

# Why Network?

- Some experts say that 80 percent of people ended up in their current position thanks to networking. Others say it's more like 85 percent.
- Through networking you find out about events and opportunities that you wouldn't have known about otherwise.
- Follow social media accounts of any of the groups you choose to receive notifications of auditions, events, workshops and networking opportunities.
- Get involved with industry events by volunteering at festivals, attending workshops, taking on internships. Having friends that are producers, directors, choreographers etc... may help you get your foot in the door with various opportunities.

# Why LinkedIn?

- LinkedIn allows you to follow industry/thought leaders and companies to stay on top of industry trends, events and opportunities.
- Stay in touch with industry professionals you meet at networking events.

# LinkedIn Profile

If you have an incomplete LinkedIn page, or it doesn't match the resume you are using you must hide your LinkedIn page. Don't connect with people or apply for opportunities until you have a clear and professional profile.

You should launch your LinkedIn page when:

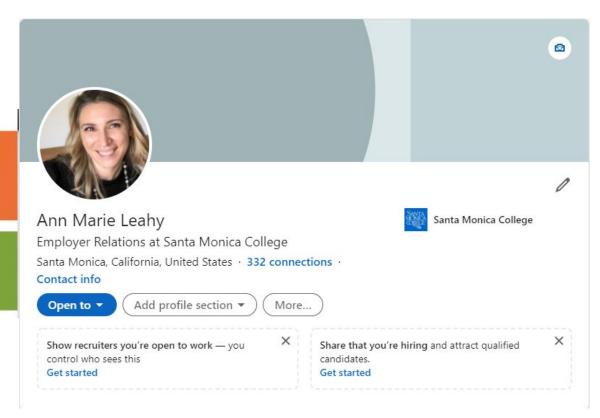
- You know the work you are looking for.
- Your resume is fine tuned.
- You have a link to your portfolio (as applicable).

### **LinkedIn Sections**

- 1. Profile Picture
- 2. Headline
- 3. Sections
- 4. About
- Featured
- 6. Dashboard
- 7. Activity
- 8. Background
  - Experience/ Education/ Volunteer
- 9. Accomplishments
- 10. Interests
- 11. Skills & Endorsements
- 12. Recommendations

■ PHOTO: It doesn't have to be fancy - just use your cellphone camera in front of a plain background. Wear a nice shirt and don't forget to smile!

HEADLINE: Tell people what you're excited about now and the cool things you want to do in the future.



SUMMARY: Describe what motivates you, what you're skilled at, and what's next.

## About

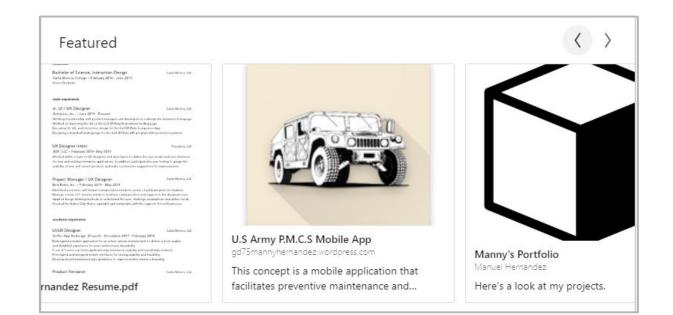


This is a sample LinkedIn Profile for Santa Monica College Students, put together by Ann Marie Leahy, Career Services Advisor at Santa Monica College. This LinkedIn account is a networking opportunity for employers looking to hire SMC students and students interested in getting their foot in the door. Notice of some of the events held by the ... see more

## Featured

Showcase your work by featuring your best posts, documents, media, and websites.

Add featured



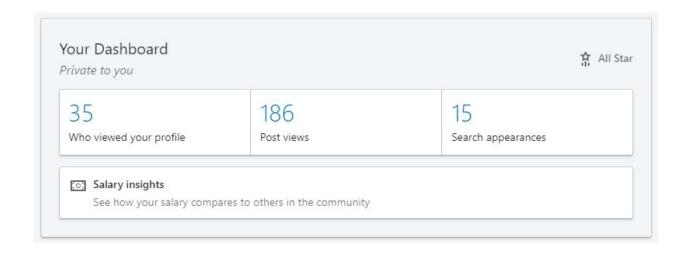
### Featured



## Radical Sensing, Presentation

Vimeo

Radical Sensing is a body of work at the intersection of wearable technology, olfaction and performance research. This is a video of our presentation given at the Microsoft Design Expo 2016. We are proud to share that Radical Sensing was awarded "best...



