Action Items (under \$1000)**

**5.1** Approval for Associated Students AS Board 2018/2019 to purchase Gavels and Name Plate (Itzhak Maghen—cost \$310.02; Requesting \$310.02 Directors).

- Moved to approve by Counselor, seconded
  - President explains that A.S logo is engraved on the gavels which increases their price.
- With unanimous vote, item 5.1 was approved



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A	<b>Director Sustainability:</b> Brooke Harrington		<b>Associate Dean:</b> Nancy Grass - Non Voting
	<b>ICC Chair:</b> Daniel Cha		
A	<b>Director of Auxiliary:</b> David Dever		
A	<b>Counselor/Advisor:</b> Benny Blades		

**VI. Major Action Items (over \$1000)**

**6.1** Approval for Associated Students to purchase Den’s food-Academic year 2018/2019 (Isabel Rodriguez—cost \$2000.00; Requesting \$2000.00 Directors).

- Moved to approve by Director of Auxiliary, seconded
- With unanimous vote, item 6.1 was approved

A	<b>Director Budget Management:</b> Maria Damian		<b>Commissioner:</b> Rawad Rizk - Non Voting
A	<b>President:</b> Isabel Rodriguez		<b>Budget Advisor:</b> Mitch Heskell - Non Voting
A	<b>Director Sustainability:</b> Brooke Harrington		<b>Associate Dean:</b> Nancy Grass - Non Voting
	<b>ICC Chair:</b> Daniel Cha		
A	<b>Director of Auxiliary:</b> David Dever		
A	<b>Counselor/Advisor:</b> Benny Blades		

Key: P=Present; Ab=Absent; L=Late; A=Aye; B=Abstain



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### **MINUTES**

**6.2** Approval for Adelante Program to purchase web-based software (Kimberly Hernandez—cost \$2500.00; Requesting \$2500.00 Special Projects).

- Moved to approve by Director of Sustainability, seconded.
  - It is important to make sure IT department approves.
  - It should pass through disability for approval.
- Motion to postpone by Counselor, seconded by Director of Sustainability
  - With no objection, item 6.2 postponed for next finance meeting

## **VII. Director & Committee Reports (2 Minutes Each)**

### **7.1 Maria Damian, Director of Budget Management**

- Started working on the excel sheet for all the clubs.
- Director of Auxiliary suggested the idea of considering all the previous events that we have done and calculate the remaining balance in each account to improve the decision making process.
- Idea of working on google docs for fiscal policy
- Discussion about sustainability account and the fact that AS needs to focus on useful sustainable long-term investments rather than frequent giveaways.

## **VIII. Advisor Reports**

### **8.1 David Dever, Director of Auxiliary**

- 1370 pounds of food for Farmer's Market on Wednesday 09/19/18

### **8.2 Nancy Grass, Associate Dean/Advisor**

- We need every student on campus to take the #RealCollege survey on food and housing insecurity.

## **IX. Adjournment**

- Motion to adjourn by Director of Sustainability, seconded
- With no objection, the meeting was adjourned at 12:13 PM