Santa Monica College Online Counseling

User Agreement

Information about you is confidential. Due to the privacy issues involved in online counseling, it is important that you read, understand and agree to all of the points outlined below.

- I affirm that I am the student whose records are being reviewed.
- Per the <u>Family Educational Rights and Privacy Act</u>, I hereby grant permission to SMC online counselors to release academic information about me via Online Counseling.
- I will protect my username and password by not sharing this information with others. I will contact the Admissions and Records Office immediately if I suspect that my password has been compromised.
- I understand that SMC strives to safeguard all electronic transactions. However, when using this site, I further understand that information transmitted through Online Counseling services and email correspondence is not encrypted. Additionally, certain inquiries may be referred to other campus departments and or staff which may be better suited to answer the inquiry.
- I understand that failure to adhere to <u>SMC's Honor Code</u> while using Online Counseling services may result in referral to the <u>Campus Disciplinarian</u>.

I have read the above information in detail. I understand and agree to the user agreement established for Online Counseling.