## Activity

303 followers



Building products with Inclusion in Mind

Roy shared this 4 Reactions



PMA LA event @ Google LA. I'm excited to participate in the workshop and to...

Roy shared this 9 Reactions



PMA.la panel

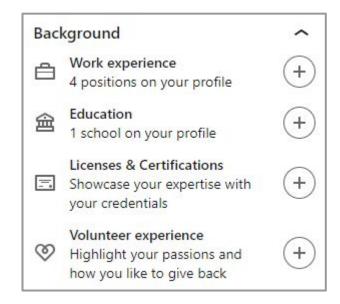
Roy shared this 1 Reaction



Informational interviews are most definitely beneficial. I plan to conduc...

See all

Roy commented



**EXPERIENCE:** List the jobs you held, even if they were part-time, along with what you accomplished at each. Even include photos and videos from your work.

## Experience





### Mobile App design student project

Santa Monica College

Sep 2015 - Dec 2015 · 4 mos

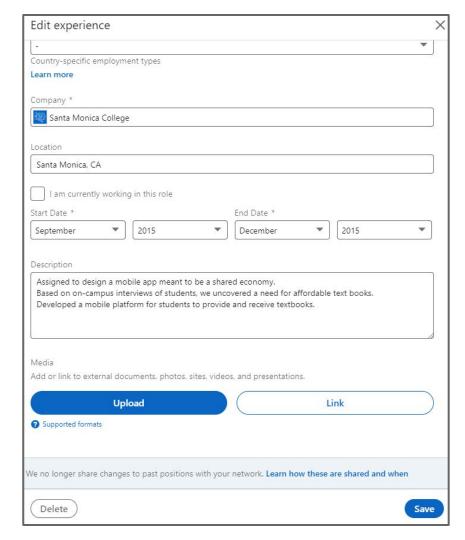
Santa Monica, CA

Assigned to design a mobile app meant to be a shared economy.

Based on on-campus interviews of students, we uncovered a need for affordable text books.

Developed a mobile platform for students to provide and receive textbooks.







☐ VOLUNTEER EXPERIENCE & CAUSES:

Even if you weren't paid for a job, be sure to list it. Admissions officers and employers often see volunteer experience as just as valuable as paid work.



