

Athabasca University (AU) applicants who have completed Santa Monica College (SMC)'s Associate of Science for Transfer in Business Administration program may receive equal credit toward AU's Bachelor of Management (Post Diploma) or Bachelor of Commerce (Post Diploma) programs.

COURSE, PROGRAM, OR DESIGNATION COMPLETED	PROGRAM YEAR	TRANSFER CREDIT AWARDED TOWARD	CREDITS
Associate of Science for Transfer in Business Administration Program	201609	Bachelor of Management 3yr (Post Diploma)	60*
Associate of Science for Transfer in Business Administration Program	201609	Bachelor of Management 4yr (Post Diploma)	60*
Associate of Science for Transfer in Business Administration Program	201609	Bachelor of Management 4yr with Major (Post Diploma)	60*
Associate of Science for Transfer in Business Administration Program	201609	Bachelor of Commerce (Post Diploma)	60*
Associate of Science for Transfer in Business Administration Program	201609	Bachelor of Commerce with Major (Post Diploma)	60*
Associate of Science for Transfer in Business Administration Program	201609	Bachelor of Human Resources and Labour Relations (Post Diploma)	60*

Each Student's transfer credit award is based on an Athabasca University assessment of the individual's post-secondary transcripts to ensure the maximum amount of allowable transfer credit is awarded. Using the Articulation above as a framework, qualified and experienced assessors review each individual's transcript(s) to determine the number of transfer credits to be awarded, how those transfer credits fit into the Student's Athabasca University Program, and what, if any, Athabasca University courses the Student is allowed (or not allowed) to take to satisfy the remaining degree requirements.

TO QUALIFY FOR A TRANSFER CREDIT AWARD BASED ON THE ARTICULATION ABOVE, A STUDENT WILL:

1. Apply for admission to Athabasca University;
 2. Pay to Athabasca University the General Admission Fee and Evaluation Fee as provided in the Calendar;
 3. Arrange for relevant educational providers to send official transcripts directly to the Athabasca University Office of the Registrar; and
 4. Register in and complete **ORGB364**: <http://www.athabascau.ca/syllabi/orgb/orgb364.php> (Not required for BHRLR)
- Athabasca University will notify the Student of the official transfer credit award.

Students are encouraged to discuss program planning and course selection with our Learner Support Services Advising Team, at 1-800-788-9041 or through the online contact form found at: http://advising.athabascau.ca/contact_us.php

