



## Associated Students of Santa Monica College

A.S. Board of Directors Regular Meeting

November 13, 2023, 3:00 p.m. in the Cayton Center

The Public may join via: Zoom/Telephone

<https://cccconfer.zoom.us/j/98941154407>

Associated Students Office Phone Number: (310) 434-4250

### MINUTES

#### I. Call to Order 3:16 PM

#### II. Roll Call

President, Cecilia Jeong P	External Affairs, Esmeralda Hernandez P
Vice-President, Justin Liu A	Activities, Cleopatra Hansasuta P
Secretary, Onni Huang P	Publicity, Lina Fuellemann A
Budget Management, David Duncan P	-> Jenny acted as proxy
Basic Needs, Ee Lin Tsen P	Sustainability, Joseph Sanchez P
Instructional Support, Subin Kang P	ICC Chair, Moniriddh (Riddh) Bunyay A
Student Outreach, Li Sheng (Finn) Yang P	ICC Vice-Chair, Zacharia (Zach) Makari A
Equity and Diversity, Phanphasa(Cin)	->Daniel acted as proxy
Parinyasrisawet A	ICC Communications Officer, Anastasiia Zakala P
Student Trustee, Alyssa Arreola A	
Associate Dean, Thomas Bui A	Counselor/Advisor: Benny Blaydes P

#### III. Public Comments (2 Minutes Per Speaker)

- None

#### IV. Approval of Minutes — 10/30/ 2023 and 11/06/2023

- Minutes of 10/30 and 11/06 were postponed until the next meeting.

#### V. Committee Reports & Informational Items

##### 5.1 2023 CCCSAW Conference Final Presentation Review

- Motion by External Affairs, Seconded by Student Outreach.

##### 5.2 Ad Hoc Report/Updates

- Hot Meal- Preparing the decoration staff for thanksgiving event, such as, tablecloth, cups lanterns and utensils etc.
- Cayton- Made a post of Associate Student Fall News
- Satellite campus outreach- Will sent the survey out.

#### VI. Minor Action Items (Under \$1,000)- Consent Agenda

##### 6.1 Approval for Club Merchandise by Anthropology Club

(Club Vice President Bryn Bailey: Cost \$475.00. Requesting \$475.00. Clubs) **Proposal 288**

- Motioned by Activities, seconded by ICC Communications Officer.
- Item 6.1 will be postponed to next week without any objections.

##### 6.2 Approval for Bracelet Making by Anthropology Club

(Club Treasurer Heather Montoya: Cost \$60.00. Requesting \$60.00. ICC Allotment) **Proposal 291**

##### 6.3 Approval for PCA Adobe Teams Membership by Pathfinders Creative Agency Club

(Club Vice President Romell McKenzie: Cost \$339.96. Requesting \$339.96. ICC Allotment) **Proposal 278**

##### 6.4 Approval for Google Workspace Account and Webhosting / Domain Registration by Esports Club at SMC

(Club President Miles Valdez: Cost \$685.00. Requesting \$98.27. ICC Allotment. Requesting \$549.73. Publicity) **Proposal 289**

##### 6.5 Approval for Purchase of a Minecraft server by Corsair Gaming Club

(Club President Xuancan An: Cost \$94.31. Requesting \$94.31. ICC Allotment) **Proposal 290**

- Item 6.2, 6.3, 6.4, 6.5 was approved unanimously.

#### VII. Major Action Items (\$1,000 and over)-

##### 7.1 Approval for 2023-2024 A.S. Sweatshirts for Directors and Admin by the Associated Students (A.S. President Cecilia Jeong: Cost: \$1,096.45. Requesting \$1,096.45. A.S. Directors) **Proposal 263**

- Motioned by External Affairs, seconded by Activities.
- Item 7.1 will be postponed to next week without any objections.



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**MINUTES**

**VIII. Other Action Items –**

- 8.1** New Sustainability Requirements for A.S. Proposals
- Motioned by External Affairs, seconded by Activities.
  - Item 7.1 will be postponed to next week without any objections.

**IX. Discussion Items**

- 9.1** Student Representation Outreach/Engagement Action Plan Continued
- Student Enrollment Promotion Progress
  - Student art submission deadline is on Nov.17<sup>th</sup>
  - Putting the enrollment information on the Bookmark also will be on the TV around the campus.
- 9.2** A.S. Board Channels for Communication Accountability
- Microsoft Teams
  - Licensed Zoom Accounts
  - Published Office Hours/Pics/Bios
- 9.3** GTG A.S. Hot Meal Planning – Wednesday Nov. 22nd

**Ad Hoc Availability**

Cecilia	Onni	Subin	Finn	Esmeralda
9am-11am, 1pm-3pm	9am-11am, 2pm-2:30	11am-3pm	11am-2:30pm	9am-11am, 2:30pm-4pm
Cleo	Joseph	Anastasiia		
After 2pm	9am-11pm, 2pm-4pm	After 3:30		

- 9.4** Building Awareness of Upcoming Campus Activities
- Jam Board
  - upcoming event in the spring especially black history month, pride month, Asian/American heritage month.
  - Motioned by External Affairs, seconded by Student Outreach.
  - Table item 9.4 a discussion of February event including black month until next week. The remainder of the discussion will be deferred to our upcoming winter retreat.

**X. Director Reports (2 Minutes Each)**

- Esmeralda: SSCCC is looking for region communications officer election date is Nov 21th.
- Cleopatra: Event Transfer Palooza placed at Student Service Center (SSC) on Nov.30<sup>th</sup> at 9:00am-4:30pm
- Ee line: Basic needs meeting come up with a draft for emergency relief fund.
- Ana: this week is the last week of ICC meeting.
- Cecilia : Director should send their commissioner to the meeting when they are absent.

**XI.** Student Trustee Report- **None.**

**XI.** Advisor Reports

- Benny: SMC provide Student transfer application workshop on the campus.

**XIII.** Adjournment at 4:20 PM, Motion by ICC Communications Officer, Second by Activities.