



Associated Students of Santa Monica College

A.S. Finance Regular Meeting

Oct. 18, 2023, 11:00 a.m. Cayton Center A.S. Conference Room (2nd Floor)

1900 Pico Blvd., Santa Monica, College 90405

The Public may join via: Zoom/Telephone: <https://cccconfer.zoom.us/j/92686613618>

Associated Students Office Phone Number: (310) 434-4250

Minutes

I. Call to Order @ 11:07 AM

II. Roll Call

Voting:

Director Budget Management: David Duncan P

President: Cecilia Jeong P - Late Arrival

Director of Sustainability: Joseph Sanchez P

ICC Vice Chair: Zach Makari P

Director of Auxiliary: David Dever P

Counselor/Advisor: Benny Blaydes P

Non-voting:

Dean of Education Enterprises: Mitch Hessel P

Associate Dean: Thomas Bui P

III. Public Comment (2 minutes per speaker):

IV. Approval of Minutes – 9/20/23, 9/27/23, 10/4/23, 10/11/23

V. Minor Action Items (under \$1000):

5.1 Approval for Increasing Google Drive Storage Space by The Pathfinders Creative Agency Club

(Club Vice President Romell McKenzie: Cost \$77.40. Requesting \$77.40. ICC Allotment) **Proposal 234**

- Item 5.1 was approved without objection.

5.2 Approval for Club Row Candy Bags by the Psychology Club

(Club Treasurer Milanni Barr: Cost \$57.00. Requesting \$57.00. ICC Allotment) **Proposal 249**

- Motion to table item 5.2 until the end of the meeting due to absence of club representative by Counselor/Advisor Benny Blaydes. Seconded. Item was tabled without objection.
- Motion to table item 5.2 until the next Finance Committee meeting due to absence of club representative by Counselor/Advisor Benny Blaydes. Seconded. Item was tabled without objection.
- Motion to pull item 5.2 from the table due to arrival of club representative by President Cecilia Jeong. Seconded. Item was pulled from the table without objection.
- Motion to amend item 5.2 to reduce the requested to \$22.00 by Counselor/Advisor Benny Blaydes. Seconded. Item was amended without objection.
- Item 5.2 was approved as amended without objection.

5.3 Approval for Donuts for Math Club General Meeting (10/27) by the Math Club at SMC

(Club President Xi Chan: Cost \$58.47. Requesting \$58.47. ICC Allotment) **Proposal 256**

- Item 5.3 was approved without objection.

5.4 Approval for Pastries for Math Club General Meeting (11/10) by the Math Club at SMC

(Club President Xi Chan: Cost \$79.80. Requesting \$79.80. ICC Allotment) **Proposal 257**

- Item 5.4 was approved without objection.

5.5 Approval for Donuts for Math Club General Meeting (11/17) by the Math Club at SMC

(Club President Xi Chan: Cost \$58.47. Requesting \$58.47. ICC Allotment) **Proposal 257**

- Item 5.5 was approved without objection.

5.6 Approval for A.S. Interim Directors Stipends by the Associated Students

(A.S. President Cecilia Jeong: Cost \$400.00. Requesting \$400.00. A.S. Directors) **Proposal 259**

- Item 5.6 was approved without objection.

5.7 Approval for A.S. and ICC Promotion Materials by the Associated Students

(ICC Communications Officer Anastasiia Zakala: Cost \$984.02. Requesting \$984.02. Publicity) **Proposal 260**

- Motion to amend item 5.7 to request \$492.01 from Publicity and \$492.01 from Clubs instead of requesting the full amount of \$984.02 from Publicity by Director of Auxiliary David Dever. Seconded. Item was amended without objection.
- Item 5.7 was approved as amended without objection.

5.8 Approval for Pizza for Club Meeting by the Scriptwriting Club

(Club Officer Katherine Nilsen: Cost \$96.44. Requesting \$96.44. ICC Allotment) **Proposal 262**

- Motion to strike item due to cancellation request by club representative by Director of Auxiliary David Dever. Seconded. Item 5.8 was struck without objection.



