



Associated Students of Santa Monica College
 A.S. Board of Directors Special Meeting
 May 27, 2020, 3:00 p.m., Zoom/Telephone
 Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405
 Associated Students Office Phone Number: (310) 434-4250

MINUTES

I. Call to Order – 3:00pm

II. Roll Call

P	President , Daniel Cha	P	Director Student Assistance , Safa Saleem
P	Vice President , Yongha Hwang	P	Director Instructional Support , Alexis Gosselin
P	Director Budget Management , Skander Zmerli	P	Director Publicity , Sabina Lee
P	Secretary , Nathan Silberberg	P	Director Sustainability , Adriel Ghadoushi
	Director Activities , Carla Claire	P	ICC Chair , Natalie Lim
P	Director Outreach , Tafari Alan	L	ICC Vice Chair , Gabriella Montgomery
P	Director Community Relations , Ching Yi Yu	L	ICC Communications Officer , Girard Dela Roca
P	Director Student Advocacy , Summer Le	L	Student Trustee , Brooke Harrington
P	Associate Dean : Dr. Isaac Rodriguez Lupercio	P	Counselor/Advisor : Benny Blaydes

III. Public Comments (2 Minutes Per Speaker)

IV. Approval of Minutes- April 27, 2020, Town Hall of April 29, 2020, May 4, 2020, May 11, 2020, and May 18, 2020

4.1 Motion to approve all the above minutes: Secretary, 2nd by Dir. of Budget Management

V. Student Trustee Report — Brooke Harrington (5 minutes per speaker)

VI. Minor Action Items

- 6.1 Approval of providing funds to SMC Meals Project from ASEAN cultural club (Joel Chu—cost \$600; Requesting \$600 ICC Allotment).
- 6.2 Approval of purchase for necessary items for Screenwriting Club (Katherine Nilsen—cost \$600; Requesting \$326 ICC Allotment).
- 6.3 Approval for End of Year Virtual Banquet for the Associated Students (Dr Isaac A. Rodriguez Lupercio— cost \$650; Requesting \$650 Directors).
- 6.4 Approval for End of Semester Celebration event for InterVarsity Christian Fellowship (Chenel Gautama— cost \$300; Requesting \$300 ICC Allotment).
- 6.5 Approval for Quarantine Entertainment event for InterVarsity Christian Fellowship (Chenel Gautama— cost \$541.27; Requesting \$541.27 ICC Allotment).
- 6.6 Approval for Spring 2020 necessary purchases for SMC Film Club (Katherine Nilsen— cost \$176; Requesting \$176 ICC Allotment).
- 6.7 Approval of purchase for end of semester snack box for Pre-Health Association (Karina Quevedo- cost \$628.86; Requesting \$600 ICC Allotment)
- 6.8 Approval of providing funds to SMC Meal Project from Muslim Student Association (Abdelaziz Mohamed—cost \$700; Requesting \$700 ICC Allotment).
- 6.9 Approval of commencement and awards package towards AGS scholarship for Alpha Gamma Sigma Honor Society (Kate Carlin—cost \$653.60; Requesting \$653.60 ICC Allotment).
- 6.10 Approval for Bike Parts for Bike Give-A-Way to Students for SMC Bike Club (Deana Gribb— cost \$803.29; Requesting \$803.29 ICC Allotment).
- 6.11 Approval of providing funds to SMC Meal Project from SMC Rotaract Business Club (Melissa Orduna—cost \$996; Requesting \$996 ICC Allotment).

• Motion to approve items 6.1-6.11: Secretary, 2nd Dir. of. Budget Management

A	Vice President , Yongha Hwang	A	Director Student Assistance , Safa Saleem
A	Director Budget Management , Skander Zmerli	A	Director Instructional Support , Alexis Gosselin
A	Secretary , Nathan Silberberg	A	Director Publicity , Sabina Lee
	Director Activities , Carla Claire	A	Director Sustainability , Adriel Ghadoushi
A	Director Outreach , Tafari Alan	A	ICC Chair , Natalie Lim
A	Director Community Relations , Ching Yi Yu		ICC Vice Chair , Gabriella Montgomery
A	Director Student Advocacy , Summer Le	A	ICC Communications Officer , Girard Dela Roca

• With a unanimous vote, items 6.1-6.11 are approved.

* The Board reserves the right to modify the order of the business at any time during the meeting.

