



Associated Students of Santa Monica College

A.S. Board of Directors

2023 Student Leadership Development Training Retreat

August 21, 22, 23, 2023

Cayton Center Student Lounge (2nd Floor)

Santa Monica College, 1900 Pico Blvd., Santa Monica, CA 90405

The Public may join via: Zoom/Telephone

<https://cccconfer.zoom.us/j/98941154407>

Associated Students Office Phone Number: (310) 434-4250

Minutes

Monday, August 21, 2023 Day One

NO ACTION IS TAKEN ON DAY 1 OF RETREAT

- I. Call to Order at 9:07 AM
- II. Welcome- Thomas Bui, Associate Dean of Student Life, Office of Student Life (OSL)
- III. Public Comments (1 minute per speaker)
- IV. 9:05 am A.S. Fall Retreat Overview, Guidelines, and SMC Organization – Thomas Bui, OSL
- V. 10:00 am The Brown Act and Legal Status of the Associated Students and the Board of Directors — Bob Myers, College Counsel
- VI. 11:00 am Participatory Governance: Managing and Representing Well at SMC — Michael Tuitasi, Vice-President Student Affairs

12:00 pm BREAK--- 60 minutes lunch

- VII. 1:00 pm MBTI Assessment -Vicki Rothman and Jenna Gausman, SMC Career Center
- VIII. Adjourn at 4:03 PM
Motion to adjourn by Budget Management, Second by Vice President



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Tuesday, August 22, 2023 Day Two

NO ACTION IS TAKEN ON DAY 2 OF RETREAT

- I. Call to Order at 9:14 AM
- II. Welcome- Thomas Bui, Associate Dean of Student Life, Office of Student Life (OSL)
- III. Public Comments (1 minute per speaker)
- IV. 9:10 am Team Icebreaker Activity – Amanda Delatorre, OSL Student Services Specialist
- V. 9:30 am Campus Police and Public Safety—Chief Adams, Campus Police Chief at SMC
- VI. 10:00 am Roberts Rules of Order & Mock Meeting—Bruce Bishop, PhD., Certified Parliamentarian

12:30 pm BREAK --- 60 minutes lunch

- VII. 1:30 pm Student Leadership and Getting Others Involved— OSL Counselors & Advisors
- VIII. 3:00 pm Social Justice and Associated Students – Valeria Garcia, Project Manager, Student Equity Center
- IX. Adjourn at 4:08 PM
Motion by ICC Vice Chair, Second by Instructional Support



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Wednesday, August 23, 2023 Day Three

- I. Call to Order at 9:09 AM
- II. 9:00 am Welcome- Thomas Bui, Associate Dean of Student Life, Office of Student Life (OSL)
- III. **Roll Call**

President, Cecilia Jeong P Vice-President, Tyrel Deverya (Interim) Late Arrival Secretary, Onni Huang P Budget Management, Justin Liu (Interim) P Basic Needs, Ee Lin Tsen P Instructional Support, Subin Kang P Student Outreach, Vacant Equity and Diversity, Phanphasa (Cin) Parinyasrisawet P Student Trustee, Alyssa Arreola – Late Arrival Associate Dean, Thomas Bui P	External Affairs, Esmeralda Hernandez Late Arrival Activities, Vacant Publicity, Lina Fuellemann P Sustainability, Vacant ICC Chair, Moniriddh (Riddh) Bunyay P ICC Vice-Chair, Zacharia (Zach) Makari P ICC Communications Officer, Anastasiia Zakala P Counselor/Advisor: Benny Blaydes A
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- IV. Public Comments (1 minute per speaker) – None.
- V. Other Action Item
 - 5.1 Confirming the Vacancy for Board of Directors
 1. A.S. Vice President
 2. A.S. Director of Budget Management
 3. A.S. Director of Activities
 4. A.S. Director of Student Outreach
 - Motion to amend and add Sustainability Director vacancy by A.S. President, Second by Budget Management
 - Amendment passes with no objection.
 - Motion to confirm vacancies by Vice President, Second by Budget Management.
 - Item 3.1 is approved with no objections.
 - 5.2 Formation of Appointment Committees for Vacant Positions
 - Motion to form appointments committee for A.S. Vacancies by External Affairs, Second by ICC Communications.
 1. VP Committee – A.S. President, ICC Chair, External Affairs, Equity and Diversity, and ICC Communications
 2. Budget Management - A.S. President, ICC Chair, External Affairs, and Basic Needs
 3. Activities - A.S. President, ICC Chair, External Affairs, Equity and Diversity, and Basic Needs
 4. Student Outreach - A.S. President, ICC Chair, External Affairs, and ICC Communications
 5. Sustainability - A.S. President, ICC Chair, External Affairs, and Basic Needs
 - Item 3.2, committee confirmation for vacancy appointments was approved without objection.



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- VI. 9:30 am Professionalism and Expectations - OSL Counselors and Advisors
- VII. 10:30 am A.S. Budget 101 & A.S. Fiscal Policy—Mitch Heskel and David Dever, SMC Auxiliary Office
- VIII. 11:30 am Day to Day— OSL Staff
- 12:00 pm BREAK --- 45 minutes lunch**
- IX. 12:45 pm Programming 101— Thomas Bui and Amanda Delatorre, OSL
- X. 2:30pm A.S. Board Visioning and Goal Setting— Cecilia Jeong, A.S. President and A.S. Directors
- XI. 3:30 A.S. End of Retreat Activity - Thomas Bui, OSL
- XII. Adjourn at 4:12 PM
Motion by External Affairs, Second by Equity and Diversity