Volunteer Experience & Causes

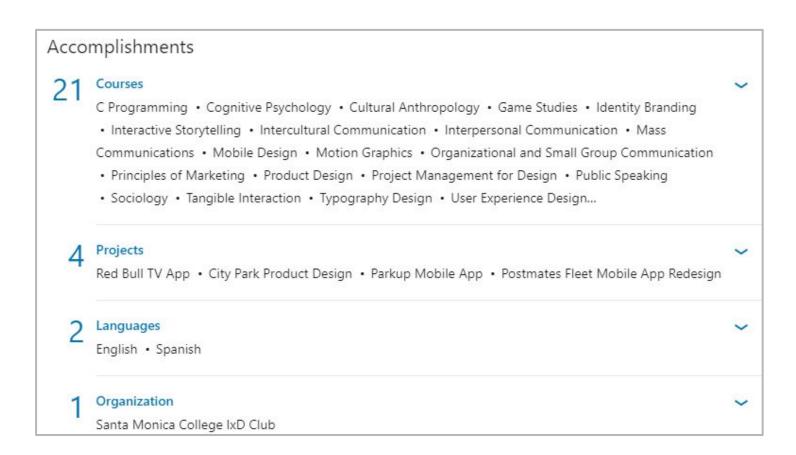
#### Big Buddy

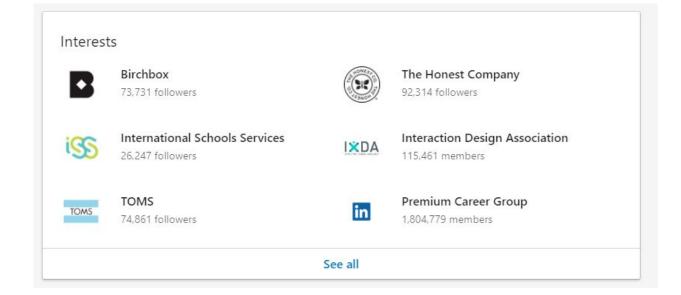
Skyline High School

September 2012 - May 2013 (9 months) | Education

Mentored an Oakland high school student through the college application process, helping him get into his dream school.

Accomplishments		^
	Publications List your published work and be found 7x more	+
]= Y_	Patents Showcase your innovation and expertise	+
Ш	Courses List coursework from your prior or continuing education	+
	Projects Add compelling projects to demonstrate your experience	+
2	Honors & Awards Feature the recognition	(+)
Ż	Test Scores If you excelled in an exam, you can list your score here	+
<b>#</b>	Languages Show how you can be a fit for a job or overseas opportunity	+
П	Organizations Show your involvement with communities that are important to you	+





☐ **RECOMMENDATIONS:** Ask managers, professors, or classmates who've worked with you closely to write a recommendation. This gives extra credibility to your strengths and skills.

#### Recommendations

Ask for a recommendation

Recommend Lindsey

Received (2)

Given (1)



Cleo Moloney Executive Director, Integrated Marketing at Pop TV

August 2, 2012, Cleo reported directly to Lindsey

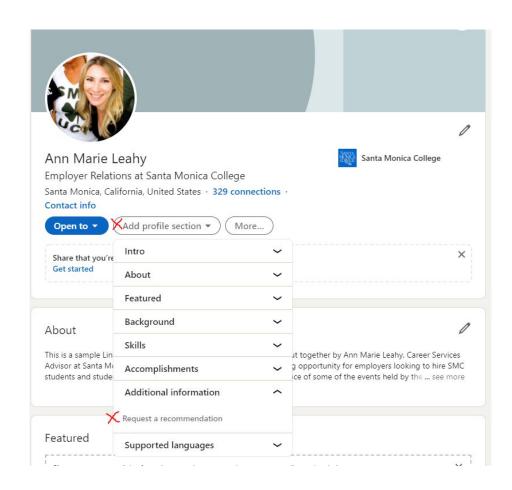
I would not be succeeding in my current role if it weren't for Lindsey. She took me under her wing from the very first day I started at The Regan Group, and quickly taught me everything I needed to know about the world of marketing and promotions. Lindsey is a true force to be reckoned with - she is wise... See more



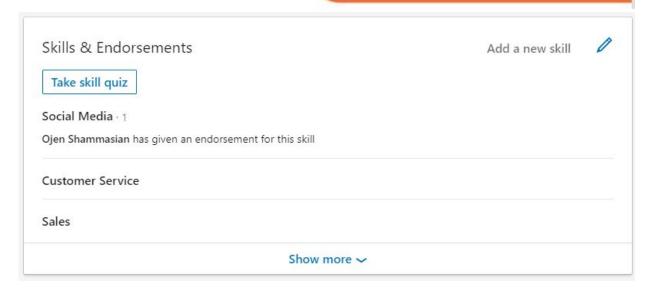
Natalie Petersen, MCC Marketing + Sales

Marketing + Sales Professional | Skilled at Relationship Sales + Client Success Planning | Decision Maker + Influencer

