

Survival Kit for Discipline Problems

Reminders

- All SMC students have the right to an education in an environment conducive to learning
- Students have a right to due process
- Faculty have the right to teach in an environment free of disruptions and violence
- Faculty are not required to make accommodations for disruptive students
- Privacy laws apply to student records

Recommendations

- Develop departmental/classroom policies and procedures; post, and inform staff or students
- State rules and expectations clearly, preferably in writing (acceptable v. non-acceptable behavior)
- Enforce rules consistently
- Discuss consequences
- Obtain signature from students or staff indicating that they understand policies
- Know your student's names
- Identify and address problems early on
- Ask for help early on-You are not alone!
 - Department chair
 - Ombudsperson ext. 4713
 - School Psychologist
 - Disciplinarian ext. 4220 or 4655
 - Campus Police ext. 4300
- Know your limitations
- Document intervention, behavior, etc.
- Do not attempt to retrieve evidence if student tries to destroy it by eating it
- Do not place yourself in a vulnerable situation