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- 5.9 Approval for Club Row Branding, Items for Fundraising, and Pirate Press printing by the Scriptwriting Club (Club Officer Katherine Nilsen: Cost \$495.41/\$276.60. Requesting \$495.41/\$276.60. ICC Allotment/Clubs) **Proposal 265**
- Motion to amend item 5.9 to reduce the cost to \$574.01 and requested amounts to \$297.41 from ICC Allotment and \$276.60 from Activities by President Cecilia Jeong. Seconded. Item was amended without objection.
 - Motion to amend item 5.9 to reduce the cost to \$297.41 and requested amounts to \$297.41 from their ICC Allotment by President Cecilia Jeong.
 - Item 5.9 was approved without objection.

VI. Major Action Items (equal or over \$1000):

- 6.1 Approval for "18 1/2" Film Screening + Q&A w/ Director Dan Mirvish by The Film Club at SMC (Club Officer Betsie Garcia: Cost \$2,280.34. Requesting \$2,280.34. ICC Allotment/Activities) **Proposal 241**
- Motion to table item 6.1 to the next Finance Committee meeting due to pending revisions by Counselor/Advisor Benny Blaydes. Seconded. Item was tabled without objection.
- 6.2 Approval for Florence, Italy Study Abroad by the Global Citizenship Committee (Dean Denise Kinsella: Cost \$84,243.00. Requesting \$20,784.00. Activities) **Proposal 250**
- Item 6.2 was approved with a unanimous vote.
- 6.3 Approval for Purchase of Insulated Beverage Dispensers / Coolers with Wheels by the Associated Students (A.S. Director of Outreach Li Sheng (Finn) Yang: Cost \$1,349.00. Requesting \$1,349.00. Office) **Proposal 251**
- Item 6.3 was approved with a unanimous vote.
- 6.4 Approval for 360 Video Booth by The Pathfinders Creative Agency Club (Club Vice President Romell McKenzie: Cost: \$2,845.91. Requesting \$2,845.91. Clubs) **Proposal 261**
- Item 6.4 was approved with a unanimous vote.
- 6.5 Approval for 2023-2024 A.S. Sweatshirts for Directors and Admin by the Associated Students (A.S. President Cecilia Jeong: Cost: \$1,096.45. Requesting \$1,096.45. A.S. Directors) **Proposal 263**
- Item 6.5 was approved with a unanimous vote.
- 6.6 Approval for A.S. Inventory by the Associated Students (A.S. Director of Sustainability Joseph Sanchez: Cost \$2,357.78. Requesting \$2,357.78. Office) **Proposal 264**
- Item 6.6 was approved with a unanimous vote.

VII. Discussion Items:

- 7.1 Drafting sustainability questions for funding proposal application
- Director of Budget Management David Duncan discussed the current issues with excessive waste from A.S.-funded events and the gaps surrounding sustainability caused by our current event approval processes. The committee discussed some potential ways that improving the A.S. funding proposal form can help address these issues. Concerns were also raised about the current complexity of the form - and how the A.S. can ensure that events are sustainable without unnecessarily complicating the current funding process.
- 7.2 Budget forecasting discussion
- Director of Budget Management David Duncan discussed the current authorizations from the A.S. budget, including a list of the major expenses so far this year and the impacted status of the Basic Needs account.
- 7.3 Surplus policy discussion
- Associate Dean Thomas Bui discussed the importance of evaluating our board's values surrounding the prior year surplus. Each director discussed their personal priorities for evaluating surplus proposals.
 - Director of Budget Management David Duncan: Sustainability/environmental impact, supporting students' basic needs, promoting inclusivity, and providing academic support.
 - President: Cecilia Jeong: Satellite campus outreach, supporting students' basic needs.
 - Director of Sustainability Joseph Sanchez: Supporting students.
 - ICC Vice Chair Zach Makari: Supporting international students, helping clubs.
 - The committee briefly discussed the details and feasibility of some specific ideas that have been raised at previous meetings. The committee achieved a rough consensus to refer the discussion item to the full board for further feedback and discussion.



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VIII. Other Action Item:

IX. Director and Committee Reports (2 minutes per speaker):

- President Cecilia Jeong discussed spirit week outreach to satellite campuses and extended an invitation to the SMC mission statement imagining sessions.

X. Advisor Reports:

- Counselor/Advisor: Benny Blaydes provided a report on upcoming Spirit Week/Homecoming activities.
- Director of Auxiliary David Dever reported on an upcoming Adelante club fundraiser and an upcoming HBCU event.
- Associate Dean Thomas Bui provided a brief report summarizing the controversy over an upcoming SMC theater department play.

XI. Adjournment @ 12:59 PM

- Motion to adjourn by President Cecilia Jeong. Seconded.