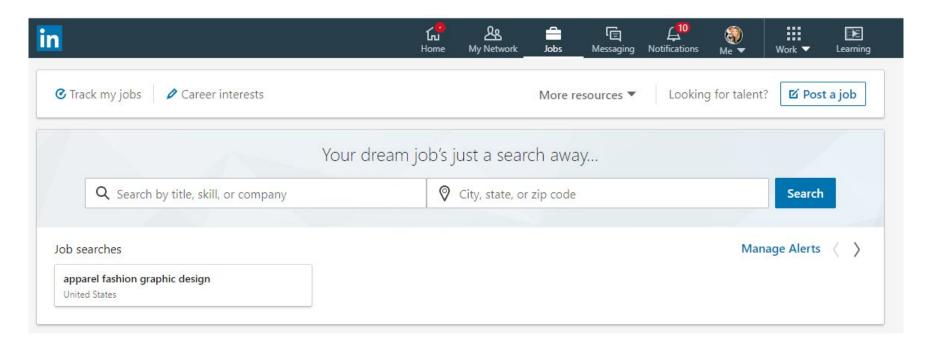
September 2, 2011, Natalie was senior to Lindsey but didn't manage directly Lindsey can be summed up in one word: POWERHOUSE! What a talented young woman. We are blessed to have her on the TRG team. I've had the pleasure of working side by side in the trenches with her, and I've watched from the sidelines as she's worked with others. She's a champion at managing details. She's a ... See more



SKILLS & EXPERTISE: Add at least 5 key skills - and then your connections can endorse you for the things you're best at.



## **Search for Opportunities**



## **Additional LinkedIn Resources**

https://university.linkedin.com/linkedin-for-students

# Next Steps

- Create a compelling profile.
- Follow companies and groups you are interested in.
- Grow your network.

## Outreach

If you identify a potential mentor introduce yourself in the following way:

Dear Ms. Johnson,

I am currently a dance student at Santa Monica College. I am very interested in the work you have done at XYZ company. I was wondering if I could ask you a few questions about the industry and your experiences. Would it be possible for me to speak with you on the phone, via email, or meet with you in person for about 15 minutes at your convenience? Please let me know.

Sincerely, Kim Clark

### SOMETIMES PEOPLE DON'T REPLY.

# Follow up

## Thank you Letters are a must!!

Thank you letters should be **sent within 24** hours of your conversation.

For Example:

Dear Ms. Johnson,

Thank you for taking the time to speak with me yesterday. The information I learned was invaluable and will help me as I pursue a career in dance. I found the way you approach your work inspiring and I greatly appreciate the resources you recommended. Your drive and passion has increased my interest.

Thank you, Kim Clark

## Conversation Plan

## Keep your conversations professional, positive and focused on the industry.

Below are some suggested topics:

- Industry trends (Industry events you attended or articles you read via: Professional Associations or publication or on LinkedIn).
- Current company objectives.
- Exciting and relevant projects you have worked on at school or personally.
- Hobbies or interests that are relevant to the industry you are interested in working in.
- Share thoughts on the subject of the gathering.
- Most importantly, you must ask questions! You are there to learn and share and grow and build your professional network.

#### Don't

- Complain or bring up anything overly personal.
- Dive into your life story.
- Go on about experience that is unrelated to the industry.
- Monopolize anyone's time.

## Questions? Ask them!

#### Questions you could ask:

- What do you like best about your job?
- What is the hardest part of your job?
- Where do think the industry is headed?
- What do you want to do next?
- What advice do you have for me to get into your industry?
- What inspires your work?
- Where did you go to school? Did you like your school and why or why not?

- What made you decide to pursue this profession?
- What is a typical day like for you?
- What are important skills needed for this job?
- What books/journals/associations would you suggest I explore for further information?

DO NOT ask the person how much money they make.

### Show Your Work

#### If the conversation is going well:

- Offer to show them your work on the spot and get their feedback
- Ask them if they would mind setting up a time to reviewing your work and providing feedback if yes:
  - □ ask how would they like to be contacted?
     (If they say via LinkedIn or social media, email add them on the spot).
  - ask when they would they like to be contacted?
     (they may have more time in Spring than in Fall. You can calendar a check in, based on their response.)

### Networking Resources

#### **Professional Associations**

Join or follow a Professional Association. Industries have Professional Associations are a great source of information for industry trends and tips. Members can attend workshops and network. You should familiarize yourself with the requirements for membership, and try to volunteer or participate in any open access events to build your network.

