



Santa Monica College
Associated Student Board of Directors
2020 Student Leadership Development Training Retreat
August 24, 25, & 26, 2020
Via Zoom/Telephone
<https://cccconfer.zoom.us/j/92681278525>

This agenda is posted in the Associated Students website (<http://www.smc.edu/StudentServices/StudentLife/Pages/Agendas-andMinutes.aspx>), which is accessible to the public.

The A.S. Board of Directors will hold a training retreat from Monday, August 24, 2020 to Wednesday, August 26, 2020 via remote location (Zoom/telephone).
In accordance with Executive Order N-25-20 issued by Governor Gavin Newsom and dated March 12, 2020, one or more Board members will participate in the meeting telephonically or by Zoom Conference.

The public may participate in the Zoom Conference and provide public comment with the following information:

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/92681278525>

Or iPhone one-tap (US Toll): +16699006833,92681278525# or +13462487799,92681278525#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 346 248 7799 (US Toll)

+1 253 215 8782 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 926 8127 8525

International numbers available: <https://cccconfer.zoom.us/u/adyASKboFc>

Or Skype for Business (Lync):

SIP:[92681278525@lync.zoom.us](https://cccconfer.zoom.us/j/92681278525@lync.zoom.us)

For questions, contact the Office of Student Life 310-434-4250

“Written requests for disability related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of Student Life as soon in advance of the meeting as possible.”



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Monday, August 24, 2020

AGENDA

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Day One Agenda: SMC Leadership and Communication

- I. 8:00am Welcome
 - A. Introductions
- II. Public Comments (1 minute per speaker)
- III. 8:15 am Goals for Retreat & Guidelines
 - A. Start thinking about Community Values
- IV. 8:30am The Brown Act and Legal Status of the Associated Students and the Board of Directors —*Bob Myers*
- V. 9:30am Show & Tell- *Dr. Isaac Rodriguez Lupercio, Associate Dean of Student Life*
Find an item of significance in their home and tell the group why the item is significant to you.
- VI. 10:00am Safety and Campus Police/ LiveSafe App/ Not on Our Campus- *Chief Adams and Captain Carter*
- VII. 10:45am From Macro to Micro: *Dr. Isaac Rodriguez Lupercio, Associate Dean*
 - A. Ed Code, Board Policies, Administrative Regulations
 - B. Office of Student Life: Organizational Structure, Staff Roles
 - C. Student Code of Conduct Agreement, and FERPA
- VIII. 11:30 am Director Roles and Responsibilities- *OSL Counselors*
 - A. *Introduction to major events that certain directors have to do (I.e. home coming/conferences) break into teams and practice writing a proposal?*

12:00pm BREAK

- IX. 1:00pm Meyers Briggs Assessment- *Victoria Rothman & Jenna Gausman (Take Online assessment prior to presentation)*
- X. 4:00pm Student Leadership and Academic Responsibilities—*Benny Blaydes*
- XI. 5:00pm Adjourn

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Tuesday, August 25, 2020

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Day Two Agenda: Being an SMC Student Leader

- I. 8:00am Welcome
- II. Public Comments (1 minute per speaker)
- III. 8:15am Student Services Center- Tour and Services- *VP Michael Tuitasi*
- IV. 9:00am Roberts Rules of Order & Mock Meeting—*Bruce Bishop*

12:00 pm BREAK

- V. 1:00 pm Advocating for Students and Community Colleges (SSCCC)
- VI. 1:30pm Participatory Governance: DPAC—*VP Michael Tuitasi*
 - Managing and Representing Well in Campus Meetings
- VII. 2:30pm Student Leadership With an Equity Lens- *Dr. Donald Grant*
- VIII. 4:00pm Title IX Overview and Workshop—*Lisa Winter (Watch online Title IX training prior to presentation)*
- IX. 5:00pm Adjourn

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Wednesday, August 26, 2020

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Agenda Day Three: Student Leadership in Action

- I. 8:00am Welcome
- II. Public Comments (1 minute per speaker)
- III. 8:15 am Leadership in Action- Creating Community Values & Standards - *Dr. Isaac Rodriguez Lupercio, Associate Dean*
 - A. What will the 2020-2021 A.S. Board of Directors value?
 - B. What are ways to keep each other accountable?
- IV. 9:00am Student Health and Wellness
 - A. Student Health and Wellness- *Susan Fila*
 - B. Care and Prevention Team- *Juliana Carranza*
 - C. Food Security Programs— *Susan Fila, Sharlyne Massilon, Lizzy Moore*
- V. 9:50am Goal Setting and Event Planning- *Counselors of the Office of Student Life*
 - A. Programming Timelines
 - B. Event Planning Checklist
- VI. 10:50am A.S. Budget 101 & A.S. Fiscal Policy—*Mitch Heskell and David Dever*
- VII. 11:30am Review of Proposal Forms & Requisitions: Timeliness, Completeness, & Accuracy-
Dr. Isaac A. Rodriguez Lupercio

12:30pm BREAK

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Agenda Day Three: Student Leadership in Action, Cont'd.

- VIII. 1:30pm Day to Day— *Dr. Isaac Rodriguez Lupercio, Associate Dean and Counselors of the Office of Student Life*
- A. Commissioners
 - B. Submitting a Proposal
 - C. Navigating Smartsheets
 - D. Reviewing Agendas & Minutes
- IX. 2:30pm A.S. Board Visioning and Goal Setting—*Tafari Alan, A.S. President and A.S. Directors*
- X. 3:30 pm Mock A.S. Board of Directors Meeting
- XI. 4:00pm Welcome Week Planning & Start of the Semester
- 1. Thursday, August 27th
 - a) 2:00pm -2:45pm Get Involved Student Life
 - b) 3:00pm - 3:45pm ICC Clubs
 - c) 4:00pm - 4:45pm ICC Clubs
- XII. 5:00pm Adjourn

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