Contact: Associate Dean of Student Life, Dr. Isaac Rodriguez Lupercio, rodriguez_isaac@smc.edu; 310-434-4554;

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VII. Major Action Items

7.1 Approval of Giveaways & Promotional Materials for 2020-2021 Associated Students Board (Sabina Lee—cost \$3000; Requesting \$3000 Publicity)

- **Motion to approve:** Dir. of Budget Management, 2nd by Dir. of Outreach
- **Motion to amend:** Dir. of Outreach, 2nd by Dir. of Instructional Support

Vote on amendment:

N	Vice President, Yongha Hwang	N	Director Student Assistance, Safa Saleem
N	Director Budget Management, Skander Zmerli	B	Director Instructional Support, Alexis Gosselin
N	Secretary, Nathan Silberberg	N	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	N	Director Sustainability, Adriel Ghadoushi
A	Director Outreach, Tafari Alan	B	ICC Chair, Natalie Lim
N	Director Community Relations, Ching Yi Yu	N	ICC Vice Chair, Gabriella Montgomery
A	Director Student Advocacy, Summer Le	N	ICC Communications Officer, Girard Dela Roca

- With a majority vote, the amendment failed.

Vote on proposal:

A	Vice President, Yongha Hwang	N	Director Student Assistance, Safa Saleem
N	Director Budget Management, Skander Zmerli	B	Director Instructional Support, Alexis Gosselin
N	Secretary, Nathan Silberberg	A	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	N	Director Sustainability, Adriel Ghadoushi
B	Director Outreach, Tafari Alan	N	ICC Chair, Natalie Lim
A	Director Community Relations, Ching Yi Yu	N	ICC Vice Chair, Gabriella Montgomery
A	Director Student Advocacy, Summer Le	N	ICC Communications Officer, Girard Dela Roca

- With a majority vote, the item is NOT approved.

7.2 Approval of Bikerwave for the Associated Students (Adriel Ghadoushi— cost \$4000; Requesting \$4000 Sustainability).

- **Motion to approve:** Dir. of Budget Management, 2nd by ICC Communications Officer

A	Vice President, Yongha Hwang	A	Director Student Assistance, Safa Saleem
A	Director Budget Management, Skander Zmerli	A	Director Instructional Support, Alexis Gosselin
A	Secretary, Nathan Silberberg	A	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	A	Director Sustainability, Adriel Ghadoushi
A	Director Outreach, Tafari Alan	A	ICC Chair, Natalie Lim
A	Director Community Relations, Ching Yi Yu	A	ICC Vice Chair, Gabriella Montgomery
A	Director Student Advocacy, Summer Le	A	ICC Communications Officer, Girard Dela Roca

- With a unanimous vote, the item is approved.

7.3 Approval for Scantrons and Bluebooks for Spring 2021 for the Associated Students (Alexis Gosselin Escamilla—cost \$8,512.50; Requesting \$8,512.50 Student Success).

- **Motion to approve:** Dir. of Outreach, 2nd by Dir. of Instructional Support

A	Vice President, Yongha Hwang	A	Director Student Assistance, Safa Saleem
A	Director Budget Management, Skander Zmerli	A	Director Instructional Support, Alexis Gosselin
A	Secretary, Nathan Silberberg	A	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	A	Director Sustainability, Adriel Ghadoushi
A	Director Outreach, Tafari Alan	A	ICC Chair, Natalie Lim
A	Director Community Relations, Ching Yi Yu	N	ICC Vice Chair, Gabriella Montgomery
A	Director Student Advocacy, Summer Le		ICC Communications Officer, Girard Dela Roca

- With a majority vote, the item is approved.

7.4 Approval of Office Supplies for the Associated Students 2020/2021 (Daniel Cha— cost \$5000; Requesting \$5000 Office).

- **Motion to approve:** Dir. Outreach, 2nd by Dir. of Student Assistance

A	Vice President, Yongha Hwang	A	Director Student Assistance, Safa Saleem
A	Director Budget Management, Skander Zmerli	B	Director Instructional Support, Alexis Gosselin
N	Secretary, Nathan Silberberg	A	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	A	Director Sustainability, Adriel Ghadoushi
A	Director Outreach, Tafari Alan	A	ICC Chair, Natalie Lim
A	Director Community Relations, Ching Yi Yu	N	ICC Vice Chair, Gabriella Montgomery
A	Director Student Advocacy, Summer Le	A	ICC Communications Officer, Girard Dela Roca

- With a majority vote, the item is approved.