- The American College Dance Association <a href="https://www.acda.dance/?page\_id=2597">https://www.acda.dance/?page\_id=2597</a>
  exists to support and affirm dance in higher education through regional conferences, the adjudication process, and national festivals. They are host to the National College Dance Festival.
- The American Guild of Musical Artists (AGMA) <a href="https://www.musicalartists.org/">https://www.musicalartists.org/</a>
  is the American labor union that represents about 8,000 active and retired dancers. Dancers who join unions, such as the American Guild of Musical Artists, are entitled to collective bargaining services that can ensure a minimum salary. Additionally, members can be informed of local auditions in their area of expertise.

#### **Professional Associations (cont.)**

- Dancers Alliance <a href="https://www.dancersalliance.org/">https://www.dancersalliance.org/</a>
   We advocate for equitable rates and working conditions for non-union workers and represent the dance community on union boards and committees
- Actors Fund <a href="https://actorsfund.org/">https://actorsfund.org/</a>
   We advocate for equitable rates and working conditions for non-union workers and represent the dance community on union boards and committees
- Fractured Atlas <a href="https://www.fracturedatlas.org/">https://www.fracturedatlas.org/</a>
   We help individual artists and arts organizations at every level of the cultural ecosystem, in every creative medium by providing fundraising tools, educational resources, and personalized support.
- Dance USA <a href="https://www.danceusa.org/">https://www.danceusa.org/</a>
   Dance/USA champions an inclusive and equitable dance field by leading, convening, advocating, and supporting individuals and organizations

#### **Trade Publications or Blogs**

Stay on top of industry trends and learn from successful industry leaders.

- The Working Dancer <a href="https://www.theworkingdancer.com/">https://www.theworkingdancer.com/</a>
   is an online career center for dancers. We share career tips and valuable resources to help dancers build sustainable careers.
- Dance Informa <a href="https://danceinforma.us/directories/dance-jobs/">https://danceinforma.us/directories/dance-jobs/</a>
   offers free accounts to receive monthly magazine updates, access audition listings, access dance event listings and enter giveaways!
- Dance Magazine <a href="https://www.dancemagazine.com/">https://www.dancemagazine.com/</a>
   is an influential American trade publication for dance that has the latest industry news, mentor tips and audition listings.
- Dance Spirit <a href="https://www.dancespirit.com/">https://www.dancespirit.com/</a>
   find an extensive list of dance competitions.

#### **Showcases & Competitions**

Participating in showcases and competitions is a good way to improve your skills, get noticed, network and have fun!

- Dance Spirit <a href="https://www.dancespirit.com/">https://www.dancespirit.com/</a>
   Find an extensive list of dance competitions.
- Choreographer's Carnival <u>www.choreographerscarnival.com</u>
   The hottest dance show by top professional Choreographers & Dancers in the music, video & film industry!! All the agencies send representatives to every show.
- Club Jete: <a href="https://www.instagram.com/clubjete/?hl=en">https://www.instagram.com/clubjete/?hl=en</a>
   Follow their instagram and stay on top of all of their events!

## Support @ SMC

#### **Classroom Support**

#### DANCE 70, DANCE STAGING TECHNIQUE

This course is designed to develop stage production skills for dance performances. Students will learn how to transfer a dance work from the rehearsal studios to a professional stage, using the elements of staging, lighting, scenery/props, and make-up for various styles of dance productions. Students will also learn about the process of touring with a production, site selection and fundamentals of arts management.

#### **Career Services**

**Phone:** 310.434.4337

Email: careerservices@smc.edu
Webpage: http://smc.edu/careercenter

**Instagram:** https://www.instagram.com/smccareercenter/

**YouTube channel:** https://www.youtube.com/channel/UChad0JT9Mzqip03jTmL8\_zg/playlists?view\_as=subscriber

#### **Academic Counseling**

For information on the program, assistance creating your educational plan, or exploring transfer preparation visit the SMC Counseling Center:

#### http://smc.edu/student-support/academic-support/counseling/contact.php

There are different counselors and programs available to serve all needs. Once on the web page, you can make an appointment or see a counselor on a drop-in basis by clicking on:

- The General Counseling & Transfer Services link or
- The link to any special programs that you are a member of.

# Thank you.