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7.5 Approval of Student Lingo Online Workshops for the Latino Center/Adelante Program (Maria Martinez—cost \$13,995; Requesting \$10,995 Student Success).

- Motion to approve: Dir. of Outreach, 2nd by Dir. of Instructional Support
- Motion to amend request amount to \$5500: Dir. of Sustainability, 2nd by ICC Vice Chair, Objection by Outreach

A	Vice President, Yongha Hwang	A	Director Student Assistance, Safa Saleem
N	Director Budget Management, Skander Zmerli	A	Director Instructional Support, Alexis Gosselin
B	Secretary, Nathan Silberberg	A	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	A	Director Sustainability, Adriel Ghadoushi
N	Director Outreach, Tafari Alan	N	ICC Chair, Natalie Lim
A	Director Community Relations, Ching Yi Yu	A	ICC Vice Chair, Gabriella Montgomery
B	Director Student Advocacy, Summer Le	N	ICC Communications Officer, Girard Dela Roca

- With a majority vote, the amendment is approved.

Vote on item with amendment:

A	Vice President, Yongha Hwang	N	Director Student Assistance, Safa Saleem
A	Director Budget Management, Skander Zmerli	A	Director Instructional Support, Alexis Gosselin
N	Secretary, Nathan Silberberg	A	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	N	Director Sustainability, Adriel Ghadoushi
A	Director Outreach, Tafari Alan	A	ICC Chair, Natalie Lim
A	Director Community Relations, Ching Yi Yu	N	ICC Vice Chair, Gabriella Montgomery
N	Director Student Advocacy, Summer Le	A	ICC Communications Officer, Girard Dela Roca

- With a majority vote, the item is approved.

7.6 Approval of Xerox Lease for the Associated Students 2020/2021 (Daniel Cha— cost \$13,200; Requesting \$13,200 Office).

- **Motion to approve:** Secretary, 2nd by Dir. of Budget Management

A	Vice President, Yongha Hwang	A	Director Student Assistance, Safa Saleem
A	Director Budget Management, Skander Zmerli	A	Director Instructional Support, Alexis Gosselin
A	Secretary, Nathan Silberberg	A	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	A	Director Sustainability, Adriel Ghadoushi
A	Director Outreach, Tafari Alan	A	ICC Chair, Natalie Lim
A	Director Community Relations, Ching Yi Yu	A	ICC Vice Chair, Gabriella Montgomery
A	Director Student Advocacy, Summer Le	A	ICC Communications Officer, Girard Dela Roca

- With a unanimous vote, the item is approved.

7.7 Approval of Organic Learning Garden Funding for the Associated Students 2020/2021 (Adriel Ghadoushi— cost \$13,500; Requesting \$13,200 Sustainability).

- **Motion to postpone until end the of major action items:** Dir. Budget Management, 2nd by Dir. of Sustainability
- **Motion to approve:** Student Trustee, 2nd by Dir. of Budget Management
- **Motion to amend full and requested cost to \$12,000:** Dir. of Sustainability, 2nd by Dir. of Budget Management

	Vice President, Yongha Hwang	A	Director Student Assistance, Safa Saleem
A	Director Budget Management, Skander Zmerli		Director Instructional Support, Alexis Gosselin
A	Secretary, Nathan Silberberg	A	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	A	Director Sustainability, Adriel Ghadoushi
A	Director Outreach, Tafari Alan	A	ICC Chair, Natalie Lim
A	Director Community Relations, Ching Yi Yu	A	ICC Vice Chair, Gabriella Montgomery
A	Director Student Advocacy, Summer Le	A	ICC Communications Officer, Girard Dela Roca

- With a unanimous vote, the item is amended
- **Motion to amend to \$6000 for operating budget for the Fall 2020 semester:** ICC Vice Chair, 2nd by Dir. of Student Assistance

Vote on amendment:

	Vice President, Yongha Hwang	A	Director Student Assistance, Safa Saleem
N	Director Budget Management, Skander Zmerli		Director Instructional Support, Alexis Gosselin
B	Secretary, Nathan Silberberg	B	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	A	Director Sustainability, Adriel Ghadoushi
N	Director Outreach, Tafari Alan	A	ICC Chair, Natalie Lim
N	Director Community Relations, Ching Yi Yu	A	ICC Vice Chair, Gabriella Montgomery
A	Director Student Advocacy, Summer Le		ICC Communications Officer, Girard Dela Roca

- With a majority vote, the amendment is approved.

Vote on item with amendments:

	Vice President, Yongha Hwang	A	Director Student Assistance, Safa Saleem
A	Director Budget Management, Skander Zmerli		Director Instructional Support, Alexis Gosselin
B	Secretary, Nathan Silberberg	B	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	A	Director Sustainability, Adriel Ghadoushi
B	Director Outreach, Tafari Alan	A	ICC Chair, Natalie Lim
B	Director Community Relations, Ching Yi Yu	A	ICC Vice Chair, Gabriella Montgomery
A	Director Student Advocacy, Summer Le		ICC Communications Officer, Girard Dela Roca

- With a majority vote, the item with amendments is approved.

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7.8 Approval for Student Sustainability Workshops for the Associated Students (Ferris Kavar—cost \$15,000; Requesting \$15,000 Sustainability).

- **Motion to approve: Student Trustee, 2nd by Dir. of Outreach**

	Vice President, Yongha Hwang	N	Director Student Assistance, Safa Saleem
A	Director Budget Management, Skander Zmerli		Director Instructional Support, Alexis Gosselin
A	Secretary, Nathan Silberberg	A	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	A	Director Sustainability, Adriel Ghadoushi
A	Director Outreach, Tafari Alan	A	ICC Chair, Natalie Lim
A	Director Community Relations, Ching Yi Yu	N	ICC Vice Chair, Gabriella Montgomery
A	Director Student Advocacy, Summer Le	A	ICC Communications Officer, Girard Dela Roca

- With a majority vote, the item is approved.

7.9 Approval of Educational Resource Package for new students for the SMC VIP welcome week committee for 1000 students (Jeff Gordon—cost \$23,000; Requesting \$23,000 Student Success).

- **Motion to move to the top of major action items: Dir. of Outreach, 2nd by Dir. of Budget Management**
- **ICC Vice-Chair arrived at 3:15pm**
- **Student Trustee arrived at 3:27pm**
- **Motion to approve: Dir. Of Budget Management, 2nd by Dir. of Outreach**

A	Vice President, Yongha Hwang	N	Director Student Assistance, Safa Saleem
A	Director Budget Management, Skander Zmerli	A	Director Instructional Support, Alexis Gosselin
A	Secretary, Nathan Silberberg	A	Director Publicity, Sabina Lee
	Director Activities, Carla Claire	N	Director Sustainability, Adriel Ghadoushi
A	Director Outreach, Tafari Alan	A	ICC Chair, Natalie Lim
A	Director Community Relations, Ching Yi Yu	A	ICC Vice Chair, Gabriella Montgomery
A	Director Student Advocacy, Summer Le	A	ICC Communications Officer, Girard Dela Roca

- With a majority vote, the item is approved.

VIII. Other Action Items

8.1 Approval of Fiscal Policy (Finance Committee) Updates - Dir. of Budget Management

- **Motion to approve: Dir. of Budget Management, 2nd by Dir. of Sustainability**

	President, Daniel Cha	A	Director Student Assistance, Safa Saleem
A	Vice President, Yongha Hwang		Director Instructional Support, Alexis Gosselin
A	Director Budget Management, Skander Zmerli	A	Director Publicity, Sabina Lee
A	Secretary, Nathan Silberberg	A	Director Sustainability, Adriel Ghadoushi
A	Director Activities, Carla Claire	A	ICC Chair, Natalie Lim
A	Director Outreach, Tafari Alan	A	ICC Vice Chair, Gabriella Montgomery
A	Director Community Relations, Ching Yi Yu		ICC Communications Officer, Girard Dela Roca
A	Director Student Advocacy, Summer Le		Student Trustee, Brooke Harrington

- With a unanimous vote, the item is approved.

8.2 AS Budget Allocations - Dir. of Budget Management

- **Motion to approve: Dir. of Budget Management, 2nd by Dir. of Outreach**
 - To pay off the Sustainability account deficit from the ICC account funds

	President, Daniel Cha	A	Director Student Assistance, Safa Saleem
A	Vice President, Yongha Hwang		Director Instructional Support, Alexis Gosselin
A	Director Budget Management, Skander Zmerli	A	Director Publicity, Sabina Lee
A	Secretary, Nathan Silberberg	A	Director Sustainability, Adriel Ghadoushi
A	Director Activities, Carla Claire	A	ICC Chair, Natalie Lim
A	Director Outreach, Tafari Alan	A	ICC Vice Chair, Gabriella Montgomery
A	Director Community Relations, Ching Yi Yu		ICC Communications Officer, Girard Dela Roca
A	Director Student Advocacy, Summer Le		Student Trustee, Brooke Harrington

- With a unanimous vote, the allocation is approved.

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IX. Discussion Items

This section is incomplete and therefore be forthcoming.

9.1 AS Budget End of Year Review

- The AS Budget End of Year Review may be found in the appendix.

9.2 Closing Remarks of Associated Students Board of Directors 2019-2020

- Dir. of Outreach:
 - would like to commend everyone for all the hard work put in this year, even during Covid-19 pandemic
 - AS provided her with a lot of experiences and insights into the future
- Dir. of Budget Management:
 - Thanks everyone for being in this experience for this entire year
 - Thanks to all students that entrusted him with their votes
 - Personally thank Gabriella for being on the board as well as on AS Finance committee and all her hard work and insights
 - Thanks to the Dean of Student Life for being the greatest asset to this year's board

X. Director Reports (2 Minutes Each)

This section is incomplete and therefore be forthcoming

10.1 President — Daniel Cha

10.2 Vice President — Yongha Hwang

10.3 Secretary — Nathan Silberberg

10.4 Dir. Budget Management — Skander Zmerli

10.5 Dir. Publicity — Sabina Lee

10.6 Dir. Student Outreach — Tafari Alan

10.7 Dir. Student Advocacy — Summer Le

10.8 Dir. Student Assistance — Safa Saleem

10.9 Dir. Community Relations — Ching Yi Yu

10.10 Dir. Sustainability — Adriel Ghadoushi

10.11 Dir. Activities — Carla Claire

10.12 Dir. Instructional Support — Alexis Gosselin

10.13 ICC Chair — Natalie Lim

10.14 ICC Vice-Chair – Gabriella Montgomery

10.15 ICC Communications – Girard Dela Roca

XI. Advisor Reports

This section is incomplete and therefore be forthcoming

11.1 Benny Blaydes, Counselor/Advisor

11.2 Dr. Isaac Rodriguez Lupercio, Associate Dean/Advisor

XII. Adjournment

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Appendix

Account	Budget	Approved	Remaining (Approved)	Actuals	Remaining (Actuals)
SMC-President	\$115,204	\$0	\$115,204	\$0	\$115,204
Cayton Center	\$645,337	\$66,073	\$579,264	\$5,531	\$639,806
Student Success	\$412,942	\$238,802.06	\$174,140	\$117,394.50	\$295,548
Investment Reserve	\$976,319	\$0	\$976,319	\$0	\$976,319
Big Blue Bus	\$0	\$0	\$0	\$0	\$0
Discount Tickets	\$1,230	\$0	\$1,230	\$0	\$1,230
Basic Needs	\$42,840	\$36,695	\$6,145	\$10,975	\$31,865
Total	\$2,193,872	\$341,570	\$1,852,302	\$133,900	\$2,059,972

Account	Budget	Approved	Remaining (Approved)	Actuals	Remaining (Actuals)
ICC	\$51,000	\$22,173.51	\$28,826	\$15,679	\$35,321
Directors	\$38,000	\$37,091.96	\$908	\$20,168	\$17,832
Conference	\$24,000	\$17,898.41	\$6,102	\$13,030	\$10,970
Activities	\$58,000	\$47,801.37	\$10,199	\$43,699.07	\$14,301
Sustainability	\$26,000	\$27,750.26	(\$1,750)	\$14,709.26	\$11,291
Special Project	\$85,000	\$47,663.16	\$37,337	\$25,351.81	\$59,648
Office	\$15,000	\$13,700	\$1,300	\$13,600	\$1,400
Elections	\$8,000	\$5,000	\$3,000		\$8,000
Publicity	\$11,000	\$3,847	\$7,153	\$3,045	\$7,955
Contingency	\$9,000	\$3,050	\$5,950	\$391	\$8,609
Prior Year Surplus	\$137,785	\$124,955.00	\$12,830	\$89,955.00	\$47,830
Total	\$462,785	\$350,931	\$111,854	\$239,629	\$223,156

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